

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Ron Gajewski, followed by the Pledge of Allegiance. Also present were Supervisors Scott Welsh and Clare Stromlund, Clerk Regena Merritt, Treasurer Cindy Moe, and six concerned citizens.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to approve the minutes from the Town Board Meeting of August 21, 2018 as presented.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to accept the monthly Treasurer's report dated August 31, 2018.

**Checking:17061-17103**

Beginning Balance	\$337,786.60	
Receipts	1,190.00	
Disbursements	<u>\$-20,550.16</u>	
Ending Balance	\$318,426.44	<b>\$318,426.44</b>

**Money Market**

Beginning Balance	<b>\$ 109,009.53</b>	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$109,009.53	<b><u>\$109,009.53</u></b>

**Total Accounts**

**\$427,435.97**

**INCOMING CORRESPONDENCE:**

**8/23 Vic Lund/St. Louis Cnty Traffic Engineer** - Email regarding 30MPH speed signs for Sandberg Rd. The Town Board is requesting that the sign be kept up permanently. Victor Lund is cautioning the Board that this area of the Sandberg Road does not meet qualifications for a 30 MPH speed zone. MOTION by Gajewski, seconded by Welsh and carried unanimously to not removed the 30 MPH speed zone signs on the Sandberg Road as they can be considered advisory.

**8/30 St Louis Cnty Community Development Block Grant** - Notice of open house and public hearing on 2017 accomplishments to be held September 11, 2018 at Proctor City Hall. This date has passed.

**9/6 Marianne's Cleaning** - Quote for \$340 for weekly cleaning services at the town hall.

**9/6 Kim Kuehl, Maid of Honor Cleaning Service** - Quote for \$30 per hour at 5 hours weekly for cleaning services at the town hall.

**9/10 Scott Nylund** - Quote for replacing warming shed in the amount of \$38,400 to be discussed under Park.

**9/11 SLC Planning /Comm Development** - Copy of Conditional Use Permit from KTM Paving, Inc for washing and screening of asphalt and concrete for recycling. Washing and screening will be May – October yearly. Recycling of concrete and blacktop would be every other year for approximately 2-3 weeks. The truck traffic on average as stated on the permit is 15 trucks per day. The depth of excavation from the original surface will be 10-feet. The Public Hearing for this permit will be October 11<sup>th</sup>. MOTION by Welsh, seconded by Stromlund and carried unanimously to table any action until the October Town Board Meeting.

**OUTSTANDING BILLS:** a) Treasurer Moe has two bills in addition to the Outstanding Bills List. The first is to Regena Merritt for cell phone reimbursement in the amount of \$25, and the second to the Solway Volunteer Fire Department in the amount of \$34.42 for a valve for truck #7.

MOTION by Stromlund, seconded by Welsh and carried unanimously to pay all bills as listed on the Outstanding Bills list presented by the Town Treasurer and the additional bills for a total amount of \$45,709.23.

**CITIZEN REQUESTS/CONCERNS:** a) The Clerk was previously contacted by Gobel Aggregate asking for aggregate tax relief for the second quarter as the construction on Maple Grove has negatively affected their business. After some discussion the Board decided to allow Gobel Aggregate to make monthly installments. The Clerk notified Gobel of the arrangements and was told there would be someone from Gobel at the Town Board Meeting. After discussion regarding state statutes a MOTION was made by Gajewski, seconded by Stromlund and carried unanimously to have Township Attorney John Bray write a letter informing Gobel Aggregate of the penalties if no payment is made.

**ROAD:** a) Chairperson Gajewski reported that Sinnott will begin to cut out potholes on the basketball/tennis court and crack fill/seal coat the hall parking lot on September 16<sup>th</sup>.

b) St. Louis County ditched along the Munger Shaw road to get water to flow into the culvert in front of the fire hall. There is still water pooling up and still backing up which may indicate a blockage in the culvert. Chairperson Gajewski has contacted St. Louis County Engineer Gordy Halvorson and left a message, but has not had a return call as of yet.

c) There are still a couple of railroad crossing signs to be installed by St. Louis County at the Jeffrey Road crossing.

d) The roadside mower is working well and Paul Dunaiski will get to as many roads as possible while weather permits.

e) It was noticed during the Annual Road Inspection that ditching is needed along the Sandberg Road. The Board will need to get permission from the property owner first. Chairperson Gajewski will speak with the property owner and Jim Lindquist will stake out the area so there is a reference point.

f) Chairperson Gajewski mentioned that the state has installed two street lights at the intersection of Hwy 2 and Munger Shaw Road and is wondering if we should get rid of the one the Township had installed. It costs approximately \$20 a month for the light. The Board would like to keep the light at the intersection.

g) The ditching on Lindrose Road and St. Louis River Road has been completed.

**Fire:** Chief Nick Priolo reported a total of 81 calls year-to-date: 45 medical, 29 fires and 7 vehicle accidents.

b) The Department would like to store truck #4 which is a grass rig in the Township Maintenance Garage for the winter. The garage will need to be cleaned out before there is room for the truck. Paul Dunaiski would like some direction on what articles should be thrown out or kept. The Supervisors will take a look inside the garage and let Paul know at the October meeting.

c) The cracked valve on truck #7 has been fixed and is back in service.

d) The Board discussed a date for the Recognition Dinner and decided on November 29<sup>th</sup>, 5:30PM for social hour, dinner at 6PM.

**RECYCLING:** a) Paul Dunaiski reported from the WLSSD Capital Budget Meeting. They hopefully by 2025 will be at zero cost for electricity by using generators to create electricity from wastewater. The budget meeting went quickly and their budget passed as proposed.

**HALL:** a) Deputy Clerk Paulette Barnard has contacted two cleaning companies to get quotes for town hall cleaning. After meeting with them to explain the job duties she has received quotes from each of them. Marianne's Cleaning gave a quote of \$340 for weekly cleaning services with a \$10 discount if the Township provides the cleaning supplies. The quote from Kim Kuehl, Maid of Honor Cleaning Service, is for \$30 per hour at 5 hours weekly plus a \$20 traveling charge. Both companies are willing to do the cleaning on Sunday Mornings. MOTION by Gajewski, seconded by Welsh and carried unanimously to hire Maid of Honor Cleaning Company for town hall cleaning on a weekly basis. Paulette Barnard will notify Maid of Honor and Marianne's of the Board's decision.

b) One of the drawers in the refrigerator in the upstairs kitchen is broken and needs to be replaced. In the meantime one of the drawers from the downstairs refrigerator can be exchanged with the broken one upstairs.

d) The Board is still researching getting non skid strips or paint on the front steps to mark the edge of the steps.

**PARK:** a) The light poles for the basketball court/skating rink should be in this week per Rick Flesvig. These poles will need footings and Rick will coordinate the instillation with another contractor..

b) Chairperson Gajewski reported that Sinnott Blacktop will be renting a 4-inch paving machine to construct the park walkway. They are renting it for another job and will do our walkway at the same time.

c) The Board has received a quote from Scott Nylund in the amount of \$38,400 to tear down the 24 x 24 foot warming shack and replace with new 24 x 24 building and to remove the existing slab, grade area and pour new 5-inch slab with 1 course of 6-inch block and rebar every three-foot square. The garage package will be through Town and Country Garages. This is included in the quote and Scott Nylund will coordinate the building. Quotes requested from Perrault Construction and Frank Hanson were not received. MOTION by Stromlund, seconded by Welsh and carried unanimously to accept Scott Nylund's quote for removing existing warming shed and slab and replace with new 24 x 24 building with new 5-inch slab and one course of 6-inch block.

d) Chairperson Gajewski reported that Scott Nylund offered to purchase the 10 x 16 foot storage shed that will no longer be used for \$1,000 and he will haul it away. MOTION by Stromlund, seconded by Welsh and carried unanimously to sell the old storage building to Scott Nylund for \$1,000 and he will haul it away.

e) The batting cage on the soccer field was constructed with small concrete foundations that the upright poles were set in. These along with the batting cage have not been removed by the Softball Association. MOTION by Gajewski, seconded by Welsh and carried unanimously to dig up the concrete and get rid of it along with the rest of the batting cage.

f) Chairperson Gajewski reported all looks good on the properties safety report.

g) Chairperson Gajewski mentioned that it is time to fertilize the soccer fields. MOTION by Gajewski, seconded by Stromlund and carried unanimously to spend up to \$500 to fertilize the township fields and cemetery.

h) All but one piece of ADA playground equipment has been received and will be installed as when the walkway gets constructed.

**CEMETERY:** a) Chairperson Gajewski mentioned that cemetery decorations need to be removed by October 20<sup>th</sup> and a reminder will be put in the newsletter. After that Township personnel will remove and dispose of them.

b) Chairperson Gajewski also mentioned that the cemetery flag should be retired for the year. Township personnel will also see this gets done.

**COMMITTEES:** a) There is no update on high speed internet.

b) A Special Events Committee meeting needs to be scheduled to plan for the annual Halloween Carnival. MOTION by Gajewski, seconded by Welsh and carried unanimously to hold a Special Events Committee meeting on September 24<sup>th</sup> at 6:30 PM. The Clerk will send out meeting notices to the committee members.

**OLD BUSINESS:** a) A letter was sent to DeCaigny Excavating explaining the Aggregate tax to them as it was reported they are doing business in the Township. There has been no response from them.

b) The bike rack has not yet been ordered.

**NEW BUSINESS:** a) Cindy Moe and Scott Welsh reported from the District 10 Meeting that there will be a new executive director starting the next week. Annexation is still a big subject.

b) The Board needs to appoint election judges for the November 6th General Election. MOTION by Gajewski, seconded by Welsh and carried unanimously to appoint Bonnie Siiro, Ron Gajewski, Amy Johnson, Leon Forstrom, Clare Stromlund & Butch Lund as election judges for the General Election on November 6, 2018.

c) The Fire Department has purchased a trailer for use as a recovery trailer and is asking if it should be put in the Township's name. After discussion the Board decided since all of the other trucks belong to the Township and are covered by our insurance this should be in the Township's name also. MOTION by Stromlund, seconded by Welsh and carried unanimously to have the title for the new Fire Department trailer put in the Township's name and notify our insurance carrier of such.

MOTION by Gajewski, seconded by Welsh and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 9:40 pm.