

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Scott Welsh, followed by the Pledge of Allegiance. Also present were Supervisors Ron Gajewski and Clare Stromlund, Clerk Autumn Marquardt, Treasurer Cindy Moe and ten concerned citizens.

MOTION by Gajewski, seconded by Stromlund and carried unanimously to approve the minutes from the Town Board Meeting of August 20, 2019 as presented.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to accept the Treasurer's report dated August 31, 2019.

Checking:17579-17622

Beginning Balance	\$266,436.80	
Receipts	\$50,174.29	
Disbursements	<u>\$-22,507.51</u>	
Ending Balance	\$294,103.58	\$294,103.58

Money Market

Beginning Balance	\$ 109,118.60	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$109,118.60	<u>\$109,118.60</u>

Total Accounts **\$403,222.18**

INCOMING CORRESPONDENCE:

8/26 St. Louis County Planning and Community Development – Urgent notice of required amendments of agreements between St. Louis County and cities and townships for Community Development Block Grants. The joint cooperation agreement between St. Louis County and the Town of Solway that was entered in 1992 is amended in section III and section V. The agreements for these amendments was signed by Supervisor Gajewski and Clerk Marquardt and mailed back to Community Development staff.

8/26 Minnesota Fall Maintenance Expo – The 2019 Minnesota Fall Maintenance Expo will be held on October 2nd and 3rd 2019. Sessions are from 7:00am – 12:00pm both days. The 2 day session costs \$50/person and the 1 day session costs \$30/person. Speakers from MnDOT, LTAP, and PERA will be present. No Board action.

8/26 Twin Ports Fright Showcase - The Twin Ports Freight Showcase will be held on September 25, 2019 from 7:30am – 4:00pm. No Board action.

8/27 USPS – A certified letter slip was signed and mailed back from Decaigny Excavating. The second quarter Aggregate Tax reporting form and payment has not been received yet. John Bray has been contacted.

8/29 St. Louis County Public Works Department – A Memorandum for 2020 St. Louis County Aggregate Crushing, Maintenance Striping and Crack Sealing, Chip Sealing and Scrub

Sealing programs was received. After discussion it was decided not to participate in the program. The Township can get gravel cheaper locally as well. No Board action.

9/10 Minnesota Association of Townships - The Fall Legislative and Research Meeting will be held on September 18th 9:00am through 19th 11:00am 2019 in St. Cloud. The Township will be represented. No Board Action.

OUTSTANDING BILLS: a) Treasurer Moe has two additional bills, not listed on the outstanding bills list:

- Solway Volunteer Fire Department in the amount of \$513.76 for welding on Tanker #3.
- Menards in the amount of \$4.20 for a white gutter scraper, and a washer.

MOTION by Gajewski, seconded by Stromlund and carried unanimously to pay all bills as listed on the Outstanding Bills list presented by the Town Treasurer and the additional bills presented for a total amount of \$19,551.63.

CITIZEN REQUESTS/CONCERNS: a) Supervisor Gajewski spoke with a gentleman associated with real estate who was looking for more knowledge on putting in a Cartway on Jackson Rd. A Cartway was completed on Jackson Rd. in the past. Supervisor Gajewski stated they discussed that it is the responsibility of the buyer to get the right of way into the property and that it is not the responsibility of the Township to maintain the road but that it is public. Supervisor Gajewski also discussed how an easement would be the best option.

b) Cub Scouts pack 107 presented a request to use the soccer fields for launching rockets as they have in the past. The rockets have motor engines, do not use any fire and are launched from platforms. There are about 25 Scouts in the pack and every Scout has their own rocket. At least 4 adults will be present at the time of the launching. MOTION by Gajewski, seconded by Stromlund and carried unanimously for Cub Scout pack 107 to use the soccer field, pavilion, and the multipurpose building on Sunday September 22, 2019 from 4:00pm – 5:00pm for rocket launching.

Fire: a) Chief Nick Priolo gave a report that states a total of 92 calls year to date. This includes 69 medical calls, 15 fire calls and 8 vehicle accidents. All the fire calls were mutual aid.

b) The primer on engine #6 will be fixed on September 11, 2019.

c) During pump testing tanker #2 began leaking. The leak will be looked at on September 11, 2019.

d) Veronica Priolo will work on an article for the Newsletter with the bingo dates for this fall.

e) Chief Priolo has looked into the Fire Department Bylaws regarding traffic violations. It was brought to the Boards attention that there is a gentleman on the department who has had multiple traffic violations with the last being in 2017. Chief Priolo will develop the bylaws for the Fire Department regarding traffic violations. Minnesota Association of Townships insurance will also be researched to see if there are any issues with coverage when traffic violations are involved. This gentleman will be assigned other duties than driving vehicles.

ROAD: a) The Bailey Rd. project has been completed.

b) Culvert repair and gravel placement has been completed on Gaus Rd.

c) Supervisor Gajewski met with Christine Goldsworthy of Ayers Rd. and was able to negotiate what will be removed from the ditch along her property. Jim Lindquist will work on this project in the coming week. This is the last scheduled road project of the year.

- d) There have not been any further issues with the roadside mower. Butch Lund stated that the seal is missing on the roadside mower and was wondering if there is any paperwork so he can replace the part. Chairperson Welsh advised him that the roadside mower was bought used in Esko so there is no paperwork on the machine.
- e) Mr. Lund advised the Board that he was able to complete the roadside mowing on 10 roads last month and another 4 so far this month. Jim Lindquist will be working on the ditch along Ayers Rd. so there is no need for Mr. Lund to mow the roadside.
- f) St. Louis County has not completed crack/pothole filling on Jeffrey Rd.

RECYCLING: a)

**SOLWAY TOWNSHIP RESOLUTION #121
Accepting a Grant from Western Lake Superior Sanitary District**

WHEREAS, Solway Township, St. Louis County, operated a recycling program in agreement with WLSSD; and

WHEREAS, WLSSD may have fund available for communities for expenses incurred by local communities for operating recycling programs; and

WHEREAS, Solway Township submitted a grant application in the amount of \$7,730.72 on April 25, 2019; and

WHEREAS, WLSSD approved the grant request \$7,730.72 in funding on July 8, 2019;

WHEREAS, WLSSD reported an operating grant surplus of \$5.97 from the 2018 grant;

WHEREAS, WLSSD approved an adjusted operating grant in the amount of \$7,724.75 on July 8, 2019

THEREFORE BE IT RESOLVED that Solway Town Board accepts the WLSSD grant of \$7,724.75 on September 10, 2019.

Chairperson Welsh moved the adoption of the resolution, seconded by Supervisor Gajewski, and it was declared adopted on the 10th date of September, 2019 upon the following votes: yeas – Scott Welsh, Ronald Gajewski, and Clare Stromlund Nays – none.

b) Paul Dunaiski reported that Jim Madigan is considering working at the recycling shed.

c) Mr. Dunaiski stated the rugs in the recycling shed that will be used in the multipurpose building in the winter will be cleaned.

HALL: a) Billie Johnson from EXL Survey and Risk Control has been working with Supervisor Gajewski on the insurance review for Solway Township. They reached out to Sean Worthington at the St. Louis County Assessor's office who advised them that the Township is located on 3 separate parcels. Mr. Worthington believes the Township would benefit from combining the 3 parcels. MOTION by Gajewski, seconded by Stromlund and carried unanimously for Supervisor Gajewski to explore combining the 3 parcels the Township is

located on and to give Supervisor Gajewski authorization to combine the 3 parcels on behalf of the Board if it is beneficial to the Township.

- b) The porch gutter at the Town Hall has been unclogged.
- c) Paul Dunaiski has cleaned the filters in the air conditioner in the Town Hall.
- d) The chairs at the Town Hall have been cleaned.
- e) Kim Kuehl Cleaning Service advised Clerk Marquardt that the Vacuum at the Town Hall has stopped working. MOTION by Welsh, seconded by Stromlund and carried unanimously for Clerk Marquardt to spend up to \$200.00 on a new Vacuum for the personnel at the Town Hall.
- f) Clerk Marquardt was contact by Leon Forstrom to advise her that the furnace and water heater at the Town Hall need to be serviced and cleaned this year. Como Oil and Propane are the ones that provide this service. MOTION by Stromlund, seconded by Gajewski and carried unanimously for Clerk Marquardt to contact Como Oil and Propane and set up preventative maintenance on the furnace and water heater at the Town Hall and check the propane tank at the maintenance garage at a price of up to \$300.00.
- g) Treasurer Moe noted that there were flushable wipes left in the restroom at the Town Hall. These wipes will clog the septic system. They were given to Clerk Marquardt to dispose of.

PARK: a) Supervisor Gajewski performed the monthly Township Properties Safety Inspection Report and advised that the park is in good shape.

- b) The soccer fields and baseball field need to be fertilized. MOTION by Gajewski, seconded by Stromlund and carried unanimously to spend up to \$500.00 for fertilizer for the soccer fields and baseball field.
- c) Supervisor Gajewski reported that there is not enough pea rock at the lower playground to cover the footings on the play set. There are also areas under the swings that need to be filled back in. Jim Lindquist will get the pea rock from Coon's Aggregate. MOTION by Gajewski, seconded by Welsh and carried unanimously for up to 5 yards of pea rock to be brought in for the playground.
- d) A few shingles on the multipurpose building blew off during a wind storm. Supervisor Gajewski contacted Town and Country who advised they would be out to look at the roof. Supervisor Gajewski will contact Town and Country again if they have not come out to look at the building yet.
- e) The balls for the rainbow arch at the lower playground have disappeared. MOTION by Stromlund, seconded by Welsh and carried unanimously for Clerk Marquardt to purchase replacement balls for the rainbow arch at a cost of \$49.00 plus shipping.

CEMETERY: a) Two Burials: Kenneth Lindemood: August 30, 2019 and Robert Tinderholm: August 31, 2019.

- b) Supervisor Gajewski advised the Board that one headstone has been pushed back into place. The other headstone is too heavy and it will need to be put back into place with the tractor. Supervisor Gajewski noted that it looked like the stone had slid off of the foundation.

COMMITTEES: a) The Special Events Committee meeting for the Halloween carnival has been set for Monday September 23, 2019 6:30pm. MOTION by Gajewski, seconded by Stromlund and carried unanimously for Clerk Marquardt to mail out notices for the Special Events Committee meeting that will be held on Monday September 23, 2019 at 6:30pm. Clerk Marquardt will send out the notices to the committee members.

b) Several Township residents have had CenturyLink installed at their homes. Chris Ellian stated that residents who have not received a notice in the mail for internet installation from CenturyLink will probably have to wait for the 2nd quarter of next year. Mr. Ellian stated that because they are using federal funds, old phone lines will likely be used for installation of the internet instead of fiber lines. Supervisor Gajewski stated that he was told by the installers that fiber will not be available in the foreseeable future.

OLD BUSINESS: a) The Insurance review being done by Billie Johnson from EXL Survey and Risk Control is still in progress. Supervisor Gajewski stated that he believes that Ms. Johnson has everything that she needs for the review to be completed.

b) Supervisor Gajewski, Treasurer Moe, and Clerk Marquardt attended the Minnesota Association of Townships District 10 meeting on August 22, 2019 at 5:30pm in Grand Lake. Keith Musolf, Mary Murphy, Jason Hron, Steve Fenske, David Hann and John Mocol spoke at this meeting. Discussions included: combining the Legislative and Research meeting with the annual conference for better attendance, new hire paperwork, and that Mary Murphy is now the longest serving legislator.

NEW BUSINESS: a) The Appreciation dinner for Township and Fire Department employees will be held on November 7, 2019. The Board decided to go with Sara Mae's catering again this year. The menu for the appreciation dinner will be decided at the October Town Board meeting.

b) Supervisor Gajewski and Clerk Marquardt will begin working on the Newsletter in the next week. Suggestions for items to put into the 4th Quarter newsletter include: the Halloween carnival, that no Halloween dance will be held this year, and the new employees that have been hired. Supervisor Gajewski noted that the Proctor Journal has been doing a really good job getting the Newsletter out on time.

MOTION by Gajewski, seconded by Stromlund and carried unanimously to adjourn tonight's meeting upon the Board completing the signing of checks. The meeting adjourned at 8:00 pm.