

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Scott Welsh, followed by the Pledge of Allegiance. Also present were Supervisors Ron Gajewski and Clare Stromlund, Clerk Autumn Marquardt, Treasurer Cindy Moe and four concerned citizens.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to approve the minutes from the Town Board Meeting of June 11, 2019 as presented.

MOTION by Gajewski, seconded by Stromlund and carried unanimously to accept the Treasurer's report dated June 30, 2019.

Checking:17494-17538

Beginning Balance	\$163,024.77	
Receipts	325.00	
Disbursements	<u>\$-48,412.46</u>	
Ending Balance	\$114,937.31	\$114,937.31

Money Market

Beginning Balance	\$ 109,091.09	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$109,091.09	<u>\$109,091.09</u>

Total Accounts **\$224,028.40**

INCOMING CORRESPONDENCE:

6/12 Chuck Christensen with Public Utilities and Waterworks Management Institute -3 day management and supervisory leadership training program. The cost of this program is \$499.00 per student. No Board action

6/13 Western Lake Superior Sanitary District – Email from Lorilee Blais on switching out the 6 yard dumpster at the recycling shed for an 8 yard dumpster. Lorilee Blais, clerk Marquardt, and Paul Dunaiski discussed moving forward with the switch as there have been a number of emergency pickups and decided to move forward with exchanging the 6 yard dumpster for an 8 yard dumpster. No Board action

6/19 Superior Squeegee Inc. – Cost summary for window cleaning at the Town Hall. A quote of \$364.00 for the main level windows and \$75.00 for the basement windows to be cleaned inside and out was provided. MOTION by Gajewski, seconded by Welsh and carried unanimously to hire Superior Squeegee Inc. to clean all the Town Hall Windows at a price of \$364.00 for the Main level windows and \$75.00 for the basement level windows. The clerk will set up a date and time.

7/1 Minnesota Department of Revenue – Registration is open for the Board of Appeal and Equalization online training. All Supervisors are certified until July 1, 2020. No Board action

7/5 Kivi Aggregate – Aggregate tax reporting form. No Board action.

7/7 Senior Living Help – Email from Julia with Senior Living Help requesting that the link SeniorLivingHelp.org be posted on Solway Townships website. Supervisor Gajewski

suggested speaking with the seniors about this resource and placing the link for Senior Living Help in the Township Newsletter. MOTION by Stromlund, seconded by Welsh and carried unanimously for the clerk to add the link "SeniorLivingHelp.org" onto the Solway Township website.

7/9 Jim Aird – Thank you letter for the support in the election for the WLSSD Board. Chairperson Welsh mentioned that Jim Aird was appreciative of the support from each municipality that was present.

OUTSTANDING BILLS: a) Treasurer Moe has one additional bill as follows:

- Menards in the amount of \$27.42 for a 16" bar and chain combo for the chainsaw.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to pay all bills as listed on the Outstanding Bills list presented by the Town Treasurer and the additional bill presented for a total amount of \$24,188.81.

CITIZEN REQUESTS/CONCERNS: a) Nothing to report

ROAD: a) A new Soft Shoulder sign on the Sandberg Rd north of Jerry Rd. was installed. Dead end signs were installed on Ayres Rd and Metsa Rd.

b) The blacktop on S. Berquist Rd has been torn up and class 5 gravel has been laid in its place.

c) Mr. Jim Lindquist has removed some rocks on Sandberg Rd. and class 5 gravel has been laid in their place.

d) Supervisor Gajewski reported that he was in contact with a home owner on Ayers who agreed to have brushing done starting at the stop sign and going back along the length of the homeowner's property. Supervisor Gajewski stated that some ditching may need to be done in that area once the brushing is completed. This will be inspected during the yearly road inspection next year.

e) St. Louis County has not completed the crack/pot hole filling on Jeffrey Rd.

f) Chairperson Welsh advised the Board that he was contacted by John Childers who is interested in returning to do the roadside mowing. Supervisor Gajewski expressed concerns regarding Mr. Childer's health as he was recently hospitalized and suggested that Mr. Childers get a note from his doctor stating that he is able to perform the duties required. Chairperson Welsh will advise Mr. Childers of the Boards request.

g) Supervisor Stromlund was contacted by several residents about how excellent of a job Mr. Jim Lindquist is doing with the grading of the roads.

h) Supervisor Gajewski and Chief Nick Priolo spoke with a resident on the Gaus Rd. where the driveway is not suitable for emergency vehicles to enter and exit. This driveway does not have the width for the fire vehicles to turn around and can become very slick in the winter due to the rocks in the driveway. Chief Priolo was to speak with the husband of the resident he and Supervisor Gajewski had spoken with to come up with a plan. The homeowner is aware of the Township and Fire Departments concerns. Supervisor Gajewski will contact Chief Priolo to see if he has contacted the homeowner. Chairperson Welsh questions what the liability for the Township and the Fire Department might be if they are unable to answer an emergency call at the residence. The clerk will contact the Minnesota Association of Township Attorneys, and the Board will speak with Couri and Ruppe at the Township legal seminar in October about the possible liability the inaccessibility may cause for the Township.

Fire: a) Chief Nick Priolo was not in attendance but gave a report for the clerk to pass out that states a total of 65 calls year to date. This includes 47 medical calls, 14 fire calls and 4 vehicle accidents. All the fire calls were mutual aid.

b) Pump testing is scheduled for July 15, 2019.

c) Mr. Greg Bottilla advised that he is available as a repair resource for the Fire Department. The Fire Department discussed this at their meeting on June 20th and they agreed that Mr. Botilla will be a good resource for general maintenance on the fire vehicles. The clerk will share Mr. Botilla's number with the Fire Department.

d) The Fire Department will have an open house during the National Night Out Celebration. They will be serving ice cream and they will let children spray water from the fire hoses.

e) Chief Priolo is now a Notary Public.

f) The Board was approached by a resident who has a building that he would let the Fire Department burn as practice. The Fire Department does not know what hazardous materials would be present in the building and there is a significant amount of paperwork that would need to be completed to be able to burn the building. Due to the Fire Departments concerns of the hazards that may be present and the paperwork that would need to be completed, they will not burn the building.

RECYCLING: a) Paul Dunaiski advised the board that there has been several emergency pickups for the recycling shed due to an increase in cardboard being brought in. The 6 yard dumpster used for cardboard will be replaced with an 8 yard dumpster. This was discussed under correspondence.

HALL: a) Clerk Marquardt brought a sample employment application for the Board to review that would give the Board permission to verify employment history. Supervisor Gajewski suggested that the Clerk look in the Minnesota Association of Townships library for applications that can be used as well.

b) Chairperson Welsh inquired about Clerk Marquardt's probationary period. Clerk Merritt is scheduled for full retirement on August 1st, Clerk Marquardt's removal from probation will be addressed at the next town board meeting on August 20th.

c) The refrigerator in the warming shed stays cold and does not need to be replaced.

d) Supervisor Stromlund was contacted by several residents who mentioned how good of a job the maintenance people at the town hall are doing keeping everything up to date

PARK: a) Supervisor Gajewski reached out to several companies for hiring out lawn care. Supervisor Gajewski stated that he heard back from Scott Pionk who advised Supervisor Gajewski that it would be difficult to give him a quote but that he would be able to do the lawn care once and then give us pricing to see if the Board would like to use his services. Supervisor Gajewski believes that the Township will need to hire two maintenance people if they do not hire out for lawn care. MOTION by Stromlund, seconded by Welsh and carried unanimously for Supervisor Gajewski to contact Scott Pionk for the townships lawn care needs

either until the Board finds out pricing or the position of building maintenance/groundskeeper has been filled.

b) Leon Forstrom advised the Board that he is retiring on July 16, 2019.

c) The monthly Township Properties Safety Inspection Report completed by Supervisor Ron Gajewski shows no hazards and the parks, fields and Township grounds are found to be in good condition. Supervisor Gajewski reported that any issues that come up are taken care of right away by maintenance personnel.

d) Supervisor Gajewski noticed that the wooden arch shaped swing support will need replacement. Supervisor Gajewski stated that the foundations are cracking but that there is no safety issue at this time and advised the Board that this will be a cost we will need to address next year.

CEMETERY: **a)** One Burial: Gerald Brickley July 27th.

b) Supervisor Gajewski noticed that there are 2 trees that need replacement on the cemetery grounds. Supervisor Gajewski stated that to keep the uniformity of the trees we should replace the dead ones. The Board discussed checking into Grussendorf's to see what the pricing for replacing these trees will be.

c) Supervisor Gajewski noticed that the 4x6 flag at the cemetery needs to be replaced and suggested that the 4x6 flag at the Town Hall is moved to the cemetery and a new 5x7 flag be purchased for the Town Hall. MOTION by Gajewski, seconded by Welsh and carried unanimously for Supervisor Gajewski to pick up a 5x7 flag for the Town Hall and to move the 4x6 flag currently at the town hall out to the cemetery.

COMMITTEES: **a)** Nothing to report

OLD BUSINESS: **a)** Clerk Marquardt sent out the invites for the Special Events Meeting scheduled for July 15th at 6:30PM.

b) Chris Ellian was not present .

c) Jim Aird was elected to the WLSSD Board. A letter of thanks was sent out to Supervisor Stromlund. This was addressed in correspondence.

NEW BUSINESS: **a)** Supervisor Gajewski suggested to the Board that the insurance coverage of the Township buildings and properties should be reviewed to ensure the Township has enough coverage. Due to the new multiuse building and the equipment that is stored in our facilities it is felt that a re-evaluation should be conducted. Clerk Marquardt will contact the Minnesota Association of Townships insurance Agency to set up a date and time for an agent to come out and re-evaluate the Townships insurance coverage.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing the signing of checks and reviewing applications for the building maintenance/groundskeeper position. The meeting adjourned at 8:55 pm.