

The Solway Town Board Meeting was called to order at 6:30 p.m. via teleconference by Chairperson Clare Stromlund, followed by the Pledge of Allegiance. Also present were Supervisors Ron Gajewski and Scott Welsh, Clerk Autumn Marquardt, Treasurer Cindy Moe and 6 concerned citizens.

MOTION by Welsh, seconded by Gajewski and carried unanimously to approve the minutes from the Town Board Meeting of June 9, 2020 as presented.

MOTION by Gajewski, seconded by Welsh and carried unanimously to accept the Treasurer's report dated June 30, 2020.

Checking:17974-18013

Beginning Balance	\$195,905.78	
Receipts	\$110.00	
Disbursements	<u>\$-45,075.40</u>	
Ending Balance	\$150,940.38	\$150,940.38

Money Market

Beginning Balance	\$ 109,200.45	
Interest/Deposits	\$9.25	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$109,209.70	<u>\$109,209.70</u>

Total Accounts **\$260,150.08**

INCOMING CORRESPONDENCE:

6/10 St. Louis County Public Works Department – A letter requesting that the Bailey Rd. turn around be enlarged due to the size of the trucks that St. Louis County is using. This turn around has been enlarged in the past and the property owner had no issues with the work that was done. Supervisor Gajewski will reach out to the Public Works Department to see if they will stake out the area that they would like cleared for the turn around. Jim Lindquist is unsure of what the cost will be at this time. This will be brought to the August meeting with a quote for the work that will need to be done.

6/11 Proctor Chem Free Grad Party – Thank you card for the \$100 donation that was made after approval at the annual meeting.

6/11 Western Lake Superior Sanitary District – Notice of an approved resolution extending the current allocation of treatment works costs among WLSSD users.

6/15 Western Lake Superior Sanitary District – WLSSD approved the grant application that was submitted for Solway Township. The total amount that was requested was \$8,421.39. There was an adjustment for COVID-19 closures totaling \$801.60. The total amount approved for the operations grant is \$7,619.79. The acceptance of the grant must be approved via resolution.

Solway Township Resolution #2020-3
Accepting a Grant from Western Lake Superior Sanitary District

WHEREAS, Solway Township, St. Louis County, operates a recycling program in agreement with WLSSD; and

WHEREAS, WLSSD may have funds available for communities for expenses incurred by local communities for operating recycling programs; and

WHEREAS, Solway Township submitted a grant application in the amount of \$8,421.39 on May 26, 2020; and

WHEREAS, WLSSD approved the grant request of \$8,421.39 in funding on June 1, 2020;

WHEREAS, WLSSD reported an adjustment for COVID-19 closures of \$801.60 from the grant;

WHEREAS, WLSSD approved an adjusted operating grant in the amount of \$7,619.79 on June 15, 2020.

THEREFORE BE IT RESOLVED that the Solway town Board accepts the WLSSD grant of \$7,619.79 on July 14, 2020.

Supervisor Gajewski moved the adoption of the resolution, seconded by Chairperson Stromlund, and it was declared adopted on the 14th day of July, 2020 upon the following votes: Yeas – Scott Welsh, Ronald Gajewski and Clare Stromlund. Nays – none.

6/15 Lake Country Power – Notice of Capital Credit Allocation. These credits cannot be used unless the account is retired. Treasure Moe explained that the allocation is like stocks in the company. The total amount of unretired Capital Credits the Township has is \$1,163.55.

7/07 Kivi Aggregate LLC. – Aggregate tax reporting form.

7/09 James Lindquist – Aggregate tax reporting form and payment.

Supervisor Welsh received roofing advertisements – Supervisor Welsh received 2 advertisements from American Eagle roofing and Millers Roof coating in his office mailbox. Supervisor Gajewski questioned if these companies do repairs to metal roofing. Supervisor Welsh confirmed that they do. Supervisor Welsh will drop the advertisements off at the town hall for Supervisor Gajewski to view. No Board action.

OUTSTANDING BILLS: a) Treasurer Moe has four additional bills not listed on the outstanding bills list:

- James Lindquist in the amount of \$14,132.00 for grading, excavator, trucks, culverts and the completion of approved road projects up to Friday July 10, 2020.
- Todd Signs in the amount of \$54.00 for a new flag.
- Quill, LLC in the amount of \$32.65 for sanitization supplies.
- Emergency Apparatus Maintenance in the amount of \$3,593.22 for testing of a pump that would not draft and a pilot valve leak on engine #6.

MOTION by Welsh, seconded by Gajewski and carried unanimously to pay all bills as listed on the Outstanding Bills list and the additional bills presented by the Town Treasurer for a total amount of \$?????????

CITIZEN REQUESTS/CONCERNS: a) Supervisor Gajewski spoke with Cookie Saline regarding a grant that Grand Lake Township had applied for in conjunction with COVID-19 for broadband services. Supervisor Gajewski questioned if the grant should be pursued when more information is collected. Supervisor Welsh stated that the township is in the works for all residents to have internet through Centurylink. Centurylink is currently running fiberoptic cables along Maple Grove Rd. Clerk Marquardt will reach out to Grand Lake township's Clerk to collect more information regarding the grant and will bring what she learns to the next meeting.

b)

ROAD: a) Butch Lund has completed the brushing along Lindrose Rd. and is mowing the roadsides. Mr. Lund stated that the mowing is going well.

b) Butch Lund has purchased a new mower for the township. The new mower costed \$303.87 And can be attached to the existing tractor. MOTION by Gajewski, seconded by Stromlund and carried unanimously to reimburse Mr. Lund \$303.87 for the mower that he purchased for the township with previous verbal approval from Supervisor Gajewski.

c) Calcium Chloride has been applied to the township roads. Supervisor Gajewski noted that it worked alright using the tanker. 8,600 gallons were laid down on the township roads. The total cost to apply the calcium chloride was \$9,467.00.

d) Scheduled road work on Stonelake Rd. and Sandberg Rd. has been completed. Supervisor Gajewski noted that they did not install one culvert that was planned to go in. Two new culverts were installed and 2 were replaced. The entrance culvert at the end of the Sandberg Rd. has dirt inside of it. Supervisor Gajewski noted that the maintenance personnel will clear the dirt out of the culvert. All the planned projects for the summer have been completed.

FIRE: a) Chief Nick Priolo provided a department report that stated there has been a total of 69 calls: 45 medical, 21 fire, and 3 vehicle accidents. All calls were mutual aid.

b) Chief Priolo reported that he is going to meet with a representative from Great Plains Fire and the Fire Department will most likely sign a contract with them beginning next year.

c) Truck #7 needs the brakes and the air conditioning repaired. Chief Priolo noted that the truck was taken into another facility to be repaired but the truck is now blowing hot air out of one side and cold air out of the other. Chief Priolo would like to take truck #7 to Smitty's to have the work performed. MOTION by Gajewski, seconded by Welsh and carried unanimously for Chief Priolo to take truck #7 into Smitty's to have the brakes and the air conditioning repaired.

d) Engine #6 was taken to relay training with the Esko Fire Department on June 22nd. The training went well.

e) Supervisor Gajewski spoke to Brian Johnson of Wick Buildings who came out to inspect the Fire Hall. In the attic of the Fire Hall Mr. Johnson could see rotten wood behind the flashing and that there is black wood on the same side of the building in the boiler area. Mr. Johnson stated that because of the buildings age there is no warranty. Supervisor Gajewski advised Mr. Johnson that there is a concern that the eaves on the building were improperly installed per the advice of Rodney Bloomer. Supervisor Gajewski noted that the building was sold to Ray Dahl from Wick Building. Mr. Johnson knows someone who could repair the damage to the Fire Hall. Mr. Johnson advised that it could cost approximately \$5,000 to fix the damaged areas. There is also question regarding felt paper that may not have been installed between the steel sheeting and the plywood sheeting. Mr. Bloomer is to meet with Supervisor Gajewski. Supervisor Gajewski has not heard from Mr. Bloomer as yet. Mr. Johnson said that with the 3ft overhang, heavy snow loads could have caused sagging elongating screw holes which may have allowed the moisture to get into the area. This will continue to be pursued so that the

loose flashing does not get blown away during a storm. Supervisor Welsh and Chairperson Stromlund agree that this should be done as quickly as possible. MOTION by Welsh, seconded by Stromlund and carried unanimously to approve up to \$10,000 for repairs to be finished as soon as possible on the Fire Hall.

RECYCLING: a) Morin's Window and Siding is hoping to complete the residing of the recycling shed in July. Supervisor Gajewski spoke with Brandon Morin who stated that they were just waiting for the window to come in.

b) Supervisor Gajewski and Clerk Marquardt have completed and turned in the grant application to help with the costs of residing the recycling shed.

c) Supervisor Gajewski questioned the board on if they would like new signs for the recycling shed once the residing has been completed. Clerk Marquardt reached out to WLSSD regarding the signage and is waiting for more information.

d) Horst Blumerich reported that the new flagging system at the recycling shed has not been working. Mr. Blumerich stated that Waste Management is emptying all dumpsters regardless of if they have been flagged or not. Clerk Marquardt will reach out to Lorilee Blais with WLSSD about the issue.

e) Mr. Blumerich requested a new carpet for the office area in the recycling shed. Mr. Blumerich stated that the carpet is old and has a smell that he cannot get rid of. The Board agrees that Mr. Blumerich can replace the carpet.

HALL: a) Morins Window and Siding provided a quote of \$600 to replace 64ft of rain gutter on the Town Hall that has some holes in it. Supervisor Gajewski suggested that with the uncertainty of the cost of the Fire Hall repairs that it may be best to seal the holes in the rain gutter instead of replacing them. After discussion regarding the height of the gutter and possible safety issues it was determined that it would be best to just replace it. MOTION by Stromlund, seconded by Gajewski and carried unanimously to have Morins Window and Siding replace the 64 ft of rain gutter on the town hall for \$600.

c) The thermostat in the downstairs of the Town Hall has been replaced. A work order has been received but a bill has not come yet. Supervisor Gajewski stated that when Como Oil and Propane came to fix furnace issues, they did not have a thermostat with them and that they had to make an additional visit to fix the thermostat. It may be covered in the original invoice.

d)

PARK: a) Supervisor Gajewski completed the monthly Township Properties Safety Inspection Report and stated that there are no issues with the park. Supervisor Welsh asked if anyone has questioned having dog stations around the walking trails for picking up their pet's droppings. Supervisor Gajewski noted that in the newsletter it is not suggested that the township will provide these bags. Supervisor Welsh researched the stations and stated that they are around \$500 a piece. An article will be placed in the newsletter suggesting that residents bring their own bags while taking their pets on the trails.

b) Supervisor Gajewski's main issue with the park right now is the swing frame at the lower playground that sways a bit when in use. The swing frame will be monitored and if it becomes necessary it will be taken out of use. This frame will be replaced when the new playground equipment is delivered.

c) The Munger School field has been irrigated due to the lack of rain.

d) The flowers that the homemakers club planted are doing well.

e) Clerk Marquardt reached out to Tim Newgard from Minnesota/Wisconsin Playground regarding the order status of the playground equipment. There was a misconception in the

order involving the swing frames that has caused a delay. Clerk Marquardt is working with Mr. Newgard to fix the issue so that the new playground equipment can be ordered.

f) The sand digger has been concreted in place to prevent it from being pulled out of the sand area by Jim Madigan and Leon Forstrom.

g) Supervisor Gajewski also noted that Mr. Forstrom placed the rubber balls in the rainbow arch at the lower playground but they have disappeared. The balls will not be replaced.

CEMETERY: a) There were 2 burials at the cemetery: June 26th Joanne Andrews and June 27th Lorraine Lepage.

b) The quote for the replacement of four dead trees at the cemetery by Grussendorf Nursery came out to be higher than what was originally approved. The accepted quote did not include the removal of the four trees MOTION by Gajewski, seconded by Stromlund and carried unanimously to approve the additional \$500 bringing the total cost to \$1,500 instead of \$1,000. Chris Grussendorf suggested using 4 different types of maple trees so that any blight will not spread between the trees. Planting different varieties of the maple trees will provide more color in the cemetery as well. The trees will be between 8 and 10 feet tall.

c)

COMMITTEES: a) Due to the Covid-19 Pandemic, the Board has decided not to host a National Night Out this year. MOTION by Stromlund, seconded by Welsh and carried unanimously to cancel the National Night Out Celebration. Supervisor Gajewski will place the notice on the sign. Supervisor Gajewski noted that the newsletter stated that the township would not be sending out personal notices if the National Night Out was cancelled.

OLD BUSINESS: a) The Newsletter has gone out.

b) There has not been any additional correspondence from individuals who may be interested in having a farmers' market at the town hall. The Board agrees that it is up to the people to figure out what days and times they would like to sell their goods. Clerk Marquardt can reach out to the interested parties to get things started. Horst Blumerich will likely spearhead the farmers market by bringing his own goods and spreading the word during recycling shed hours.

NEW BUSINESS: a) Election Judge training will take place on Thursday July 30th at 9am. Individuals who would like to take this training online may contact Clerk Marquardt so that she can set it up.

b) With the August 11th election approaching, the Board agrees that safety protocols must be put in place to keep residents safe during the COVID-19 pandemic. Masks, hand sanitizer and single use pens will be available for residents while they are voting. The floor will be marked out to show 6ft apart areas for social distancing throughout the day and spacing out the voting booths. There will also be sanitizing taking place throughout the day.

c) Clerk Marquardt provided a list of what the funds from the CARES Act can be used for. Some of the possible uses may include: The extra cleaning costs from Town Hall cleaning due to the extra sanitization taking place, the election supplies that may need to be purchased, extra personnel during the election to keep the spaces clean, and the laptop that was purchased for the office so that Clerk Marquardt can continue to work from home during the pandemic. The Board has until November 15th to decide what will be submitted through the CARES Act fund. MOTION by Gajewski, seconded by Welsh and carried unanimously to pursue funding from the CARES Act for cleaning costs, sanitation supplies, and the office computer that was purchased.

d) The Minnesota Association of Townships is providing training classes online for Clerks and Treasurers. Training courses cost \$25 per class. Motion by Gajewski seconded by Welsh and carried unanimously for the Clerk and Treasurer to attend the training classes through the Minnesota Association of Townships online at the Townships expense.

Butch Lund questioned if the Board would like him to reach out to Cookie Saline to see if he can help her with her internet issue. Mr. Lund worked in telecommunications for many years and believes that he can help her.

MOTION by Gajewski, seconded by Welsh and carried unanimously to adjourn tonight's meeting with the signing of checks. The meeting adjourned at 8:30PM.