

Chairperson Ron Gajewski called the Regular Solway Town Board Meeting to order at 6:30 p.m. at the Solway Town Hall, followed by the Pledge of Allegiance. Also present were Supervisors Clare Stromlund and Scott Welsh, Clerk Regena Merritt, Treasurer Cindy Moe, five concerned citizens.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to approve the minutes as written and distributed from the June 12, 2012 Town Board Meeting.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to approve the minutes as written and distributed from the July 2, 2012 Special Town Board Meeting to discuss storm issues and damage done to the Mattson, Wargin and Jeffrey Roads and to the Munger Site soccer field.

MOTION by Gajewski, seconded by Welsh and carried all in favor to accept the following Treasurer's report dated June 30, 2012.

Checking 13576 - 13628

Beginning Balance	\$215,357.73	
Receipts	\$205.00	
Transfers	0.00	
Disbursements	\$-58,729.45	
Ending Balance	\$156,833.28	\$156,833.28

Money Market

Beginning Balance	\$ 108,355.08	
Interest/Deposits	\$00	
Withdrawals	\$00	
Ending Balance	\$108,355.08	\$108,355.08

Total Accounts \$265,188.36

INCOMING CORRESPONDENCE:

- 6/12 Dolliff Insurance Company - Certificate of Liability Insurance for Fire Department.
- 6/22 Land Stewardship Project - Information Regarding the past legislative session. No Board action.
- 6/26 SLC Planning and Development - Planning Commission Public Hearing regarding Wissota Gravel. The Clerk will call the county planning and zoning department to get information regarding this Public hearing.
- 7/6 SLC Auditor Office - Election Judge Training Reminders for Town Clerk.
- 7/10 Solway Fire Department - Copies of work done and pump certifications for Tanker #2, Engine #1, and Truck #6.

OUTSTANDING BILLS: The Treasurer has the following additional bills not listed on the outstanding bills list:

Duluth Lawn and Sport	\$27.59	Mower parts for John Deere tractor
Menards	\$9.60	Weed trimmer supplies
Shelton Excavating	\$11,000.00	South Mattson Road repairs

Shelton Excavating	\$4,380.00	Soccer field repairs and Jeffrey Road repairs.
Cloquet Interiors	\$3,274.00	Upstairs bathroom tile
Stainless & Repair	\$1,638.19	Mechanical work to the Fire Dept Silverado truck #7
Portable John	\$198.00	Biffie rental monthly bill
Sinnott Blacktop	\$3,335.00	Crack-filling hall parking lot and tennis/basketball courts
Joan Peterson	\$25.00	Hall rental deposit refund
Sinnott Blacktop	\$2,500.00	Jeffrey Road
AJ Landscaping	\$2,490.00	Trees/shrubbery planted and staked at cemetery

MOTION by Stromlund, seconded by Welsh, and carried all in favor to pay all outstanding bills as listed on the Outstanding Bills list and the additional bills from the Treasurer for a total amount of \$58,729.45.

CITIZEN REQUESTS/CONCERNS: a) Grand Lake Station Store owner Kristina Carl appeared at the Town Board Meeting to request a special permit to sell liquor outdoors at a party on July 14th. This party was to be held at a different location, but that bar has since lost its liquor license and Ms. Carl has been asked to host the party at the Grand Lake Station. St. Louis County has met and given conditional approval if the Township is in agreement. The Town Board has received no concerns or complaints regarding the Grand Lake Station. MOTION by Gajewski, seconded by Welsh and carried unanimously to approve the special permit to serve liquor outdoors on July 14th at the Grand Lake Station. The Clerk will send the Report of Board action to St. Louis County.

ROAD: a) The culvert on the South Mattson Road has been replaced according to specifications from the Minnesota Department of Natural Resources and the Army Corps of Engineers. This road was damaged during the June 20th storm, and FEMA funds have been applied for to help with the cost of these repairs. Supervisor Stromlund thanked Ron and Gena for their work on this project.

b) Ditching on the South Hanson road is coming along.

c) John Childers continues to work on the maintaining the roadside mower and cutting the roadsides as needed.

d) Chairperson Gajewski received a call from St. Louis County Right-of-Way agent Steve Kniefel regarding opening of the Sandberg Road gravel pit. The operation will involve excavation, crushing screening, and stockpiling of aggregate. There will be no washing or hot mix operations at this site. They are opening the pit in response to the damage to public roads during the June 20th storm. This will be a 45 day permit. Stockpiled gravel can be hauled beyond the 45 day period. Chairperson Gajewski spoke with Steve Smith from St. Louis County Planning and Zoning, and requested that the county send notification to residents in that area.

e) Crack filling at the town hall site is complete.

f) Blacktopping of the north end of Jeffrey is complete. Chairperson Gajewski received a call from Jim Sathers asking why the blacktopping stopped before his gravel pit at the end of the road. Chairperson Gajewski explained that the board did not feel a 2-inch layer would hold up or help much with heavy equipment running on the road to his maintenance shed. Mr. Sathers said that track equipment does not go on the road. While Sinnott Blacktop was working on the road Mr. Sathers asked them to go the additional fifty feet up to the gate of his pit and that he will pay for it if the township does not. It is a township road up to the gate entrance to the pit.

As this is township road the board feels the road should be completed at township expense. MOTION by Gajewski, seconded by Stromlund and carried to pay Sinnott the additional \$2,500 for paving the Jeffrey Road north of Maple Grove Road. Supervisor Scott Welsh abstained from this motion as he lives on the Jeffrey Road.

g) Part of the shoulder of the Jeffrey north of Highway #2 that was damaged during the June storm has been repaired.

h) Supervisor Welsh mentioned that ditching might be needed on the Jeffrey Road. He explained that Jim Sathers sweeps the road to keep the dust down from the gravel pit operation off the road. This causes piles of road debris to accumulate on the sides of the road and interfere with rain water runoff. Jim Lindquist will look into what can be done to solve the problem and report at the next town board meeting.

FIRE: Firefighter Jeff Nelson reported that the Fire Department had 46 calls year-to-date. There is one new member, and two new applications. One member has resigned. The department plans to submit a FEMA application to replace tanker #3.

a) The new body for the Silverado truck is being constructed and should be delivered the end of July.

b) The pumps on trucks #1, 6, and 5 have been certified, but there is some general maintenance work needed on trucks #1, and #6. There is an estimate from Hansen's Fire Equipment Service in the amount of \$1,874.98. MOTION by Stromlund, seconded by Welsh and carried unanimously to accept Hansen's estimate to have work done. The department will contact Hansen's to take care of getting this done.

c) The department has nothing yet regarding a fire-wise grant to install an underground water reservoir.

d) Supervisor Stromlund mentioned to the department that there is much money available from the state for training and they can call Jim Fisher for more information. The department has previously received the state money for training.

e) The department will have an open house during the National Night Out on Tuesday August 7th.

RECYCLING: **a)** The WLSSD Electronic recycling collection at the town hall on June 30th was quite busy.

HALL: **a)** The work in the upstairs bathroom is completed.

PARK: **a)** The monthly playground inspection shows no hazards and the parks to be in good shape.

b) The storm damage done to the Munger Site Soccer Field from the June storm has been repaired.

CEMETERY: **a)** AJ's Landscaping has completed tree planting. AJ's mentioned to Chairperson Gajewski that the trees needed to be staked. AJ's staked all ten trees for \$250. MOTION by Stromlund, seconded by Welsh and carried unanimously to pay AJ's Landscaping \$250 for staking the trees that were planted in the Solway cemetery. The new trees and shrubs will need to be watered regularly. AJ's will do this for \$600. This covers a \$60 charge each time for a total of ten times. MOTION by Gajewski, seconded by Welsh to hire AJ's to water the newly planted trees and shrubs, including those around the patio for \$600.

b) Dirt storage enclosure to be built yet.

- c) Department of Corrections work at the cemetery is complete.
- d) Supervisor Gajewski completed a cemetery inspection along with the monthly playground inspection. No safety hazards were found.

COMMITTEES: a) At the June 25th Special Events Committee meeting it was decided to send a flyer to all township residents inviting them to the National Night Out. This will cost approximately \$310 and can be done at Proctor Journal. The Committee will hold another meeting on July 16 at 6:30 PM to finish up the planning..

OLD BUSINESS: a) Nothing

NEW BUSINESS: a) At the June Town Board meeting the board discussed cell phone reimbursement for the Town Board. Since the last meeting Supervisor Stromlund has attended the short course training and asked about cell phone reimbursement and was told it should be done by resolution and should include all board members and also be reviewed yearly. MOTION was made by Welsh, seconded by Stromlund and carried unanimously to adopt the following resolution:

**SOLWAY TOWNSHIP RESOLUTION #81
Cell Phone reimbursement**

WHEREAS, The town office is only staffed part time and a considerable amount of town business is carried out from township personnel's homes, cars, etc., and;

WHEREAS, Board members use their cell phones for township business, and;

WHEREAS, It is the expectation that Board members and designated employees will take care of needed business outside of the township office hours of staffing as needed, and;

WHEREAS, Numerous businesses reimburse employees for use of cell phone expenses,

NOW THEREFORE BE IT RESOLVED: Town Board members and designated employees will receive partial cell phone expense reimbursement in an amount determined by the Board of Supervisors on an annual basis.

Supervisor Welsh moved the adoption of the resolution, seconded by Supervisor Stromlund, and it was declared adopted on the 10th day of July, 2012 upon the following votes: Yeas – Clare R. Stromlund, Ronald Gajewski and Scott Welsh.

Nays – none.

Absent – none.

The Board discussed a reasonable amount for the cell phone reimbursement. It was also discussed that Township employee Leon Forstrom, head maintenance and groundskeeper, regularly uses his cell phone for township matters. MOTION by Gajewski, seconded by Welsh and carried unanimously that Leon Forstrom and the Town Board be reimbursed \$25 monthly for using his cell phone for township business. This will be reviewed on a yearly basis along with township wages.

b) The Clerk has a credit application from NAPA. It would be helpful to employees to be able to charge parts for the lawn mower. MOTION by Stromlund, seconded by Gajewski and carried unanimously for the Clerk to send a credit application to NAPA for use by Leon Forstrom, John Childers, and Regena Merritt. The Clerk will fill out the application and return it to NAPA.

c) The Clerk mentioned that it would also be nice to have credit at L & M in Cloquet. John Childers purchases some expensive parts for the Roadside mower at L & M and is required to pay state sales tax when the township is tax exempt. MOTION by Stromlund, seconded by Gajewski, and carried unanimously to apply for credit at L & M in Cloquet to be used by Leon Forstrom, John Childers, and Regena Merritt. The Clerk will contact L & M for a credit application.

MOTION by Gajewski, seconded by Stromlund and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting was adjourned at 8:30 p.m.