

Chairperson Ron Gajewski called the Regular Solway Town Board Meeting to order at 6:30 p.m. at the Solway Town Hall, followed by the Pledge of Allegiance. Also present were Supervisors Clare Stromlund and Scott Welsh, Clerk Regena Merritt, Treasurer Cindy Moe, four concerned citizens.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to approve the minutes as written and distributed from the May 8, 2012 Town Board Meeting.

MOTION by Welsh, seconded by Stromlund and carried all in favor to accept the following Treasurer's report dated May 31, 2012.

Checking 13531 - 13575

Beginning Balance	\$233,946.76	
Receipts	\$573.15	
Transfers	0.00	
Disbursements	\$-19,162.18	
Ending Balance	<u>\$215,357.73</u>	\$215,357.73

Money Market

Beginning Balance	\$ 108,341.28	
Interest/Deposits	\$13.80	
Withdrawals	\$00	
Ending Balance	<u>\$108,355.08</u>	\$108,355.08

Total Accounts \$323,712.81

INCOMING CORRESPONDENCE:

5/16 St. Louis County Public Works - Calcium Chloride Dust Control Information. The Township has hired Jake Demenge to apply dust control to Township Roads. No board action.

5/21 Lake Country Power - Annual Report. No board action.

5/23 Liscomb-Hood-Mason Insurance - Certificate of Insurance for Shelton Excavating. No board action.

5/24 Minnesota Association of Townships - Membership card for the Board members.

5/24 St. Louis County Elections Director - M-100 and Automark maintenance schedule. The Clerk will take the voting machines to the county office at the Miller Hill Mall on June 19th for the required maintenance.

5/25 St. Louis County Elections via email – Election administrator training dates reminder.

6/1 State Demographer - Annual population & household estimate. No board action.

OUTSTANDING BILLS: The Treasurer has the following additional bills: \$175.99 to Portable John for an additional month's rent for the portable toilets at the town hall and Munger School site making the payment amount \$373.99 instead of \$175.99 as listed on the Outstanding bills list; \$120.42 additional to John Childers for repairs to the roadside mower; \$33.30 to Scott Welsh for mileage reimbursement; \$242.67 to Equipment Specialists for repairs to Fire Engine 1 and 3 and the roadside mower; \$175.00 to the St. Louis County Auditor for required maintenance to the M-100 and Automark election machines; \$1,211.00 to Cloquet Interiors for new stage carpeting; \$5,000.00 to Tuominen Landscaping for work done at the cemetery; \$77.00 to Como Lube for grease for the roadside mower; \$8,410.00 to Shelton Excavating for work at the cemetery. MOTION by Stromlund, seconded by Welsh, and carried all in favor to pay all outstanding bills as listed on the Outstanding Bills list and the additional bills from the Treasurer for a total amount of \$62,911.50.

CITIZEN REQUESTS/CONCERNS: a) When the Grand Lake Station Store owner Kristina Carl appeared at the Town Board Meeting in May for renewal of their liquor license, a request for a special permit to sell liquor outdoors at a party on August 11th and 18th was also discussed. Ms Carl had not yet applied for this permit so the Board did not take action at that time. There has been no permit received at the hall office as of today, but the Board is concerned about the time constraints if we wait till the July meeting. The Town Board has received no concerns or complaints regarding the Grand Lake Station. MOTION by Gajewski, seconded by Welsh and carried unanimously to approve the special permit to serve liquor outdoors on August 11th and 18th at the Grand Lake Station. The Clerk will send the report of Board action to St. Louis County.

ROAD: a) Chairperson Gajewski reported that the culvert on the Van Gassler Road had collapsed. Jim Lindquist has made temporary repairs, but the culvert needs to be replaced. MOTION by Gajewski, seconded by Welsh and unanimously carried to have Jim Lindquist replace the culvert on the Van Gassler Road.

b) The "Dead End" signs have been installed, one each on Stonelake, and South Mattson Roads. "Stop" signs have been installed on Birchway and Cedarway Roads.

c) Chairperson Gajewski found that the county has been using the 2.5 pound sign posts for many years, so all of the sign posts in the township should be in compliance with federal regulations that will take effect January 2013.

d) Crack-filling of the blacktop areas at the Town Hall site has been tentatively scheduled for Wednesday June 13th. Chairperson Gajewski stated that for \$400 Sinnott will crack-fill the tennis/basketball area. MOTION by Welsh, seconded by Stromlund and unanimously carried to have Sinnott crack-fill the tennis/basketball court area for \$400 at the same time they do the hall parking lot.

e) Jeffrey Road blacktopping is scheduled for this coming Friday, or the next week.

f) The roadside mower has broke down a couple of times the past couple of weeks. Jim Johnson has made repairs to the mower. Jim Sathers also helped John Childers when the mower broke down on the Jeffrey Road.

g) Because of the postal carrier complaint a couple of years ago, the Board needs to notify the resident located at the curve on the Heine Road that the hedge needs to be kept down to allow for driver visibility. The house has been sold in the past year. The Clerk will find out who the new owners are and contact them to let them know that if they'd prefer, the township will ditch the inside corner removing the hedge. MOTION by Gajewski, seconded by Welsh and unanimously carried to have the Clerk contact the resident at the curve on the Heine Road to inform them the hedge needs to be trimmed down to 18-inches from the ground. If the home owner prefers, the township will ditch the roadside getting rid of the hedge. If the ditching is needed, included in the motion is to have Jim Lindquist do the ditching for \$2,000.

FIRE: Firefighter Jeff Nelson reported that the Fire Department had 37 calls year-to-date. Since May 8th, there has been 11 calls: seven of the calls were medical, and four fire calls of which two were mutual aid.

a) The new body for the Silverado truck has been ordered by Stainless & Repair. They are selling the old truck body and will put the money received toward the bill for the Silverado truck. Hopefully the new body will arrive by the end of June.

b) Pump Certification has been completed on truck #1, #6, and #2, and the trucks passed. There is valve work needed on trucks #6 and #1, and the rear mechanical seal on truck #1 pump needs work. Hansen's is able to do the work on these trucks. This work is not urgent. New ladder covers have been installed on trucks #6 and #1, and look great.

c) Pete Hildre is retiring from the department. The Board extends their thanks for his years of service.

d) Chairperson Gajewski informed the board that Fire-Wise grants can be used to install an underground water reservoir. In-kind work by residents can be used toward the matching funds for a Fire-Wise grant. Firefighter Nelson will mention this to the department at the next meeting.

RECYCLING: a) Chairperson Gajewski reported that he and Leon Forstrom cleaned the Recycling shed.

b) WLSSD is holding an Electronic recycling collection at the town hall on June 30th 1-4 PM.

HALL: a) The bathroom sink is leaking. Leon Forstrom will check on this.

b) Bathroom tiling is not completed. Chairperson Gajewski has called Cloquet Interiors to find out what is holding up the project.

c) The Automark and M-100 voting machines need to be taken to the county office at Miller Hill Mall for scheduled maintenance. The Clerk will take the machines in for maintenance.

d) The ceiling downstairs near the entry has large water spots. The Board feels it might be the kitchen floor leaking into the downstairs ceiling.

PARK: a) The monthly playground inspection shows no hazards and the parks to be in good shape.

b) The Board has received a few complaints regarding visibility at the corner of Maple Grove and Munger Shaw due to the hedge at the Munger School Site. The Board will see that the hedge gets trimmed.

CEMETERY: a) The work by Shelton Excavating to landscape the cemetery and to extend the driveway is progressing.

b) The Department of Corrections "sentenced to serve" group has been working on the cemetery. Three loads of fill dirt have been delivered and the group has used two.

c) Tuominen Landscaping completed the patio project at the cemetery and it looks very nice.

d) Flagpole light has been installed.

e) Chairperson Gajewski has pricing for an enclosure for the dirt piles at the cemetery. An 8 x 8 enclosure made with treated lumber will cost \$300 - \$350. It was mentioned to Chairperson Gajewski that making the enclosure 12-feet wide would make it easier to back a truck up to. MOTION by Stromlund, seconded by Welsh and unanimously carried to spend up to \$500 to build an enclosure for the dirt pile at the cemetery.

f) Supervisor Gajewski completed a cemetery inspection along with the monthly playground inspection. No safety hazards were found.

g) Chairperson Gajewski explained the need for a few trees and shrubs to complete the cemetery project. He has a quote from A.J.'s and one from Tuominen Landscaping. The quote from A.J.'s is less expensive. The Board would like to get 10 trees and enough shrubs to cover 134 linear feet. MOTION by Stromlund, seconded by Welsh and unanimously carried to spend up to \$2,500 at A.J.'s Landscaping to purchase 10 trees, and enough shrubs to cover 134 feet.

COMMITTEES: a) The Board decided to hold a Special Events Committee meeting on July 16th at 6:30 PM to discuss the National Night out. The Clerk will send reminders to committee members.

OLD BUSINESS: a) The Couri & Ruppe Law Firm is holding a free legal seminar at Cotton Town Hall on Saturday September 29, 2012. MOTION by Stromlund, seconded by Welsh and unanimously carried that any board member who can attend the legal seminar at Cotton Town Hall on September 28, 2012 may do so at township expense.

NEW BUSINESS: a) The Board discussed reimbursement for cell phone use. Gena, Ron and Leon use their cell phones daily for township business. MOTION was made by Stromlund. Supervisor Welsh mentioned that there should be a policy in place before we decide on reimbursement. The Clerk will work on this for next month's meeting. The MOTION on the floor was withdrawn by Stromlund.

b) Chairperson Gajewski has been reimbursed by Minnesota Association of Townships for wages to attend the trip to Washington D.C. Chairperson Gajewski endorsed this check to the Township as his wages were previously paid by the Township.

c) Chairperson Gajewski reported from the Duluth Association of Townships meeting that the county will now start to send building permits to Town Clerks to ensure that the new homes are getting appraised by the Town Assessors. One of the presenters at the meeting teaches ATV classes and is looking for a place to hold these classes. The Board decided not to volunteer the Solway Town Hall because of liability concerns having riders learning how to drive ATV's on Township property.

Articles for the upcoming newsletter were discussed.

MOTION by Welsh, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting was adjourned at 8:20 p.m.