

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Clare R. Stromlund, followed by the Pledge of Allegiance. Also present were Supervisors Ron Gajewski and Scott Welsh, Clerk Regena Merritt, Treasurer Cindy Moe, and eight concerned citizens.

MOTION made by Welsh, seconded by Gajewski and carried unanimously to approve the minutes from the Town Board Meeting of April 11, 2017.

MOTION made by Welsh, seconded by Gajewski and carried unanimously to accept the monthly Treasurer's report dated April 30, 2017.

Checking:16394-16430

Beginning Balance	\$410,759.81	
Receipts	4,716.58	
Disbursements	<u>\$-12,855.47</u>	
Ending Balance	\$402,620.92	\$402,620.92

Money Market

Beginning Balance	\$ 108,846.58	
Interest/Deposits	\$17.60	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,864.18	<u>\$108,864.18</u>

Total Accounts **\$511,485.10**

INCOMING CORRESPONDENCE:

4/5 CenturyLink - Letter requesting we notify them of any Township road projects. No board action

4/7 SLC Land & Minerals Dept - Classification of state forfeited land and Resolution to re-classify the tax forfeited properties along with the opportunity to acquire any parcels. No board action.

4/10 Proctor students traveling to Washington DC - Thank you note for donation to the students as approved by the electorate at the 2017 Annual Meeting.

4/12 University of Minnesota - Notification of wood ash application to a property in Solway Township.

4/13 Gobel Aggregate - 1st quarter Aggregate Tax form and payment.

4/17 Northland Constructors - 1st quarter Aggregate tax form and payment.

4/18 Duluth News-Tribune - Affidavit of Publication for Local Board of Appeal and Equalization meeting.

4/20 Pine Journal - Affidavit of Publication for Local Board of Appeal and Equalization meeting.

4/24 Couri & Ruppe, Attorneys at Law - Advertisement for services and Legal Seminar on September 10, 2017 at the Cotton Town Hall.

4/24 Coon's Aggregate - 1st quarter Aggregate tax form and payment.

4/24 Jim Sathers - 1st quarter Aggregate tax form and payment.

4/27 Shelton Excavating - 1st quarter Aggregate Tax reporting form and payment.

4/27 Pit 56 - 1st Aggregate Tax reporting form and payment.

4/27 Univ of Minnesota - Notification of wood ash land application to a property in Solway Township.

4/28 Univ of Minnesota - Notification of wood ash land application to a property in Solway Township.

4/28 Kristin Fogard/County Ag Inspector - Informational meeting notice and Clerk response that Supervisor Gajewski will be attending.

OUTSTANDING BILLS: a) The Treasurer has additional bills to be added to the Outstanding Bills List as follows:

- Jim Lindquist in the amount of \$1,035 for grading township roads.
- North State Service in the amount of \$108.91 for town hall garbage service.
- Todd Signs for a flag at the cemetery in the amount of \$38.20.
- Hermantown Menards for flower bed soil at town hall building in the amount of \$24.86.
- West Duluth Menards for flower bed soil at town hall building in the amount of \$29.68.
- Carlson of Duluth in the amount of \$996.35 for fire hall furnace repairs.
- Forum Communications for legal publishing in the amount of \$138.84.
- Amy Kettelhut for \$25.00 hall rental deposit refund.

MOTION by Gajewski, seconded by Welsh and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and additions as presented by the Town Treasurer for a total amount of \$33,811.77

CITIZEN REQUESTS/CONCERN: a) Township resident Byron Helland appeared before the board looking for support to split his 40 acres into three parcels. All three of these parcels per sketch provided by Byron meet minimum road frontage, acreage, and setbacks per St. Louis County Planning and Zoning. The county has asked Mr. Helland to get a letter of support from the Township. MOTION by Welsh, seconded by Stromlund and carried unanimously to send a letter of support for Byron Helland's application to divide his property into three separate parcels. These parcels will meet the current zoning requirements.

b) Supervisor Gajewski reported that he met with Jerry from Lakeview Masonry regarding constructing a new sign for the Township Cemetery. He will be sending us drawings and quotes for the next Board meeting.

ROAD: a) Supervisor Gajewski reported that Jim Lindquist with current employees will not be able to replace the culvert on Van Gassler road. We have received a quote from Shelton Excavating in the amount of \$16,200 to replace the culvert per specifications from the DNR and the Minnesota Department of Fisheries. MOTION by Stromlund, seconded by Welsh and carried unanimously to accept quote from Shelton Excavating in the amount of \$16,200 to replace the culvert on the Van Gassler Road per DNR and Minnesota Department of Fisheries specifications. Supervisor Gajewski will be in contact with Shelton Excavating.

b) The Board reviewed notes from the Township Road Survey that took place on April 28, 2017. Ditching and culverts are needed on North Hanson, Jeffery, Jerry and Wargin Roads. Hanson Road is a priority and should be worked on first. We have quotes for this work from Jim Lindquist as follows: North Hanson road needs two 28-foot entrance culverts and 200-feet of ditching for \$3,500; Jeffery Road needs a cross culvert and 1000-feet of ditching for \$3,200; ditching on the north side of Jerry Road for \$3,000; Wargin Road needs a cross culvert and clearing of an entrance culvert for \$2,500. MOTION by Welsh, seconded by Gajewski and

carried unanimously to have all the above roadwork projects completed per Jim Lindquist's quotes in the amount of \$12,200.

c) From the Annual Road Survey, the Board has recommended 152 loads of class-5 gravel to be applied to Township Roads. The Board has received two quotes for the class-5 gravel one from Shelton Excavating for \$18.60 per yard, and one from Jim Lindquist for \$19.00 per yard. MOTION by Gajewski, seconded by Welsh and carried unanimously to accept the quote of \$18.60 per yard for 152 loads of class-5 gravel from Shelton Excavating and for it to be spread on the roads by Jim Lindquist.

d) Leon Forstrom reported that there are road barriers and road closure signs stored in the maintenance garage that can be used during road projects. Leon Forstrom will let the Clerk know if they are in good shape.

FIRE DEPARTMENT: **a)** A total of 43 calls year-to-date: 16 medical, 23 fires and 4 vehicle accidents.

b) The installation of a dry hydrant on the Sarah Rogalla property on Morris Thomas road was completed today. The Clerk will check with Fire Chief Priolo as to how to handle the matching dollars for the DNR grant for this project.

c) The Fire Department has requested a Board member to attend their business meetings. Supervisor Scott Welsh and Chairperson Clare Stromlund will take turns attending the meetings beginning this June.

d) Leon Forstrom reported that Carlson Duluth employee came to clean the furnace and reported that it was not in need of any other repairs at this time. It should continue to provide service in the foreseeable future.

RECYCLING: **a)** None

HALL: **a)** The Clerk suggested the Board hire Erik Kunelius as hall custodian. She has met with him and Erik has custodial experience. Erik's previous voluntary work at the Township showed him to be a conscientious individual. MOTION by Welsh, seconded by Gajewski and carried unanimously to hire Erik Kunelius as hall custodian at \$12.00 per hour.

PARK: **a)** The monthly Township Properties Safety Inspection Report completed by Supervisor Ron Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

b) The plaques for the Witte Memorial Trail benches have been received and will be attached to the benches after Leon Forstrom and Paul Dunaiki finish sealing the benches. They are waiting for better weather to finish this project.

c) Supervisor Gajewski brought up the possible use of the soccer fields for lacrosse games. The board asked Deputy Clerk Jensen if there has been any calls regarding use of the fields for this, and none had been received. This issue has been tabled until a request has been received.

CEMETERY: **a)** The new LED light for the cemetery flagpole has been installed.

b) A new flag has been purchased for the cemetery.

COMMITTEES: **a)** None

OLD BUSINESS: a) The Board is wondering what procedure should be utilized to formally accept the \$50,000 from the Proctor Public Schools to use for Parks and Recreation. Town Clerk Merritt will contact an attorney at Minnesota Association of Townships for advice.

b) The internet survey has been finalized and as soon as it is mailed to residents, the Clerk will activate the survey to allow it to be answered online. Clerk Merritt will check with Jake Benson to see when the survey will be mailed.

NEW BUSINESS: a) The Minnesota Association of Townships short course training is scheduled for June 29th 1 PM to 8 PM at the Black Bear Convention Center. MOTION by Gajewski, seconded by Welsh and carried unanimously that any Board member that wishes to attend may do so at Township expense.

b) Supervisor Gajewski had asked to review the rental contract with the Arrowhead Dog Agility Show group. They presently pay a \$25 date reservation fee and \$150 damage deposit, both of which are refundable. They also pay \$100 a day rent for Friday, Saturday, and Sunday. The Board discussed and agreed that these rates seem appropriate and decided to not make any changes.

MOTION by Chairperson Stromlund, seconded by Welsh and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:20pm.