

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Scott Welsh, followed by the Pledge of Allegiance. Also present were Supervisors Ron Gajewski and Clare Stromlund, Clerks Regena Merritt and Autumn Marquardt, Treasurer Cindy Moe and four concerned citizens.

MOTION by Gajewski, seconded by Stromlund and carried unanimously to approve the minutes from the Town Board Meeting of April 9, 2019 as presented.

MOTION by Gajewski, seconded by Stromlund and carried unanimously to accept the Treasurer's report dated April 30, 2019.

Checking:17405-17441

Beginning Balance	\$226,663.44	
Receipts	1,537.06	
Disbursements	<u>\$-19,184.54</u>	
Ending Balance	\$209,015.96	\$209,015.96

Money Market

Beginning Balance	\$ 109,072.86	
Interest/Deposits	\$18.23	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$109,091.09	<u>\$109,091.09</u>

Total Accounts **\$318,107.05**

INCOMING CORRESPONDENCE:

4/15 Daniel Ward - Complaints regarding Board action on dog park. No Board action.

4/16 St. Louis County Planning & Community Development – Community Development Block Grant joint cooperation agreement requalification. The Board is not required to take any action to remain eligible for continued participation.

4/25 St. Louis County Sheriff's Office - 2019 Multi Hazard Mitigation Plan Update Meeting invitation. Supervisor Gajewski will attend this meeting. MOTION made by Stromlund, seconded by Welsh and carried unanimously for Supervisor Gajewski to attend the Sherriff's Departments Multi-Hazard Mitigation meeting as a Township representative.

5/2 Como Oil – Propane locked price sales agreement. MOTION by Stromlund, seconded by Welsh and carried unanimously to accept the contract for the locked in price of \$1.169 for up to 4,000 gallons through April 30, 2020.

5/2 Duluth News Tribune - Affidavit of Publication for Public Accuracy Testing of voting machines.

5/7 Proctor Soccer – While measuring and marking out the U10/U12 field, Supervisor Gajewski noted there was enough room for a U6 field. Clerk Marquardt emailed Dawn Lind from AYSA informing her of the extra space and asked if they had any extra goals for this field. Dawn thought it was a great idea and stated cones would be suitable for this size field. Motion made by Gajewski, seconded Stromlund and carried unanimously to purchase cones for the new U6 field.

Supervisor Gajewski also mentioned that benches were needed for the U-8 field. MOTION made by Stromlund, seconded by Gajewski and carried unanimously to purchase two 8ft aluminum benches from Summit Supply at \$364.00 a piece plus shipping.

5/7 John Bray – Clerk Merritt received an email from Township Attorney John Bray asking if Solway Town Board is in favor of having a School Resource Officer at the Proctor Schools. Clerk Merritt also received a phone call from the Proctor Police Department asking the same, and requesting that we send something to the School Board if we are in favor. MOTION by Gajewski, seconded by Welsh and carried unanimously to support reinstatement of a School Resource Officer in Proctor Schools.

5/10 Census Bureau – U.S. Census Bureau Voluntary New Construction Program. St. Louis County hands out the Building Permits for Solway Township. No Board action.

5/14 KTM Paving - 1st quarter Aggregate Tax reporting form and payment

5/16 Pit 56 - 1st quarter Aggregate Tax reporting form

5/20 Minnesota Association of Townships - Summer specialized training course at the DECC. MOTION by Stromlund, seconded by Gajewski and carried unanimously for any Town Board member that wants to attend are allowed to do so at Township expense.

OUTSTANDING BILLS: a) Treasurer Moe has three additional bills as follows:

- Nick Priolo for Town Hall plaques in the amount of \$114.75
- Wendy Hunter for driveway permit deposit refund in the amount of \$50.00
- Scott Nylund for the second half payment for the concrete walkways in the area around the warming shed in the amount of \$742.50

Correction to Ron Gajewski's reimbursement for mileage from \$47.40 to \$84.52

The Treasurer has a bill from Andrens Paint for Epoxy floor paint for the warming shed for the amount of \$248.80. She was told to disregard this bill as this product will be returned.

MOTION by Gajewski, seconded by Welsh and carried unanimously to pay all bills as listed on the Outstanding Bills list presented by the Town Treasurer and additional bills presented for a total amount of \$46,293.59.

CITIZEN REQUESTS/CONCERNS: a) Clerk Merritt has received two Report of Town Clerk forms for The Munger Tavern and Grill. The first one is a request to transfer Combination On/Off-Sale and Sunday On-Sale intoxicating liquor for the license period expiring June 30, 2019. The Munger Tavern was purchased by new owners. The second is a renewal of the 2019-2020 License.

ROAD: a) The yearly road inspection was held Friday April 26th 8:00 AM to noon. The Board plans to put 152 loads of class 5 gravel on township roads which is the same as last year. The Board has received two quotes: one from Shelton Excavating for \$19.60 per yard and the second from Jim Lindquist for \$20.00 per yard. MOTION by Stromlund, seconded by Welsh and carried unanimously to purchase 152 loads of class 5 gravel from Shelton Excavating at \$19.60 per yard. The Board requests that Treasurer Moe send half of the total amount as down payment.

b) Jim Lindquist suggested to the Board to get a new Soft Shoulder sign on the North Sandberg Road as parking will likely occur on the road with approval of the wedding venue on the road. The Board would like to replace the Dead End sign on Mettsa Road due to loss of reflectivity. MOTION by Gajewski, seconded by Welsh and carried unanimously to replace the Dead End sign on Mettsa and put a new Soft Shoulder Sign on the North Sandberg Road. Supervisor Gajewski will notify St. Louis County about the signs needed.

c) Supervisor Gajewski contacted Jake Demenge and the price for Calcium Chloride is the same as last year at \$1.00 per gallon. MOTION by Gajewski, seconded by Stromlund and

carried unanimously to hire Jake Demenge to apply Calcium Chloride to Township roads at \$1.00 per gallon.

d) Supervisor Gajewski reported that some ditching with tree removal needs to be done on the west side of Ayers Road. As some of the trees are 4" in diameter. The land Owner will need to be notified of the extent of our brushing project

e) Supervisor Gajewski mentioned there on potholes on Jeffrey Road between Highway 2 and Sathers Gravel Pit entrance. In years past, when St. Louis County has been out filling potholes we have hired them to also do some of ours. MOTION by Gajewski, seconded by Stromlund and carried unanimously to hire St. Louis County Public Works to fill potholes on Jeffrey Road between Highway 2 and Sathers Pit. Supervisor Gajewski will contact St. Louis County to have the pothole filling done.

f) There is a quote from Jim Lindquist for the amount of \$23,500.00 for road work that was discussed during the road inspection as follows:

1) Due to ice build up on Wargin Road, 700ft of ditching, hill landscaping and installation of a new culvert and replacement of a second culvert are recommended in the amount of \$8,500.00.

2) The blacktop on the South Berquist Road has badly deteriorated and St. Louis County Public Works has called with snow plowing concerns. After discussing, the Board decided to have approximately 1,600 feet of blacktop removed and replaced with class 5 gravel for the amount of \$6,500.00.

3) Gaus Road, North Sandberg Road, and Jeffrey Road all need culverts replaced. We have a quote for the amount of \$3,500.00 for the work.

4) Approximately 250 feet of ditching and a culvert replacement are needed on the Peterson Road for a quoted amount of \$2,000.00.

5) Rock removal on the South Sandberg Road hill approaching Morris Thomas Rd entails approximately 100 feet and replace with Class five gravel at an amount of \$1,800.00.

6) Several trees need to be removed on the Bailey road turnaround and approximately 20 yards of class 5 gravel will need to be added at a cost of \$1,200.00.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to have the above six items completed by Jim Lindquist for an amount of \$23,500.00 during the course of the summer.

g) The roadside mower is not running as it should so the roadsides have not been mowed yet. Supervisor Stromlund suggested that we should hire out the roadside mowing; but the cost effectiveness was questioned. Supervisor Gajewski mentioned that Butch Lund has contacted him showing an interest in doing the roadside mowing and brush cutting. Paul Dunaiski is currently doing the roadside mowing and was asked by the Board if he would like to continue to do so. Mr. Dunaiski states that as long as the roadside mower is working correctly that he does not mind continuing to do the roadside mowing. Supervisor Gajewski also has the name of a certified mechanic to look over the roadside mower to see what condition it is in before making plans for the roadside mowing. MOTION by Stromlund, seconded by Welsh and carried unanimously for certified mechanic Greg Bottila to look at the roadside mower and for Paul Dunaiski to continue the mowing for now.

Fire: a) Chief Nick Priolo was not in attendance but gave a report for the Clerk to pass out that states a total of 43 calls year to date. This includes 30 medical calls, 11 fire calls and 2 vehicle accidents. All the fire calls were mutual aid, none in Solway Township.

b) Chief Priolo reported that they are gathering information on solar panel training.

c) Chief Priolo reported to the Clerk that the rear light on engine #6 has been fixed.

- d)** The Board has not received any information on the warranty for the backup camera for truck #7.
- e)** Chief Priolo reported that truck #7 has a rock chip in the windshield. The Board decided to wait and see if the chip gets any larger or begins to crack the windshield.
- f)** The Clerk will check with the Fire Chief to see if pump testing had been completed by EAM as it was unclear to the Board based off of the bill that we had received from EAM that this was included with other work that was completed on the trucks.

RECYCLING: **a)** Paul Dunaiski reported things are all good.

HALL: **a)** New flag was discussed under outstanding bills.

PARK: **a)** Tracy Blue who teaches the Community Ed dog training class at Solway, has been storing her equipment in the rental building that is no longer there. She was given a key to the warming house where rentals would take place to store her equipment. It was decided that that Clerk Merritt would give Tracy a new key to the area where tables and chairs are stored for her to store her equipment .

b) Supervisor Gajewski picked up a new sign from Todd Signs for installation to replace the one that had been torn down on the Witte Trail.

c) Supervisor Gajewski mentioned that top soil was needed around the lighted message sign along highway 2, along the lighting trenches around the tennis court, the handicapped playground and for landscaping around the warming shed. Jim Lindquist gave the price of \$17.00 a yard for a total of 10 yards. Supervisor Gajewski also suggested getting sod from AJ's to place around the new handicapped playground trail and to be used to build up the corner of the soccer field as well as to fill in some of the holes on the old soccer field. MOTION by Stromlund, seconded by Welsh and carried unanimously for Jim Lindquist to provide 10 yards of topsoil at the price of \$17.00 a yard for a total of \$170.00 and for the Board to purchase as much sod as needed for the areas that were previously talked about.

d) The monthly Township Properties Safety Inspection Report completed by Chairperson Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

e) Supervisor Gajewski is looking for a weed sprayer that will make is easier to spray the weeds around the fence lines and the landscaping posts on the properties. Supervisor Gajewski presented the Board with the option of a push sprayer. Leon Forstrom suggested looking into a pull behind weed sprayer as the push sprayer would be quite heavy to push around. Mr. Forstrom will gather more information on a pull behind weed sprayer from Menards and present it at the next meeting.

f) New U6 soccer field at Town Hall site discussed under correspondence.

CEMETERY: **a)** Leon Forstrom and Paul Dunaiski will be working on preparing the cemetery for Memorial Day.

COMMITTEES: **a)** Nothing to report

OLD BUSINESS: **a)** Nothing to report

NEW BUSINESS: **a)** Minnesota Association of Townships Summer Specialized Training is available at the DECC on June 27th 2019, this was addressed under correspondence.

b) Supervisor Gajewski reported from the Duluth Area Townships meeting that the Metropolitan Interstate Council is looking at long term transportation projects. If Townships

have any projects or needs they could be included along with the transportation project. He also reported there was discussion about broadband service and has a contact number and name for us to pass onto Chris Elian. There are more competitors interested in installing in this area.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:55 pm.