

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Scott Welsh, followed by the Pledge of Allegiance. Also present were Supervisors Clare R. Stromlund and Ron Gajewski, Clerk Regena Merritt, Treasurer Cindy Moe, Deputy Clerk Terri Jensen and three concerned citizens.

MOTION by Welsh, seconded by Gajewski and carried unanimously to approve the rotation of Clare R. Stromlund to the position of Chairperson and Supervisor Gajewski as Vice-Chair for the coming year. Re-elected Supervisor Scott Welsh was sworn in prior to the board meeting.

MOTION made by Welsh, seconded by Gajewski and carried unanimously to approve the minutes from the Town Board Meeting of February 14, 2017.

MOTION made by Gajewski, seconded by Welsh and carried unanimously to approve the minutes from the Swanson Cartway Hearing of February 23, 2017.

MOTION made by Gajewski, seconded by Welsh and carried unanimously to accept the monthly Treasurer's report dated February 28, 2017.

Checking:16285-16339

Beginning Balance	\$440,292.21	
Receipts	12,674.75	
Disbursements	<u>\$-24,307.09</u>	
Ending Balance	\$428,659.87	\$428,659.87

Money Market

Beginning Balance	\$ 108,846.58	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,846.58	<u>\$108,846.58</u>

Total Accounts **\$537,506.45**

INCOMING CORRESPONDENCE:

02/15 Wells Fargo Bank – Stop Payment Confirmation for \$25.00 check issued to Sandy Schubitke for hall rental refund. No board action.

02/22 Lorilee Blais, Western Lake Supervisor Sanitary District – Email report for 2016 Solway recycling shed pickups. No board action.

02/27 Phil Chapman, St. Louis County – Email approval for Solway Volunteer Fire Department Bingo Application. No board action.

02/27 Duluth News Tribune – Email publishing confirmation for Annual Meeting, Election of Officers and Board of Canvass Meeting along with Notice of Regular Town Board Meeting Date Change. No board action.

02/28 Duluth News Tribune – Affidavit of Publication for Notice of Public Accuracy Test. No board action.

02/28 Duluth News Tribune – Affidavit of Publication for Notice of Regular Town Board Meeting to be held on a different date. No board action.

03/07 Minnesota Department of Health – Analytical Report for drinking water testing results of wells 1 & 2 and upstairs kitchen sink. No board action.

03/09 Minnesota Department of Health – Analytical Report for drinking water testing results of Wells 1 & 2. No board action.

03/13 Barbara Hayden, SLC Planning and Community Development – Letter regarding status of 2017 Community Development Block Grant funding. No board action.

03/13 Kristin Fogard, County Ag Inspector – Email requesting feedback regarding scheduling invasive weed training. The board requested Deputy Clerk Jensen offer the use of the town hall for the training session from 5:30pm-8:30pm on Thursday.

03/17 Margaret Dunsmore, SLC Assessor Information Specialist – Information for local board of appeal and equalization is now being emailed.

OUTSTANDING BILLS: a) The Treasurer has additional bills to be added to the Outstanding Bills List as follows:

- Sam's Club in the amount of \$45.00 for membership dues.

MOTION by Gajewski, seconded by Welsh and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and additions as presented by the Town Treasurer for a total amount of \$18,305.06.

CITIZEN REQUESTS/CONCERN: a) None

ROAD: a) Clerk Merritt reported Attorney John Bray has the original Swanson Cartway documents for recording with St. Louis County.

b) The road inspection date has been scheduled for Friday, April 28, 2017, from 8:00am-12:00pm. Supervisor Gajewski will contact Jim Lindquist and Larry Shelton to verify availability of both gentlemen.

c) VanGassler Road– White Pine River culvert issue has been tabled until Jim Lindquist is present.

d) Steve Tverberg with the St. Louis County Road Department contacted Supervisor Gajewski regarding the steaming of the culverts on the corner of Sandberg and Jerry Roads and on North Sandberg Road near Maple Grove Road.

FIRE DEPARTMENT: a) A total of 24 calls year-to-date: 9 medical, 11 fires and 4 vehicle accidents.

b) The repairs have been made to Tanker 2 and Engine 6.

c) There are currently 16 members on the fire department. A recruitment flyer for the fire department will be placed on the bulletin board inside the town hall along with an article in the newsletter.

d) Chief Priolo is currently waiting for an estimate regarding the pipes for the Rogalla Dry Hydrant system. He is also checking into the possible use of a 50/50 Grant.

e) Solway Fire Department members are in the process of filling out background check applications. This is a requirement for the installation of the free smoke detectors through the American Red Cross. An article regarding the free smoke detectors will be placed in the newsletter.

f) Chief Priolo and Solway Resident, Chris Ellian, will be meeting regarding a hard-wired computer at the fire hall.

RECYCLING: a) Recycling Attendant Paul Duniaski would like Lorilee Blais at WLSSD to be notified that two mixed paper bins will be needed if the newspaper is being combined with the mixed paper. Clerk Merritt was not aware of any bins being removed only the newspaper bin label would be changed to mixed paper.

HALL: a) Carlson Duluth have replaced the leaking furnace circulating pump on the hall heating boiler.

b) It was noted that after a Proctor High School Softball fund raiser alcohol containers were in the garbage bins inside the hall. MOTION by Gajewski, seconded by Stromlund and carried unanimously to send a letter to Barb Rands at the Proctor High School that if alcohol is found during another softball fund raiser this will result in no further hall rentals. MOTION by Gajewski, seconded by Welsh and carried unanimously to refund all fees from the softball fund raiser.

c) Floor resurfacing prices was tabled until next month.

d) Clerk Merritt brought forth a request by a church for a fund raiser where the town hall would be cleaned. After discussion concerning liability issues with students, it was decided the township couldn't host this event. MOTION by Gajewski, seconded by Stromlund and carried unanimously that the town hall is not available for that service.

e) The board requested Clerk Merritt contact other townships regarding cleaning services. Clerk Merritt will also check into the possible use of Trillium individuals to clean and report back at the next board meeting.

PARK: a) The monthly Township Properties Safety Inspection Report completed by Supervisor Ron Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

b) Leon Forstrom will repair the opened gable end on the garage by the soccer field on the corner of Maple Grove and Munger Shaw.

c) MOTION by Welsh, seconded by Stromlund and carried unanimously to approve the Witte Memorial Trail signs designed by Todd Signs. Clerk Merritt will fax the signed approval to Todd Signs. Supervisor Gajewski abstained from the vote as these signs are being donated on behalf of Joan Gajewski as a memorial.

CEMETERY: a) MOTION by Gajewski, seconded by Welsh and carried unanimously to explore the replacing of the cemetery sign with a possible stone one.

b) No changes to rules and regulations were made by the township residents at the annual meeting.

COMMITTEES: a) None

OLD BUSINESS: a) Clerk Merritt and Deputy Clerk Jensen will set up a meeting with Jake Benson at Proctor Journal to design a self-addressed stamped broadband survey to send out to the township residents. Clerk Merritt will also design a broadband survey for township residents to taken on the township website.

b) The Community Development Block Grant construction is tabled until final approval of funds.

c) Local Board of Appeal and Equalization Hearings will be held May 2, 2017, at 5:00pm at Solway Town Hall.

NEW BUSINESS: a) MOTION by Gajewski, seconded by Welsh and carried unanimously that any town board member may attend Lobby Day in St. Paul on March 28, 2017 at township expense.

b) MOTION by Gajewski, seconded by Stromlund and carried unanimously that any town board member may attend the St. Louis County Association of Townships Annual Meeting and Banquet on May 24, 2017 at township expense.

c) The Board directed Clerk Merritt to certify the levy in the amount of \$286,245.00 as voted on and approved by the electorate at the annual meeting of March 14, 2017.

d) MOTION by Gajewski, seconded by Stromlund and carried unanimously to donate \$100.00 to Proctor Chem Free Grad Party, Jedlicka Middle School Washington D.C. Trip and South St. Louis County Fair. These actions were recommended by the residents at the annual meeting.

e) MOTION by Gajewski, seconded by Welsh and carried unanimously to spend up to \$1,000.00 for National Night Out and Volunteer Recognition Dinner. These actions were recommended by the residents at the annual meeting.

f) No changes to the posting and publishing sites were made by the township residents at the annual meeting.

MOTION by Chairperson Welsh, seconded by Stromlund and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:20pm.