

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Scott Welsh, followed by the Pledge of Allegiance. Also present were Supervisor Clare R. Stromlund, Clerk Regena Merritt, Treasurer Cindy Moe, Deputy Clerk Terri Jensen and seven concerned citizens. Absent was Supervisor Ron Gajewski.

MOTION made by Stromlund, seconded by Welsh and carried unanimously to approve the minutes from the Town Board Meeting of October 11, 2016.

MOTION made by Stromlund, seconded by Welsh and carried unanimously to accept the monthly Treasurer's report dated October 31, 2016.

**Checking:16117-16154**

Beginning Balance	\$385,454.72	
Receipts	23,679.57	
Disbursements	<u>\$-19,964.64</u>	
Ending Balance	\$389,169.65	<b>\$389,169.65</b>

**Money Market**

Beginning Balance	<b>\$ 108,801.06</b>	
Interest/Deposits	\$18.14	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,819.20	<b><u>\$108,819.20</u></b>

**Total Accounts** **\$497,988.85**

**INCOMING CORRESPONDENCE:**

**10/05 Western Lake Superior Sanitary District (WLSSD)** – Informational letter regarding Solway Township 2017 Budget Allocation. No Board action taken.

**10/13 Canosia Township** – Notification letter regarding a Public Hearing to update Canosia's Planning and Zoning Ordinance. No Board action taken.

**10/14 Duluth Township** – Via e-mail job posting for a treasurer in Duluth Township. No Board action taken.

**10/17 Steve Nelson, St. Louis County Community Development Block Grant** – Via e-mail verification of receipt of the 2017 Community Development Block Grant Pre-Application sent. Final grant application to be sent by December 1, 2016. No Board action taken.

**10/18 St. Louis County Elections Office** – Notification where to pick up elections supplies for primary. No Board action taken.

**10/20 Phil Chapman, St. Louis County Elections Supervisor** – Notification e-mail about exit polling at town hall on Tuesday, November 8, 2016. No Board action taken.

**10/24 Proctor School District** – Agenda of Proctor School Board. No Board action taken.

**11/04 Proctor High School Chem Free Grad Party Committee** – Request for donation. Letter will be placed in packet for Electorate to vote on at the Township Annual Meeting.

**11/04 Connie Skarbakka, Solway Resident** – E-mail requesting information on animal control ordinance for Solway Township. The resident was walking and was bothered by four dogs coming from a residence on 7007 Seville Road. Clerk Merritt did inform the Board she responded to the question. The Board requested Clerk Merritt to find out who was living at 7007 Seville Road.

**11/14 Steve Nelson, St. Louis County Community Development Block Grant** – Reminder via e-mail that final application for grant needs to be in by December 1, 2016. No Board action taken.

**OUTSTANDING BILLS:** a) MOTION by Stromlund, seconded by Welsh, and carried unanimously to forego the payment of the Carlson Duluth bill in the amount of \$547.20 until next town board meeting. This will allow Clerk Merritt to contact Carlson Duluth regarding a credit from the previously paid bill to Randall Brothers for improper installation of the RPZ valve at the town hall. Carlson Duluth and Randall Brothers are owned by the same individual.

MOTION by Stromlund, seconded by Welsh and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list as presented by the Town Treasurer for a total amount of \$23,248.29.

**CITIZEN REQUESTS/CONCERN:** a) None.

**ROAD:** a) Leon Forstrom reported a culvert end at 4659 North Hanson Road has been crushed from a possible transit bus entering and leaving the property. Jim Lindquist has inspected the culvert and could possibly use a backhoe to raise the culvert and open the crushed end of the culvert at this time but need to wait until the spring for possible additional work. MOTION by Stromlund, seconded by Welsh and carried unanimously to recheck this culvert during the spring road inspection for additional damages and possible replacement of the entire culvert.

b) Leon Forstrom reported there is a pile of wood in the turnaround on Birchway Road. St. Louis County has requested this be removed for the road to be plowed. Rick's Tree Service was contacted regarding how soon this pile could be removed along with an approximate cost. MOTION by Stromlund, seconded by Welsh and carried unanimously to have Rick's Tree Service remove the pile of wood by November 16 – 19, 2016 for an approximate cost of \$250.00 - \$400.00.

c) Jim Lindquist reported the culvert on Jeffrey Road had been driven over by a Canadian National vehicle. The culvert will be cleaned out, and Jim will report if the culvert has been damaged.

d) Clerk Merritt reported issuing a culvert permit to a resident on the Van Gassler Road. Jim Lindquist will contact the resident to make arrangements to check the installation of this culvert.

**FIRE DEPARTMENT:** a) A total of 98 calls year-to-date: 62 medical, 29 fires and 7 vehicle accidents. There is also one new member; Adam Ross.

b) Emergency Apparatus Maintenance (EAM) has repaired both engines and are now certified.

c) Stainless & Steel gave an estimate of approximately \$3,000.00 to repair the tank on Engine 6. Pro Poly of America will honor the warranty on the tank, but the fire department needs to drive Engine 6 to Marshfield. This issue has been tabled until the next board meeting which will allow Fire Chief Priolo to contact Kivi Trucking to obtain an estimate to possibly have Engine 6 hauled down to Marshfield. Chief Priolo reported Engine 6 is still currently useable.

**d)** Sara Rogalla and Chief Priolo have not met yet regarding the possible placement of a water reservoir on her property.

**RECYCLING:** **a)** Recycling Attendant, Paul Dunaiski, wanted the Supervisors to know how much he has appreciated the help by Clerk Merritt in scheduling extra cardboard pickups.

**HALL:** **a)** Rick Flesvig has not finished installing the security cameras. The mounting brackets were not included for the security cameras as well as the DVR needed to be ordered.

**b)** The Google Docs class through Proctor/Hermantown Community Education was cancelled due to lack of participation.

**c)** Water Inspector, Larry Peterson, from the Minnesota Department of Health will be re-testing for bacteria in the water on November 17, 2016. This is a 30-day follow-up from the previous testing.

**PARK:** **a)** The monthly Township Properties Safety Inspection Report as completed by Leon Forstrom shows no hazards and the parks, fields and township grounds are found to be in good condition with one exception the batting cage is bent.

**CEMETERY:** **a)** No burials have taken place.

**COMMITTEES:** **a)** Supervisor Welsh reported the Halloween Carnival was well attended.

**OLD BUSINESS:** **a)** The local board of appeal and equalization certification will need to be done on-line. Clerk Merritt will set this up with the State of Minnesota, and the Supervisors can come to the Town Hall to be re-certified.

**NEW BUSINESS:** **a)** Broadband will be discussed during the annual meeting in St. Cloud. Supervisor Welsh would be obtaining information regarding this issue. Clerk Merritt will be talking to the Minnesota Association of Townships (MAT) Attorney regarding Resolution #1 – Authorize Use of Gravel Tax Law to Hire or Retain a Compliance Officer. Clerk Merritt will also check with the MAT Attorney regarding the cartway law being outdated.

**MOTION** made by Stromlund, seconded by Welsh and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 7:30 PM.