

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Ron Gajewski, followed by the Pledge of Allegiance. Also present were Supervisor Clare R. Stromlund and Supervisor Scott Welsh, Clerk Regena Merritt, Deputy Clerk Terri Jensen, Treasurer Cindy Moe, and six concerned citizens.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to approve the minutes as written and distributed from the September 8, 2015, Town Board Meeting and the October 6, 2015 Public Hearing regarding the Kivi Cartway.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to accept the monthly Treasurer's report dated September 30, 2015.

Checking:15548-15586

Beginning Balance	\$345,045.99	
Receipts	405.00	
Disbursements	<u>\$-16,767.60</u>	
Ending Balance	<u>\$328,683.39</u>	\$328,683.39

Money Market

Beginning Balance	\$ 108,683.00	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	<u>\$108,683.00</u>	<u>\$108,683.00</u>

Total Accounts **\$437,366.39**

INCOMIG CORRESPONDENCE:

- 9/10 Summit Supply** – Via e-mail order confirmation for a safe-smoker at town hall.
- 9/24 Couri & Ruppe, PLLP** – Via e-mail confirmation for legal seminar.
- 9/25 2016 MAT Short Course** – Letter from MAT explaining about reimbursable costs for new officers. No Board action taken.
- 9/28 Proctor School District** – October School Board Meeting Agenda. No Board action taken.
- 10/7 Keith Anderson** - 2015-2016 Snowplowing/Removal Rates. MOTION by Gajewski, seconded by Welsh and carried unanimously to continue having Keith Anderson remove snow for the town hall and fire department for the 2015-2016 year.
- 10/8 Kivi Aggregate LLC** - 3rd Quarter Aggregate Reporting Form and Payment.

OUTSTANDING BILLS: The Treasurer has four additional bills to be added to the Outstanding Bills list as follows:

- Metro Sales for copier rental and copy count in the amount of \$93.24.
- Heidi Cornelison for hall rental refund in the amount of \$25.00.

- Forwarded to the Solway Volunteer Fire Departments Firemen's Relief Association money from State in the amount of \$19,612.99.
- Sinnott Blacktop for basketball/tennis court repairs and parking lot crack filling in the amount of \$4,100.00.

MOTION by Stromlund, seconded by Welsh, and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and the additional bills as presented by the Town Treasurer for a total amount of \$34,925.11.

CITIZEN REQUESTS/CONCERNS: a) Sandberg Road Resident, Kay Sitko, attended the Board Meeting regarding the washing out of the Sandberg Road shoulder and their driveway culvert. Chairperson Gajewski asked Jim Lindquist what can be done to correct this. Jim said the road needs to be built up with Class 5 gravel a shallow ditch and a new culvert put in at the end of the Sitko driveway. Chairperson Gajewski asked Jim Lindquist what the approximate cost would be to complete this work. Jim said for 60 yards of gravel, a new culvert and the excavating of the ditch, the work would cost around \$3,500.00. Jim said there are ornamental trees which are approximately 25 feet from the ditch and the roots could be damaged from any ditching. Chairperson Gajewski asked Kay Sitko if she would be willing to sign a document releasing the township from any damages which may occur, especially to the ornamental trees, prior to the work beginning. Kay had no problem signing this and would bring the document home for her husband to sign as well. MOTION by Welsh, seconded by Stromlund and carried unanimously to have Jim Lindquist begin the work on Sandberg Road for \$3,500.00 upon receipt of the release.

ROAD: a) Chairperson Gajewski mentioned he learned from the legal seminar that some billable fees/charges the township incurs can be placed on a resident's property taxes. Chairperson Gajewski had Clerk Regena Merritt research this and learned that if one had a zoning ordinance and resolution certain billable charges are allowed. This does not pertain to Solway as we don't have our own zoning.

b) Chairperson Gajewski reported the patches on the tennis/basketball court have been repaired. Prior to flooding the tennis/basketball court, Leon Forstrom and Paul Dunaiski will fill any additional cracks in this area.

c) The Kivi Cartway has been completed. Randy and Virginia Nelson have received their money and Clerk Regena Merritt has taken the documents to the county for recording.

d) Chairperson Gajewski mentioned Maxine Childs is having the improvements to the holding pond on Metsa Road completed in hopes this will prevent any further flooding to the road.

e) The Dead-End Sign has been replaced on Wargin Road.

FIRE DEPARTMENT: a) Chief LaGraves reported there has been 104 calls year-to-date and the current roster has 20 members.

b) The wood for the cabinet doors at the fire hall has been donated. Chief LaGraves said if there are any additional costs towards building the cabinets such as paint, the bills will be turned in to the board to be paid.

c) Chief LaGraves and Nick Hite will be attending a 16 hour training session in the Twin Cities regarding the pull tabs.

d) Chief LaGraves is still researching the use of a reservoir for an additional water source in filling the tankers.

e) Chief LaGraves brought forth a Resolution giving permission for the Fire Department to join PERA. Town Clerk Gena Merritt and Town Treasurer Cindy Moe explained that this is not necessary because the Town Board is not involved in the Relief Association. As the Fire Department is an incorporated and independent fire department, it is the department's decision to join PERA. Chief LaGraves will bring this information back to the department members and present it at their next business meeting.

f) Chairperson Gajewski asked Chief LaGraves if the Fire Department would be helping with the Halloween Carnival. Chief LaGraves would not be able to help but would make sure Fire Department Members were aware help is needed.

g) Como cleaned the furnace at the fire hall and it is in good shape. A relief valve in the hot water system because of its location allows water to drip on the furnace housing.

RECYCLING: **a)** Paul Dunaiski will continue opening the recycling shed until Jim Miller feels better.

HALL: **a)** Bedrock Flint will be coming tomorrow on October 14, 2015 at 7:00 am to corefill and repair the cracked blocks in the hall foundation.

b) Leon Forstrom and Paul Dunaiski will clean the chairs.

c) Leon Forstrom placed the new Safe Smoker ash container on the ramp.

d) The Music Show will continue to be held on the second Saturday of each month through the year 2016 and will move to the first Saturday of each month in 2017.

e) The flag at the town hall needs to be replaced. MOTION by Welsh, seconded by Stromlund and carried unanimously to purchase a new flag from Todd Signs for the town hall.

f) The water heater stopped working during the Music Show and had to be reset. Leon Forstrom will keep an eye on the water heater to see if this problem continues.

g) Como has cleaned the furnace at the hall and found to be in good repair.

PARK: **a)** The monthly Township Properties Safety Inspection Report as completed by Chairperson Gajewski shows no hazards and the parks, fields, and township grounds are found to be in good condition.

b) Leon Forstrom reported he received a price list for parts for the John Deere cutting deck mower in the amount of \$816.25. MOTION by Welsh, seconded by Stromlund and carried unanimously to have Leon Forstrom purchase the parts for the John Deere cutting deck mower from The Green Dealer not to exceed the amount of \$816.25.

c) Deputy Clerk Jensen left three messages regarding the possible repairing of the broken baseball batting cage. As Deputy Clerk Jensen has not received any response to the messages, this issue has been tabled until spring.

d) Leon Forstrom reported the Witte trail has been brushed out. There is the possibility that Larry Shelton will bring a skid loader up in approximately three weeks to do some additional work on the trail.

e) Leon Forstrom purchased 35 bags of fertilizer for the cemetery, all soccer fields and septic area. The fertilization of these areas has been completed.

CEMETERY: **a)** Leon Forstrom installed the new cemetery rules sign.

b) There has been one burial at the cemetery on October 5, 2015, for James Boatman.

c) Chairperson Gajewski mentioned the purchase of trail cameras for the cemetery if vandalism continues to be a problem. This was tabled until spring as all flowers and pots have been removed for the season.

d) Leon Forstrom and Paul Dunaiski will repair the entrance gate support post which Chairperson Gajewski reported to be broken.

COMMITTEES: **a)** Township Deputy Clerk Terri Jensen has sent out the reminder letters to the Special Events Committee for the meeting on October 19, 2015, at 6:30 PM to finalize the Halloween Carnival preparations.

OLD BUSINESS: **a)** Nothing on Agenda for this meeting.

NEW BUSINESS: **a)** The Newsletter has been brought to the Proctor Journal for printing and to be sent out to the residents.

MOTION by Chairperson Gajewski, seconded by Welsh and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 7:45 PM.