

Chairperson Ron Gajewski called the Regular Solway Town Board Meeting to order at 6:30 p.m. at the Solway Town Hall, followed by the Pledge of Allegiance. Also present were Supervisors Clare Stromlund and Scott Welsh, Clerk Regena Merritt, Treasurer Cindy Moe, and four concerned citizens.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to approve the minutes as written and distributed from the December 11, 2012 Town Board Meeting.

MOTION by Welsh, seconded by Stromlund and carried unanimously to accept the following Treasurer's tentative report dated December 31, 2012.

Checking 13875 -13923

Beginning Balance	\$182,283.46	
Receipts	117,944.11	
Transfers	\$0.00	
Disbursements	\$-40,129.69	
Ending Balance	<u>\$260,097.88</u>	\$260,097.88

Money Market

Beginning Balance	\$ 108,423.68	
Interest/Deposits	\$0.00	
Withdrawals	\$0.00	
Ending Balance	<u>\$108,423.68</u>	\$108,423.68

Total Accounts **\$368,521.56**

INCOMING CORRESPONDENCE:

- 12/12 State of Minnesota – Election information packet for Clerks. No board action.
- 12/12 St. Louis County Auditor – List of forfeited for non-payment of real estate tax lands to be classified as conservation or non-conservation. No board action.
- 12/27 Menards – List of Authorized purchasers to be updated, and sent back to store. The Clerk will complete the information and send it back.
- 1/2 South St. Louis County Fair Association – Donation request. The Board donates per the electorate vote at the annual meeting, to the South St. Louis County Fair. This will be added to the March 122, 2013 Annual Meeting agenda.
- 1/2 (via email) St. Louis County Election Division - Election cost report. The Clerk will fill this out and send it back to the county.

OUTSTANDING BILLS: The Treasurer has five additional bills as follows:

- Duluth Area Townships - \$20 for dues
- Menards - \$35.73 for hall maintenance supplies.
- Corporate Card - \$45.00 for stamps
- Scott Welsh - \$25.00 reimbursement for cell phone use
- Cindy Moe - \$25 for cell phone added to reimbursement check.

MOTION by Stromlund, seconded by Welsh, and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and the additional bills from the Treasurer for a total amount of \$33,983.48.

CITIZEN REQUESTS/CONCERNS: a) None

ROAD: a) Chairperson Gajewski reported that he received a complaint of icy conditions on the Sandberg Road. He did call the county garage to report the trouble and it was taken care of by the county.

FIRE DEPARTMENT: a) Captain Jeff Nelson reported ten calls for December that included four fires and six medical calls. A total of 87 calls for 2012 that include 31 fires and 56 medical calls.

b) No word yet on the FEMA grant the Department has applied for to replace tanker #3.

c) The skating rink has been flooded and the Town Board wishes to thank the Department for their work.

d) Engine #6 is down for minor repairs at Hansen's Esko shop to fix a leaky tank to pump valve and the hose reel motor.

e) The Fire Department has made an application to hold bingos on March 13, 2013 and November 23, 2013. Chairperson Gajewski signed the application on behalf of the township, acknowledging that the Fire Department is applying for excluded bingo activity within the township limits.

f) Supervisor Welsh reported that he was called by Fire Chief Mitchell asking permission to call Midway Sere Service because the drain in the fire hall was frozen. This drain has frozen before. Supervisor Welsh gave him permission to do so.

Captain Nelson mentioned that he will be updating the names on the Fire Department member and retiree plaques soon.

Captain Nelson mentioned that snowplowing of the little parking lot on the Hwy 2 side of the fire hall is not getting done. The Clerk will contact Shelton's to remind them to plow that side of the fire hall.

RECYCLING: a) Veronica Childers will work at the recycling shed on January 12th. Jim Miller has the day off.

HALL: a) Pete Hildre is planning to paint the Town Hall office in February.

b) John Childers is looking into a different type of cleaner for the wood floors in the hall. The cleaner is \$26.00 per gallon. MOTION by Gajewski, seconded by Welsh and carried unanimously to allow John Childers to try the new cleaner on the Town Hall wood floors in a small area on a trial basis.

c) It was reported that the microwave in the downstairs kitchen is not working. Chairperson Gajewski checked the service box and found a tripped circuit breaker which he reset and the microwave is now working.

PARK: a) The monthly playground inspection shows no hazards and the parks to be in good condition.

b) The new roof and overhead doors on the Munger School Site garage are complete. The Board would like a lock and handle on one of the overhead doors in case there is trouble using the man door on the garage. Chairperson Gajewski will contact Overhead Door to have this work done.

The doors on the garage are different sizes and adjustments needed to be made when the doors were installed. The areas between the doors where lumber was used to fill in the openings should be covered or painted. Chairperson Gajewski suggested that we get a quote from Perrault's Construction to have the lumber covered in metal to match the garage door trim. The Board asked Chairperson Gajewski to get a quote from Perrault's for this work.

c) There is a quote from Red-D-Electric for installing lighting fixtures in the Munger School Site garage. The quote is for twelve 8-foot, four lamp fluorescent strip light fixtures (three in each bay), and one fluorescent strip light fixture above the work bench. Each bay and the work bench will be controlled with their own switches. This quote is also for exterior photo-cell LED fixtures above the center door and one in the corner of the building. MOTION by Stromlund, seconded by Welsh and carried unanimously to accept the quote from Red-D-Electric in the amount of \$3,700 for lighting the interior and exterior of the Munger School Site garage as stated in his quote dated Jan 8, 2013.

CEMETERY: a) Chairperson Gajewski completed a cemetery inspection along with the monthly playground inspection. No safety hazards were found.

COMMITTEES: a) Chairperson Gajewski announced that during the Winter Fun Day the Special events Committee will hold drawings for children's plastic sleds throughout the day.

OLD BUSINESS: a) Newsletter went out the end of December.

NEW BUSINESS: a) The Town Office has not received any nominations for Citizen of the Year.

b) The Town Office has received several requests for copies of the Township Centennial book. The Clerk is not sure how much it will cost to have additional copies made. MOTION by Stromlund, seconded by Welsh and carried unanimously to have the Clerk get copies of the Centennial Book made, and depending on the price order up to 50.

c) Clerk Merritt mentioned that the March Town Board Meeting will need to be re-scheduled. It is usually held the Tuesday following the Township election which for this year would be March 19th. The Clerk and Treasurer would prefer it to be earlier to allow time to get bills out before their due dates. MOTION by Gajewski, seconded by Welsh and carried unanimously to hold the March Town Board and Reorganizational Meeting on Thursday March 14, 2013 at 6:30 PM.

MOTION by Welsh, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting was adjourned at 7:25 p.m.