

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Scott Welsh, followed by the Pledge of Allegiance. Also present were Supervisor Clare Stromlund, Supervisor Ron Gajewski, Treasurer Cindy Moe, Clerk Regena Merritt, Deputy Clerk Terri Jensen and six concerned citizens.

MOTION made by Stromlund, seconded by Gajewski and carried unanimously to approve the minutes from the Town Board Meeting of August 16, 2016.

MOTION made by Gajewski, seconded by Stromlund and carried unanimously to accept the monthly Treasurer's report dated August 31, 2016.

Checking:16023-16075

Beginning Balance	\$441,363.93	
Receipts	1,414.11	
Disbursements	\$-21,215.09	
Ending Balance	<u>\$421,562.95</u>	\$421,562.95

Money Market

Beginning Balance	\$ 108,791.85	
Interest/Deposits	\$9.21	
Withdrawals	\$0.00	
Ending Balance	<u>\$108,801.06</u>	<u>\$108,801.06</u>

Total Accounts **\$530,364.01**

INCOMING CORRESPONDENCE:

08/18 Minnesota Department of Health – Water analysis report showing contaminant levels. MOTION by Stromlund, seconded by Gajewski and carried unanimously to have Clerk Merritt contact Arrowhead Water and start bottled water delivery to hall until water meets compliance with the Minnesota Department of Health.

08/18 Attorney Paul Bohnsack – Via e-mail title search requesting assessment search of 530-0010-03170. No Board action taken.

08/19 Phil Chapman, St. Louis County Deputy Auditor – Letter requesting completion of Order of Succession form to be used during emergency elections. No Board action taken.

08/23 Cynthia Welsh, Solway Planning and Zoning Committee Secretary – Letter recommending approval of conditional use permit for Shelton event center. No Board action taken.

08/24 Ryan Logan, St. Louis County Planning and Development Planner – Informational letter regarding public hearing date for Shelton event center conditional use permit. No Board action taken.

09/01 Sandy Finch – Via e-mail requesting Commissioner Pete Stauber be allowed to address township residents with a personal message in the township newsletter. Board unanimously agreed the township newsletter is strictly for township events.

09/07 Veronica Priolo – Letter resigning from employment at Solway Township. MOTION by Stromlund, seconded by Gajewski and carried unanimously to accept Veronica Priolo's resignation letter effective September 13, 2016. Clerk Merritt will send a letter acknowledging and thanking her for her years of service to the township.

09/08 Cliff Bentley, Minnesota Dept. of Natural Resources Area Hydrologist – Public Works Permit Number 2016-1476 for work on VanGassler Road culvert replacement. No Board action taken.

OUTSTANDING BILLS: a) The Treasurer has additional bills to be added to the Outstanding Bills List as follows:

- Proctor Journal for peel and seal envelopes in the amount of \$245.64.
- Sinnott Blacktop for crack filling and black top sealing of parking lot, cracks on the basketball/tennis courts and repair of the blacktop in front of the recycling dumpsters in the amount of \$16,235.48.
- Metro Sales, Inc. for copier lease in the amount of \$89.09.
- Menards for town hall bottled water in the amount of \$5.00.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to pay all outstanding bills listed on the Outstanding Bills list as presented by the Town Treasurer for a total amount of \$36,308.23.

CITIZEN REQUESTS/CONCERN: a) Rod Chiles contacted Deputy Clerk Jensen regarding his concerns pertaining to honey bee pollinators and cutting of the roadside ditches. Rod Chiles was not in attendance at the board meeting. Chairperson Welsh did make note of Rod Chiles concerns.

ROAD: a) Sarah Rogalla, the pit owner on Sandberg Road, donated 530 yards of gravel and use of equipment to make repairs on the South Sandberg Road caused by truck traffic. She wanted to make sure the Town Board Supervisors and Sandberg Road Residents' concerns were satisfied with the condition of the Sandberg Road. Clerk Merritt reported she had not received any phone calls from Sandberg Road Residents expressing any displeasure. Supervisor Gajewski mentioned he had driven down the Sandberg Road and felt it was in good condition. Sarah Rogalla requested Jim Lindquist do the work on Sandberg Road in the future to keep the contractors maintenance equipment off the road; i.e. graders, sweepers, etc. Jim Lindquist reported the crown only needed to be re-established and no ditching was required. Sarah Rogalla will explore an alternative route into her pit so the Sandberg Road would not be disturbed by contractors hauling. Supervisors Stromlund and Welsh want pictures to be taken during the township spring road inspection to document the condition of the township roads. These pictures will be attached to the Road Inspection Report.

b) MOTION by Gajewski, seconded by Stromlund and carried unanimously to table the ordering and installment of the new culvert for the VanGassler Road until the Spring of 2017.

- c) Supervisor Gajewski is still waiting for the turnaround agreement to be signed by Mr. Woods regarding the Metsa Road.
- d) The total bill for the township roadside brushing came to \$6,690.00 which was \$90.00 over the approved amount.
- e) Sinnott Blacktop has completed the work in front of the recycling shed. and will seal coat the patches when the blacktop hardens. Sinnott's construction cones will be removed.

FIRE DEPARTMENT: a) A total of 80 calls year-to-date: 48 medical, 25 fires and 7 vehicle accidents.

b) Chief Priolo said the department received a 50/50 DNR grant in the amount of \$4,600.00. The grant will be used toward a second water source possibly on the Frank Haydon property. MOTION by Gajewski, seconded by Stromlund and carried unanimously to match the 50/50 DNR grant in the amount of \$4,600.00. Supervisor Gajewski mentioned there is township property on the Maple Grove Road the department should look into using as an additional water source. Solway Resident, Sara Rogalla, offered use of a pond adjacent to her property for a water source. Chief Priolo and Sara Rogalla will meet regarding this and give a report at the October town board meeting.

c) The department received an additional grant in the amount of \$1,000.00 from Enbridge Energy which will be used for new gear.

d) Tanker #2 passed the pump test. Engine #1 and #6 failed the pump test due to small leaks in the valves. Emergency Apparatus Management will be contacted to make the repairs.

e) The oil changes for Truck #3, #4, #5 and #7 have been completed, and Truck #3 had new front tires installed.

f) A "Fire Department Only" parking sign has been ordered from St. Louis County Public Works Department and they will contact Clerk Merritt when the sign is ready.

RECYCLING: a) Waste Management was awarded the new contract with Western Lake Superior Sanitary District. Hartel's will be picking up their recycling bins and Waste Management will drop off their recycling bins. New keys to the locks for the recycling bins will be distributed.

b) There will be weekly cardboard pickup under the new contract.

HALL: a) Clerk Merritt will contact Dan Hanson to have him submit a quote regarding the town hall handicapped ramp. She will also contact the previous two contractors, Perrault Construction and Orion Construction Services, to make sure their quotes included the prevailing wage as required by the Community Development Block Grant (CDBG) program.

b) The "Motion is Lotion" exercise class through community education has started and is well attended.

c) Supervisor Gajewski left a message for Rick Flesvig regarding connecting the power for the new security cameras. Solway resident, Chris Ellian, reported there have been two inquiries for the previously purchased security cameras on the Craigslist ad; \$50.00 to purchase all four and \$60.00 to purchase all four. Clerk Merritt has tried several different methods to return these security cameras to no avail; therefore, an ad was placed on Craigslist. No further discussion regarding the ad took place.

d) Until the drinking water passes the Minnesota Department of Health testing, bottled water will be purchased to use. Clerk Merritt will contact Arrowhead Springs to begin delivery of bottled water to the town hall.

PARK: a) The monthly Township Properties Safety Inspection Report as completed by Supervisor Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

b) Paul Dunaiski reported the Boy Scout Leader said the benches should be received by the 24th or 25th of September.

CEMETERY: a) Muriel Axtell was buried September 6, 2016.

COMMITTEES: a) Letters will be sent to the Special Events Committee Members informing them of the meetings to be held on Monday, September 26, 2016, and Monday, October 24, 2016, at 6:30pm to plan the Halloween Carnival to be held on October 28, 2016.

OLD BUSINESS: a) MOTION by Stromlund, seconded by Gajewski and carried unanimously to increase Leon Forstrom's wages by \$1.00/hour effective September 1, 2016.

b) MOTION by Gajewski, seconded by Stromlund and carried unanimously to remove the verbiage of "Currently at \$9.50 - \$15.00 per hour" from the Solway Township Wage Scale – page 3 of 4.

b) St. Louis County Planning and Community Development granted a conditional use permit for the Shelton event center.

c) Deputy Clerk Jensen reported registration has not begun for the local board of appeals and equalization training offered at the annual meeting conference in November.

NEW BUSINESS: a) MOTION by Stromlund, seconded by Welsh and carried unanimously to change the town board meeting to November 15, 2016, at 6:30pm due to the general election being held on November 8, 2016.

b) MOTION by Welsh, seconded by Stromlund and carried unanimously to hire Carla Lasky as Hall Custodian at the baseline pay of \$12.00/hour.

c) Supervisor Stromlund mentioned Dee Priola, a Solway resident, as a possible backup for Carla Lasky.

d) A Skating Rink Attendant will need to be hired for the 2016/2017 Winter Season.

c) Bill Hyde has been booked as the caterer for the Solway Volunteer Fire Department Appreciation Dinner for Thursday, December 1, 2016.

MOTION made by Stromlund, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:50PM.