

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Clare R. Stromlund, followed by the Pledge of Allegiance. Also present were Supervisors Ron Gajewski and Scott Welsh, Clerk Theresa Jensen, Treasurer Cindy Moe, and eight concerned citizens.

MOTION made by Welsh, seconded by Gajewski and carried unanimously to approve the minutes from the Town Board Meeting of August 8, 2017.

MOTION made by Welsh, seconded by Gajewski and carried unanimously to accept the monthly Treasurer's report dated August 31, 2017.

Checking:16564-16600

Beginning Balance	\$468,483.57	
Receipts	895.00	
Disbursements	<u>\$-45,210.42</u>	
Ending Balance	\$425,168.15	\$425,168.15

Money Market

Beginning Balance	\$ 108,891.33	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,891.33	<u>\$108,891.33</u>

Total Accounts **\$534,059.48**

INCOMING CORRESPONDENCE:

08/09 Steve Nelson, Sr Planner, Planning & Community Development - Email answering several questions regarding the Community Development and Block Grant use. No Board Action.

08/10 Menards, Authorized Purchasing Agent – Form listing all authorized purchasers for Solway Township. MOTION by Gajewski, seconded by Welsh and carried unanimously to add Erik Kunelius to this list.

08/10 Emergency Apparatus Maintenance – Estimates regarding repairs to Engine 1, 6 and Tanker 2. Discussed under Fire Department.

08/16 Lisa Sweet, St. Louis County Elections – Email response regarding question for all use for political fund raiser. No Board Action.

08/18 Eric Hedtke, MN Assoc. of Townships – Email response regarding liability coverage limits for alcohol events at hall. No Board Action.

08/21 Steve Nelson, Sr Planner, Planning & Community Development – Email regarding upcoming Block Grant Meetings. Discussed under New Business.

08/21 Century Link – Email response for repair verification.

09/05 Proctor School District #704 – School Board Meeting Agenda for September 11, 2017. No Board Action.

09/05 Steve Fenske, Attorney, MN Assoc. of Townships – Email response regarding definition clarification of “town” and “township”. No Board Action.

09/07 Phil Chapman, Elections Supervisor, St. Louis County – Email notification of Grant to update election equipment. MOTION Gajewski, seconded by Stromlund and carried unanimously to accept Resolution #107 to apply for voting equipment grant.

09/11 Doug Setterstrom, Harbor Squares Caller – Email regarding lost rental key. Discussed under New Business.

09/12 Scott Johnson, Solway Resident – Email regarding broadband. No Board Action.

OUTSTANDING BILLS: a) The Treasurer has an additional bill to be added to the Outstanding Bills List as follows:

- Judy Swedberg in the amount of \$175.00 for reimbursement of town hall rental.
- Northern Engine in the amount of \$71.25 for three check valves for the fire trucks.
- Maney International in the amount of \$201.10 for ten check valves for the fire trucks.
- Summit Supply Company in the amount of \$3,475.00 for bleacher benches and frame.
- Miller’s Roofing in the amount of \$13,740.00 half payment for reroofing of the town hall.

MOTION by Stromlund, seconded by Welsh and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and the additions as presented by the Town Treasurer for a total amount of \$36,356.34.

CITIZEN REQUESTS/CONCERN: a) Chris Ellian, Head of the Broadband Committee, will send out an informative e-mail regarding the status of the committee and how things have been proceeding.

ROAD: a) Supervisor Gajewski updated the Board regarding the tarred portion of South Bergquist Road. The Homeowner was notified that the township will not be maintaining this portion of the road. If the maintenance of the road deteriorates where there is an issue of safety or the County will not snowplow. The Township will have Jim Lindquist return the road to gravel. Jim Lindquist had provided the Township with an estimate for the cost to return the road to gravel.

b) Supervisor Gajewski will contact Gordy Halverson at the St. Louis County Road Maintenance Department regarding the ditching along the Munger Shaw Road by the soccer fields and fire hall to get rid of the standing water.

c) Jim Lindquist reported the fabric on E. Jerry Road turnaround has been installed, the ditching on Strom road has been completed; South Sandberg Road has had the rock removed from the turnaround and the turnaround leveled and the turnaround work on Metsa Road has been completed. Gordy Halverson at the St. Louis County Road Maintenance Department will be looking at the completed projects to see if there is any additional work needed.

d) Supervisor Gajewski will be contacting Minnesota Power regarding the work order for tree removal on South Mattson Road.

e) Solway Resident John Childers has returned to roadside mowing.

f) All 9 Turnaround Agreements have been signed and returned to the Town Hall. These Turnaround Agreements will be sent to Gordy Halverson at the St. Louis County Road Maintenance Department. MOTION by Gajewski, seconded by Welsh and carried unanimously to take care of all private turnaround maintenance issues during the spring road inspection.

FIRE DEPARTMENT: a) A total of 83 calls year-to-date: 44 medical, 34 fires including mutual aid and 5 vehicle accidents. Mark Vogel was the fire department representative at this board meeting.

b) Supervisor Welsh will be attending the Solway Fire Department's Business Meeting on September 21, 2017.

c) MOTION by Gajewski, seconded by Welsh and carried unanimously for all needed repairs on Engine 6 be completed at Emergency Apparatus Maintenance (EMA) in Lino Lakes. Fire Department Representative Mark Vogel will make sure that EMA will provide Solway Township with a Certificate of Liability Insurance.

d) MOTION by Gajewski, seconded by Welsh and carried unanimously to have Engine 1 and Tanker 2 repaired at the Solway Fire Hall by Emergency Apparatus Maintenance.

e) Overhead Door is expected to be at the Fire Hall on Wednesday, September 13, 2017 to look at a battery back-up system to open the doors during a power outage.

f) Two possible dates, November 30, 2017 and December 7, 2017, were mentioned for the Solway Recognition Dinner. Social hour beginning at 5:30pm and dinner beginning at 6:00pm. Mark Vogel will present this information at the next fire department business meeting. Clerk Jensen will contact caterer Sara Mae (Bill Hyde) to see if he is available for either date as well.

RECYCLING: a) None

HALL: a) MOTION by Welsh, seconded by Gajewski and carried unanimously for Leon Forstrom to purchase and install two handicapped swing-bars for the downstairs restrooms.

b) MOTION by Stromlund, seconded by Welsh and carried unanimously to award Jim Perrault's Construction the contract for replacing the handicapped accessible ramp. MOTION by Stromlund, seconded by Welsh and carried unanimously to complete both the handicapped accessible ramp and install handicapped accessible entrance doors downstairs in 2017.

c) Miller's Roofing has completed the re-roofing project.

d) The purchase of a generator for the town hall during power outages will be tabled until the Township Annual Meeting.

PARK: a) The monthly Township Properties Safety Inspection Report completed by Supervisor Ron Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

b) MOTION by Welsh, seconded by Stromlund and carried unanimously to purchase 28 – 33 spikes to hold the pea rock retainers in place at the lower playground and not to exceed the amount of \$300.00.

c) MOTION by Gajewski, seconded by Welsh and carried unanimously to purchase fertilizer for the soccer fields and not to exceed the amount of \$500.00.

CEMETERY: a) After some discussion by the Board and attending Solway Citizens regarding what should be on the new cemetery sign which is being designed by Todd Signs, a MOTION by Welsh and seconded by Stromlund to have Supervisor Gajewski continue working with Todd Signs regarding the cemetery sign design. Supervisors Welsh and Stromlund were of the same mind and expressed that Supervisor Gajewski had their full approval to sign off on the contract for a new cemetery sign with Todd Signs.

c) Clerk Jensen reported that individuals have been questioning the "dependent child" verbiage under the cemetery rules and regulations. After some discussion by the Board and

attending Solway Citizens, it was determined this issue will be tabled until the Township Annual Meeting.

COMMITTEES: a) MOTION by Stromlund, seconded by Welsh and carried unanimously to have Clerk Jensen send out letters to the Special Events Committee to attend a meeting on Monday, September 25, 2017 at 6:30pm to plan the Solway Halloween Carnival to be held on Friday, October 27, 2017.

OLD BUSINESS: a) Clerk Jensen reported that the benches and bleachers have been received and an invoice will be submitted to the Proctor School District #704 for reimbursement of same. Leon Forstrom said that these items will not be set up until next spring.

b) Clerk Jensen will make sure to register all Board Members to attend the Legal Seminar in Cotton, Minnesota, on Saturday, October 7, 2017.

c) The St. Louis County Comprehensive Lane Use Plan will be an ongoing project and is looking to combine similar land use along with similar planning and zoning issues. Clerk Jensen attended the first workshop and reported that St. Louis County would like at least one board member to attend further workshops.

NEW BUSINESS: a) Clerk Jensen was asked to check into Minnesota Statute 484.90 which allows a township to receive a portion of traffic fines. Supervisor Gajewski reported that currently the City of Rice Lake and Canosia Township are receiving this as an additional source of revenue.

b) MOTION by Gajewski, seconded by Stromlund and carried unanimously for Clerk Jensen to attend the St. Louis County Community Development Block Grant (CDBG) Meeting on Wednesday, September 13, 2017 at the Proctor City Hall/Community Center from 1:00pm to 3:00pm.

c) MOTION by Gajewski, seconded by Welsh and carried unanimously that Harbor Squares will need to pick up a rental key to use the town hall for their event until the lost key is found. Clerk Jensen will notify the group of this decision.

MOTION by Welsh, seconded by Stromlund and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 9:30pm.