

The Solway Town Board Meeting was called to order at 7:00 p.m. at the Solway Town Hall by Chairperson Ron Gajewski, followed by the Pledge of Allegiance. Also present were Supervisor Clare R. Stromlund and Supervisor Scott Welsh, Clerk Regena Merritt, Deputy Clerk Terri Jensen, Treasurer Cindy Moe, and three concerned citizens.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to approve the minutes as written and distributed from the July 14, 2015, Town Board Meeting.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to approve the minutes as written and distributed from the July 14, 2015, Public Hearing regarding the Kivi Cartway Petition.

MOTION made by Stromlund, seconded by Welsh and carried unanimously to accept the monthly Treasurer's report dated July 31, 2015.

Checking:15452-15498

Beginning Balance	\$194,712.79	
Receipts	169,534.76	
Disbursements	<u>\$-22,735.52</u>	
Ending Balance	<u>\$341,512.03</u>	\$341,512.03

Money Market

Beginning Balance	\$ 108,673.77	
Interest/Deposits	\$9.23	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,683.00	<u>\$108,683.00</u>

Total Accounts **\$450,195.03**

INCOMING CORRESPONDENCE:

- 7/14 Jim Lindquist** - Tax reporting form and payment. No Board action taken.
- 7/16 Coon's Aggregate** - Tax reporting form and payment. No Board action taken.
- 7/20 Northland Contractors** - Tax reporting form and payment. No Board action taken.
- 7/27 Jim Sathers** - Tax reporting form and payment. No Board action taken.
- 7/31 Western Lake Superior Sanitary District** – 2016 Budget & Management Fee Public Hearings. No Board action taken.
- 7/31 Minnesota Revenue** – 2016 Township State Aide Notice. Chairperson Gajewski asked about payment schedule. Treasurer, Cindy Moe, informed Chairperson Gajewski the payments are issued twice a year. No Board action taken.
- 8/3 Western Lake Superior Sanitary District** - Signed copy of 2015 Grant Agreement and received a check in the amount of \$7,952.00. Note: Board will accept this Grand by resolution under recycling.
- 8/3 Country Trucking & Excavating** - Tax reporting form and payment. No Board action taken.

8/3 Western Lake Superior Sanitary District – The required Township Supervisor Meeting at WLSSD was postponed until further notice. No Board action taken.

8/6 St. Louis County Auditor Office – Final 2016 Levy Certification Form. The Clerk will complete the form and send it to St. Louis County Auditor's Office.

8/6 Pipeline Association for Public Awareness - Safety Information. No Board action taken.

8/10 Gobel Aggregate - Tax reporting form and payment. No Board action taken.

8/10 Shelton Excavating- Tax reporting form and payment. No Board action taken.

8/10 Chris Ziells - Completed driveway permit and payment. Jim Lindquist met with him to determine culvert size and grading. No Board action taken.

OUTSTANDING BILLS: The Treasurer has two additional bills to be added to the Outstanding Bills list as follows:

- Portable John for rental units for two months in the amount of \$307.00.
- Quill for office supplies in the amount of \$84.22.

A check to Regena Merritt of \$25.00 needed to be corrected to the amount of \$51.54 to include mileage.

MOTION by Welsh, seconded by Stromlund, and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list, the additional bills and the corrected bill as presented by the Town Treasurer for a total amount of \$23,986.65.

CITIZEN REQUESTS/CONCERNS: a) The Kivi Cartway has been tabled until the updated legal description and appraisal are received. The Resolution contains the old legal description and initial dollar amount for damages. The Petitioner's will get the new legal description to the township, and John Bray will forward the updated appraisal from Mr. Hoff to the Town Clerk. Therefore, the Award of Damages and Resolution can be finalized at a special meeting or at the next Town Board meeting

Treasurer Moe informed the Board the Kivi Cartway Township costs account was running low. Clerk Merritt will be contacting Township Attorney John Bray on how to handle this situation.

b) Leon Forstrom reported the disappearance of a garbage can, aluminum frame work was left outside the garbage dumpster along with loose dog feces in a garbage can after the dog agility show. MOTION made by Gajewski to send a letter stating township charging \$35.00 for disposal of aluminum framework, wages and to purchase new garbage can. Chairperson Gajewski withdrew his motion. NEW MOTION made by Stromlund and seconded by Welsh and carried unanimously to send a letter to Randy at the dog agility show informing him of the problems this year and \$50.00 of the damage deposit was being withheld.

c) Chairperson Gajewski mentioned a scam going through the township involving the sales of instructional school books with the endorsement of the Proctor School District. School Board Member, Larry Shelton, was contacted, and the Proctor School District did not approve this program. No Board action was taken.

ROAD: a) Leon Forstrom will take care of the brushing of the South Jeffrey Road on the east side to make the railroad signs more visible.

b) Chairperson Gajewski contacted CN Railroad regarding the tapering of the gravel at the intersection on the Jeffrey Road as the north grade was too steep.

c) Clerk Regena Merritt will follow up on determining what happened to the signed quote previously sent to Sinnott Blacktop regarding the parking lot sealing.

FIRE DEPARTMENT: a) Fire Chief Chris LaGraves gave a year to date report: 36 calls ahead of last year, 66% medical, 21% fire, 3% hazard and 8% are good intention.

b) Fire Chief Chris LaGraves contacted Minnesota Locksmith was called to get quotes regarding new locks for personnel entry doors on the west and south doors. Each individual will get an entrance code and two people will have a code to enter the office with the personnel files. MOTION made by Welsh, seconded by Stromlund and carried unanimously to accept the quote for \$1,990.00 to install new locks on the entry doors and the office at the fire department.

c) Unused garbage cans from the fire department are being donated to use on the hall and park grounds.

d) Engine 6 has had the water level work completed and is being tested on Wednesday, August 12, 2015. Engine 7 had a reverse LED light out and will take \$200.00 to repair. Due to the dollar amount guidelines, Fire Chief LaGraves has authority for repairs to be completed.

e) There will be a morning training session for those department members unable to make the evening sessions.

f) Two new members will be inducted at the business meeting: one is a licensed EMT and the second is on the ski patrol.

g) Leon Forstrom talked to Fire Chief LaGraves about using the well at the Munger soccer field to fill the fire department tanker trucks. Fire Chief LaGraves will be doing some research regarding the use of this well and a water storage reservoir.

h) Larry Shelton has not been out to camera the cistern. Chairperson Gajewski will contact Mr. Shelton to camera the cistern.

i) The Fire Department has not heard regarding the FEMA Grant.

j) Fire Chief LaGraves is aware the parking lot in front of the garage by the soccer field still needs cleaning after the department's training with the cars. Fire Chief LaGraves mentioned there was an EPA black netting laid down prior to the training with burning; however, there was still some debris left on the ground. Fire Chief LaGraves will get the department members to clean this up.

k) Fire Chief LaGraves reported the National Night Out was a great success for the fire department, and the department members heard a lot of good comments. Two individuals for the fire department and one for the Flamettes were recruited.

RECYCLING: a) The window has been installed by Morin's in the office of the recycling shed.

b) Paul Dunaiski will be doing a second coat of stain on the window trim, and upon completion, Leon Forstrom will install the newly purchased window blinds. An open and close sign will be purchased at Menards by Leon for the shed.

c) MOTION by Gajewski, seconded by Welsh and carried unanimously to pass Resolution #96 to accept to grant from the Western Lake Superior Sanitary District in the amount of \$7,952.00 as follows:

SOLWAY TOWNSHIP RESOLUTION #96
Accepting a Grant from Western Lake Superior Sanitary District

WHEREAS, Solway Township, St. Louis County, operates a recycling program in agreement with WLSSD; and

WHEREAS, WLSSD may have funds available for communities for expenses incurred by local communities for operating recycling programs; and

WHEREAS, Solway Township submitted a grant application in the amount of \$7,952.00 on April 30, 2015; and

WHEREAS, WLSSD approved the grant request and awarded \$7,952.00 in funding on August 3, 2015;

THEREFORE BE IT RESOLVED that Solway town Board accepts the WLSSD grant of \$7,952.00 on August 11, 2015.

Supervisor Gajewski moved the adoption of the resolution, seconded by Supervisor Welsh, and it was declared adopted on the 11th day of August, 2015 upon the following votes: Yeas – Clare R. Stromlund, Ronald Gajewski and Scott Welsh.
Nays – none.

Adopted this 11th day of August, 2015

d) Lori Blais and associate from WLSSD came for a site visit on August 6, 2015. At that time they spoke with Clerk Merritt and mentioned that WLSSD will be getting the township a new sign for the recycling shed. The new sign will state the recycling shed is funded by Western Lake Superior Sanitary District.

HALL: a) Chairperson Gajewski will contact Larry Shelton regarding looking at the crack in the basement wall.

b) MOTION by Gajewski, seconded by Stromlund and carried unanimously to have Leon Forstrom purchase a carpet/upholstery cleaner not to exceed the amount of \$200.00.

c) Paul Dunaiski will hang the Witte homestead picture upon receipt of name plate.

d) Leon Forstrom mentioned 2013 was the last time either furnace had been cleaned. MOTION by Gajewski, seconded by Welsh and carried unanimously to have Clerk Merritt contact Como Oil to have the furnaces at the town hall and fire hall cleaned.

e) Chairperson Gajewski will contact Larry Shelton regarding the completion of programming the new septic and replacement of the disturbed blacktop upon construction of the septic system.

PARK: a) Leon Forstrom and Paul Dunaiski will clean the sign by Highway #2.

b) The paper wasp nest in the retaining wall of the lower playground has been removed.

c) The new swing seats have been installed. Clerk Merritt informed the Board the price of a grill including shipping exceeded the \$300.00 allowed. MOTION by Gajewski, seconded by Welsh and carried unanimously to increase the purchase price of a barbecue grill to \$450.00. Leon Forstrom noted two bent sets of picnic table frames which are unable to be straightened. MOTION by Stromlund, seconded by Welsh and carried unanimously to have Clerk Merritt order from Summit Supply two welded table frames for \$223.00 not including shipping.

d) Paul Dunaiski and Leon Forstrom will prune the dead branches from the maple trees in the circle by the town hall.

e) Leon Forstrom mentioned the mower deck on the John Deere is not worth fixing and should just be replaced as recommended by Kim Johnson. MOTION by Stromlund, seconded by

Welsh and carried unanimously to purchase a John Deere mower deck at a cost not to exceed \$2,000.00.

f) Paul Dunaiski will work on the Witte trail when the weather turns colder.

g) The monthly Township Properties Safety Inspection Report as completed by Chairperson Gajewski shows no hazards and the cemetery, parks, fields, and township grounds are found to be in good condition except for the two pavilion picnic tables for which new frames will be ordered.

CEMETERY: a) MOTION by Gajewski, seconded by Welsh and carried unanimously to have Leon Forstrom purchase a sign updating the cemetery rules from Todd Signs not to exceed \$150.00.

b) Computer assisted drafting system is unusable to plot out the cemetery as the program is outdated for the township computer.

c) Replacement of the seven dying hedge bushes at the cemetery is being tabled until spring.

COMMITTEES: a) National Night Out was a huge success. Special Events Committee has paid for the bills for the National Night Out. As passed by the Electorate at the annual meeting, the township has \$750.00 to spend towards this event and will reimburse the Special Events Committee up to the \$750.00.

OLD BUSINESS: a) Nothing on Agenda for this meeting.

NEW BUSINESS: a) None

MOTION by Gajewski, seconded by Welsh and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:45 PM.