

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Clare R. Stromlund, followed by the Pledge of Allegiance. Also present were Supervisors Ron Gajewski and Scott Welsh, Clerk Regena Merritt, Treasurer Cindy Moe, Deputy Clerk Terri Jensen and six concerned citizens.

MOTION made by Welsh, seconded by Gajewski and carried unanimously to approve the minutes from the Town Board Meeting of May 9, 2017.

MOTION made by Gajewski, seconded by Welsh and carried unanimously to accept the monthly Treasurer's report dated May 31, 2017.

**Checking:16431-16476**

Beginning Balance	\$402,620.92	
Receipts	1,125.00	
Disbursements	<u>\$-33,811.77</u>	
Ending Balance	\$369,934.15	<b>\$369,934.15</b>

**Money Market**

Beginning Balance	<b>\$ 108,846.58</b>	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,864.18	<b><u>\$108,864.18</u></b>

**Total Accounts \$478,798.33**

**INCOMING CORRESPONDENCE:**

**05/09 Eric Hedtke, Minnesota Association of Townships** – E-mail regarding additional clerk and treasurer's bond. No Board Action.

**05/10 Steve Nelson, Senior Planner, Community Development Block Grant** – E-mail update regarding 2017 Grant. No Board Action.

**05/16 Steve Fenske, Atty, MN Assoc. of Townships** – E-mail requesting copy of broadband survey results. Deputy Clerk Jensen will respond.

**05/18 Troy Salzer, University of MN** – Letter notifying township of wood ash application. No Board Action.

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**05/19 Brian D. Boder, St. Louis County Deputy Public Works Director** – Letter regarding inspection of township roads for winter plowing. Supervisor Gajewski reported Gordy Halverson is still in the process of setting this up.

**05/24 Lorilee Blais, Western Lake Superior Sanitary District** – 2017 Grant Approval & Agreement. Discussed under Recycling.

**06/01 Susan Brower, State Demographer, MN State Demographic Center** – Informational letter regarding 2020 Census. No Board Action.

**06/06 Jeff Arnovich, COMO Oil & Propane** – Propane Locked Price Sales Agreement. MOTION by Gajewski, seconded by Welsh and carried unanimously to check prices for propane at other companies. If other companies are the same, contact Chairperson Stromlund to sign the contract and fax it to COMO Oil & Propane. Clerk Merritt will check on propane prices.

**06/09 Lakeview Masonry, Inc.** – Cemetery Sign Estimate. Discussed under Cemetery.

**06/13 Menards** – Government Account Authorized User. No Board Action.

**OUTSTANDING BILLS:** a) The Treasurer has additional bills to be added to the Outstanding Bills List as follows:

- Proctor Journal in the amount of \$775.59 for broadband survey and postage.
- MOTION by Gajewski, seconded by Welsh and carried unanimously to pre-approve a bill to the Dust Doctor for calcium chloride not to exceed \$8,500.00.

MOTION by Gajewski, seconded by Welsh and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and additions as presented by the Town Treasurer for a total amount of \$64,278.66.

**CITIZEN REQUESTS/CONCERN:** a) MOTION by Gajewski, seconded by Welsh and carried unanimously to renew the Saginaw Grand Lake Station liquor license.

**ROAD:** a) Jim Lindquist will replace the culvert at 3721 Bailey Road.

b) MOTION by Gajewski, seconded by Welsh and carried unanimously to order a new “Dead End” Sign from the county for the Gaus Road.

c) The Township has two road barriers and one road closure sign.

d) Supervisor Gajewski reported the county has finished filling the potholes and cracks on Jeffrey Road.

e) The ditching and culvert work on township roads will begin next month by Jim Lindquist.

f) Culvert for VanGassler Road should be here by this Friday and installation should be within the next two weeks.

**FIRE DEPARTMENT:** a) A total of 60 calls year-to-date:23 medical, 32 fires including mutual aid and 5 vehicle accidents. There are currently 15 members on the fire department. Jeff Keppers will be retiring in July and the department will add Dominique Rossing as a department member.

b) Supervisor Welsh requested the Fire Department’s Business Meeting be added to the Town Board Upcoming Meetings/Events List.

c) Chief Priolo reported the dry hydrant on Morris Thomas Road has been completed. Additional rock was needed to complete the project which increased the expense. This was a 50/50 Grant with the MN Department of Natural Resources and the Solway Board initially approved \$4,000.00 at the March 21, 2017 Board Meeting. MOTION by Gajewski, seconded by Welsh and carried unanimously to increase the Township’s match by \$600.00.

**RECYCLING:** a) Deputy Clerk Jensen will contact Lori Blais at WLSSD to see about combining mixed paper and newspaper due to overflow of cardboard.

b) Paul Dunaiski, the recycling attendant, is painting the trim on the recycling shed.

c) MOTION by Gajewski, seconded by Stromlund and carried unanimously to approve Resolution #104 for accepting the Western Lake Superior Sanitary District Adjusted Operating Grant in the amount of \$6,138.94.

**SOLWAY TOWNSHIP RESOLUTION #104**  
**Accepting a Grant from Western Lake Superior Sanitary District**

**WHEREAS**, Solway Township, St. Louis County, operates a recycling program in agreement with WLSSD; and

**WHEREAS**, WLSSD may have funds available for communities for expenses incurred by local communities for operating recycling programs; and

**WHEREAS**, Solway Township submitted a grant application in the amount of \$7,727.52 on February 23, 2017; and

**WHEREAS**, WLSSD approved the grant request \$7,727.52 in funding on May 24, 2017;

**WHEREAS**, WLSSD reported an operating grant surplus of \$1,588.58 from the 2016 Grant;

**WHEREAS**, WLSSD approved an adjusted operating grant in the amount of \$6,138.94 on June 1, 2017;

**THEREFORE BE IT RESOLVED** that Solway town Board accepts the WLSSD grant of \$6,138.94 on June 13, 2017.

Supervisor Gajewski moved the adoption of the resolution, seconded by Chairperson Stromlund, and it was declared adopted on the 13<sup>th</sup> day of June, 2017 upon the following votes: Yeas – Clare R. Stromlund, Ronald Gajewski and Scott Welsh Nays – none.

Adopted this 13<sup>th</sup> day of June, 2017

By the Town Board,

\_\_\_\_\_  
Town Board Chair

Attest: \_\_\_\_\_  
Town Clerk

**HALL:** a) 2017 Community Education Brochure will be sent out soon.  
b) Deputy Clerk Jensen will contact Steve Nelson to inquire about progress on CDBG grants.  
c) Clerk Merritt will send Shirley Nylund a "Thank You" card for planting the flowers by hall.  
d) Clerk Merritt reported Erik Kunelius is doing an excellent job as the hall custodian.  
e) Paul Dunaiski will be checking for a water trail this week in the attic to show where the leak in the roof is located.

**PARK:** a) The monthly Township Properties Safety Inspection Report completed by Supervisor Ron Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.  
b) The Board unanimously approved Field Coordinator Jensen's request to only allow t-ball practices and games when the soccer fields are in use.  
c) The Board requested Clerk Merritt send a "Thank You" note to Ryan Forstrom for his help in sealing the benches for the Witte Trail and thanked Leon Forstrom for coordinating this project. The benches should be installed next week, weather permitting.

**CEMETERY:** a) The Memorial Day Observance at the cemetery was well attended even though the weather was not cooperative. The Board thanked Leon Forstrom and Paul Dunaiski for keeping the cemetery looking so nice.  
b) MOTION by Stromlund, seconded by Welsh and carried unanimously to have Lakeview Masonry produce and install the new cemetery sign including Todd Signs design for approximately \$9,645.00.  
c) MOTION by Gajewski, seconded by Stromlund, and carried unanimously to have Treasurer Cindy Moe issue a 20% down payment in the amount of \$1,929.00 to Lakeview Masonry to begin work on the cemetery sign. A picture of the Board approved sign will be sent via e-mail.  
d) AJ's will not replace the dying choke cherry tree which was donated by Jim Anderson. MOTION by Welsh, seconded by Gajewski and carried unanimously to purchase another choke cherry tree not to exceed \$75.00 from Grussendorf's Nursery. MOTION by Welsh, seconded by Gajewski and carried unanimously to have Grussendorf's Nursery plant the choke cherry tree not to exceed the amount of \$200.00.

**COMMITTEES:** a) The Board requested Deputy Clerk Jensen send letters to those individuals who were interested in being part of the broadband committee. The initial meeting will take place June 27, 2017, at 6:30pm at Solway Town Hall. Supervisor Welsh will be the board representative.

**OLD BUSINESS:** a) The Board discussed several ideas for the use of the \$50,000.00 in Proctor School referendum money to upgrade the park and recreational facilities in the township: new bleachers for soccer fields, new warming shed, better lighting on basketball courts, artificial ice or refurbishing the existing warming shed. No decisions were made. Further discussions will take place.

b) The Local Board of Appeal and Equalization Hearing reconvened on Monday, May 22, 2017. Neither taxpayer appeared at the reconvened hearing. Deputy Clerk Jensen will send the action taken notification letters out to the taxpayers.

**NEW BUSINESS:** a) MOTION by Welsh, seconded by Gajewski and carried unanimously to allow one security officer provided by Applied Professional Services at the Flamette sponsored

Halloween Dance as there are currently under 100 individuals attending. The security officer must contact the Flamette President, who will give the security officer coverage expectation instructions for the event. The Board will prepare and present these expectations to the Flamette President. Deputy Clerk Jensen will contact Lori Johnson and inform her of the Board's decision.

**b)** Clerk Regena Merritt will retire June 22, 2017, as Solway Township Clerk. An Open House will take place June 22, 2017, from 3:00pm to 6:00pm at the Solway Town Hall where cake, cookies, lemonade and coffee will be served. MOTION by Gajewski, seconded by Stromlund and carried unanimously to appoint Deputy Clerk Jensen as Solway Township Clerk effective June 23, 2017.

**c)** Solway Section Lines Newsletter is expected to be in the residents' mailboxes by July 1<sup>st</sup>.

MOTION by Gajewski, seconded by Welsh and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:45pm.