

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Ron Gajewski, followed by the Pledge of Allegiance. Also present were Supervisor Clare R. Stromlund and Supervisor Scott Welsh, Clerk Regena Merritt, Deputy Clerk Terri Jensen, Treasurer Cindy Moe, and six concerned citizens.

MOTION made by Welsh, seconded by Clare R. Stromlund and carried unanimously to approve the minutes as written and distributed from the December 8, 2015, Town Board Meeting.

MOTION made by Welsh seconded by Stromlund and carried unanimously to accept the tentative monthly Treasurer's report dated December 31, 2015.

Checking:15666-15707

Beginning Balance	\$301,948.82	
Receipts	123,596.65	
Disbursements	<u>\$-43,391.61</u>	
Ending Balance	\$382,153.86	\$382,153.86

Money Market

Beginning Balance	\$ 108,710.39	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,710.39	<u>\$108,710.39</u>

Total Accounts

\$490,864.25

INCOMING CORRESPONDENCE:

12/14 St. Louis County Auditor Office – Form to be completed to receive invoices/bills via e-mail and have bills automatically paid. MOTION by Chairperson Gajewski, seconded by Welsh and carried unanimously to have Clerk Merritt sign and return the form allowing the bills to be received via e-mail. MOTION by Chairperson Gajewski, seconded by Welsh and carried unanimously to not pay the bills automatically.

12/15 Attorney John Bray – Letter regarding Kivi Cartway new survey for roadway. No Board Action Taken.

12/17 Pine Journal – Affidavit of Publication regarding Notice of March Annual Election for Supervisor. No Board Action Taken.

12/18 Country Trucking – E-Mail received regarding Aggregate Tax Reporting Form and it is still being worked on. MOTION by Chairperson Gajewski, seconded by Clare R. Stromlund and carried unanimously to let Attorney John Bray continue to handle this situation.

12/18 Minnesota Department of Health – Sanitary Survey and Report of Deficiencies and/or Recommendations. An RPZ (Reduced Pressure Zone) Valve in the Fire Hall and Town Hall

need to be installed or both facilities will be out of compliance effective April 15, 2016. The Board directed Clerk Merritt to get quotes to complete this work and make a report at the next board meeting.

12/22 St. Louis County Land and Minerals Department – Letter notifying Board of tax forfeited land within Township. No Board Action Taken.

1/4 Minnesota Association of Townships Agency – Renewal Policy and Invoice.

OUTSTANDING BILLS: The Treasurer has additional bills to be added to the Outstanding Bills list as follows:

- Solway Volunteer Fire Department for flooding the rink in the amount of \$709.50.
- Gail Boatman for refunding of a grave marker in the amount of \$175.00.

MOTION by Clare R. Stromlund, seconded by Welsh, and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and the additional bills as presented by the Town Treasurer for a total amount of \$61,171.40.

CITIZEN REQUESTS/CONCERNS: No citizens' requests or concerns at the time.

ROAD: a) Clerk Merritt reported that Township, Attorney John Bray went through the updated agreement regarding the Kivi Cartway entrance change. Attorney Bray wanted the Town Board approval on this. MOTION by Chairperson Gajewski, seconded by Clare R. Stromlund and carried unanimously to approve the amended resolution, amended order and amend the original resolution.

b) Clerk Merritt gave an update on the Fourth Quarter Aggregate Tax Forms. As of this meeting, the Clerk's Office has received three out of the eight forms.

c) Chairperson Gajewski talked to Rick Flesvig about replacing the parking lot light, and Rick will be putting in a new control box so the parking lot lights are not on during the day.

d) Chairperson Gajewski mentioned the fact that the Town Board is responsible for noxious weed control, and at one time had mentioned this to Tom Jacobson to see if he was interested in becoming the Weed Control Officer. Clerk Merritt was asked to check with the Minnesota Association of Townships for a job description, along with seeing what the State of Minnesota requirements are and also check to see if the County Extension Office helps out. MOTION by Chairperson Gajewski, seconded by Welsh and carried unanimously to not contact Tom Jacobson until additional information is received to make a better decision regarding this position.

FIRE DEPARTMENT: a) Fire Chief Nick Priolo reported in the Year 2015 there were a total of 128 calls (94 medical and 24 fires) and in the Year 2016 there has been one medical call.

b) Chairperson Gajewski mentioned the St. Raphael's 5K on April 20, 2016, and wondered if any fire department members would be willing to volunteer at this event. Fire Chief Nick Priolo would let the members know about this.

c) Fire Chief Nick Priolo reported there is no update regarding the pull tabs as the department needs to check into an issue involving the renewal of the department's tax exemption.

d) The prices regarding the brake line moisture removal repairs will be discussed during the Fire Department's Business Meeting. Fire Chief Nick Priolo will bring this issue to the next Town Board Meeting.

e) There is a good base started on the rink for ice skating, and there will be volunteers out flooding the rink the next couple of nights to get it useable for the Winter Fun Day.

f) There are no new recruits to report at this time.

- g) Leon Forstrom is trying to adjust the heat within the Fire Hall. There are two different zoning units. The overhead meeting area will be set at 55 degrees and the bay area at 65.
- h) RPZ Valve discussed under correspondence.

RECYCLING: a) Clerk Merritt reported on the meeting she attended at the Western Lake Superior Sanitary District on December 10, 2015. The grant money is to be applied for a year ahead especially when looking to make improvements on the building or any upgrades. Also, WLSSD is asking for receipts to show how grant money is being spent.

b) Paul Dunaiski will contact Clerk Merritt if extra pickups are needed for cardboard.

c) Chairperson Gajewski mentioned Rick Flesvig will be coming to replace the control box so the light will not be on during the day.

HALL: a) RPZ Valve for the furnace was discussed under correspondence.

b) Chairperson Gajewski will be contacting Larry Shelton when he is back in town to discuss the sewer smell in the town hall.

PARK: a) The monthly Township Properties Safety Inspection Report as completed by Chairperson Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

b) Leon Forstrom will be starting the furnace in the garage as he will be making the repairs to the John Deere mower deck.

CEMETERY: a) Nothing to report.

COMMITTEES: a) Informational flyers are being put out for the Winter Fun Day. Stocke's Meats donated 227 hot dogs along with the buns and twenty-two sliding sleds and inflatable tubes have been purchased.

OLD BUSINESS: a) Chairperson Gajewski reported Commissioner Pete Stauber will be bringing the NE Minnesota Broadband Initiative up at the St. Louis County Meeting. Chairperson Gajewski also contacted Representative Mary Murphy regarding this initiative.

b) Clerk Merritt reported that the newsletter had the incorrect date for the Solway Volunteer Fire Department Bingo. She was going to make this correction on the Township web-site.

NEW BUSINESS: a) The March Town Board Meeting needed to be rescheduled as it coincided with the Township Annual Meeting. MOTION by Chairperson Gajewski, seconded by Clare R. Stromlund and carried unanimously to change the March Town Board Meeting from March 8, 2016, at 6:30pm to March 15, 2016, at 6:30pm.

b) The Budget Meeting needed to be set for February 2016. MOTION by Chairperson Gajewski, seconded by Welsh and carried unanimously to hold the Budget Meeting on Thursday, February 11, 2016, at 5:00pm.

c) MOTION by Chairperson Gajewski, seconded by Clare R. Stromlund and carried unanimously to have Deputy Clerk Jensen attend the Alliance of City, Township and Schools on Tuesday, January 19, 2016, at 6:30pm at the Proctor Area Community Center.

d) Clerk Merritt will be checking on the date and time for the Duluth Area Township Meeting for the month of January.

e) Leon Forstrom requested the Town Board think about having a supervisor's plaque placed in the Town Hall. He would like to see the plaque have the names and dates each supervisor served. Leon Forstrom thought this would be a good project for Deputy Clerk Jensen.

MOTION by Chairperson Gajewski, seconded by Welsh and carried unanimously to pay Deputy Clerk Jensen her hourly wage as she researches the township records and compiles a list of supervisors and dates they served.

f) Deputy Clerk Jensen had a request to set off fireworks during an event at the Town Hall. MOTION by Chairperson Gajewski, seconded by Welsh and carried unanimously that no fireworks are allowed unless approved by the Town Board.

MOTION by Chairperson Gajewski, seconded by Welsh and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:00 PM.