

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Vice-Chairperson Ron Gajewski, followed by the Pledge of Allegiance. Also present was Supervisor Scott Welsh, Clerk Regena Merritt, Treasurer Cindy Moe, and four concerned citizens.

MOTION made by Welsh, seconded by Gajewski and carried unanimously to approve the minutes as written and distributed from the October 14, 2014 Town Board Meeting.

MOTION made by Welsh, seconded by Gajewski and carried unanimously to accept the following Treasurer's report dated October 31, 2014.

Checking: 14994-15050

Beginning Balance	\$193,806.46	
Receipts	169,457.14	
Disbursements	<u>\$-70,398.44</u>	
Ending Balance	\$292,865.16	\$292,865.16

Money Market

Beginning Balance	\$ 108,574.37	
Interest/Deposits	\$18.15	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,592.52	<u>\$108,592.52</u>

Total Accounts **\$401,457.68**

INCOMING CORRESPONDENCE:

10/20 Sathers Construction & Northland Constructors - Aggregate tax reporting form and payment for the third quarter of 2014.

10/23 Gobel Aggregate & Daeda Construction - Aggregate tax reporting form and payment for third quarter of 2014.

10/23 Country Trucking & Excavating - Aggregate tax reporting form for third quarter of 2014. No payment enclosed, but payment arrangements have been made with the pit owner.

10/23 Duluth News Tribune & Pine Journal - Affidavit of Publication for Public Accuracy Testing at the Town Hall on October 30th.

10/29 St Louis County Auditor Office - Election Day information for Town Clerks.

10/31 St Louis County Planning & Zoning - Conditional Use application from Verizon for the placement of a cell tower on the Ed Leiste property at 6480 Maple Grove Rd. A Solway Township Planning & Zoning Advisory Committee Meeting to discuss the permit application has been scheduled for November 24th 6:30 P.M. Meeting notices have been sent to the Committee members and to the applicant.

10/30 State Auditor Office-email - Information for Clerks and Treasurers regarding CTAS 8.

11/3 State Auditor's Office-email - Corrected information regarding CTAS 8.

11/5 Dan Urshan - Update on the Arrowhead Regional Health Center. No board action.

11/5 St. Louis County Planning & Zoning - Conditional use application from Coon's Aggregate and Supply for hot mix plant and concrete & asphalt recycling. A Solway Township Planning and Zoning Advisory Committee meeting has been set for December 1st at 6:30 P.M. Meeting Notices have been sent to the Committee members and to the applicant.

11/6 North Country West - Bid for trash service at the town hall. This bid is lower than our

present hauler by \$11 per month. The Board directed the Clerk to contact our present garbage service and let them know about the bid.

11/7 Karyn O'Brien for Verizon Wireless - email - Additional information regarding cell tower permit.

11/10 Mark Lindhorst St. Louis County Planning - Response to questions submitted by the Clerk to St. Louis County Planning regarding Coon's pit Land Use Application. The first question was about the number of trucks entering the pit. The Clerk noticed the permit states 200 trucks per day will leave the pit. The question is whether this is in addition to the trucks presently using the pit. Mr. Lindhorst contacted the pit owners and was told there will not be additional trucks leaving the site than what was approved in the 2012 permit. The second question was how does the county notify adjacent property owners regarding a Conditional Land Use permit. Mr. Lindhorst responded that the county notification goes out a quarter mile from the property lines of the proposed use. The Board will discuss this permit at the December meeting after the Solway Planning and Zoning Advisory Committee meets and provides a recommendation to the Board.

11/10 State Auditor's Office - CTAS information for Clerks and Treasurers.

OUTSTANDING BILLS: The Treasurer has no additional bills to be added to the Outstanding Bills list. MOTION by Welsh, seconded by Gajewski and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list in the amount of \$21,830.55.

CITIZEN REQUESTS/CONCERNS: a) The Board received from the county a copy of the Conditional Land Use permit from Verizon Wireless. This was discussed under Correspondence. The Board is concerned that there is already a tower on the Maple Grove Road. This permit will be discussed in December after the Solway Township Planning and Zoning Advisory Committee meets.

ROAD: a) The Clerk continues to gather information from St. Louis County and the Minnesota Association of Townships to develop a driveway permitting policy to use when residents request to install driveways off Township roads. A policy would insure the correct size culvert is installed.

b) A "Dead End" sign was installed on Bailey Road, and two "Minimum Maintenance" signs were installed on North Bergquist Road on October 22nd.

FIRE DEPARTMENT: a) Firefighters Jeff Nelson and Chris LaGraves reported for the department that there have been 80 calls year-to-date. There were a total of eleven calls for September.

b) The Department is requesting an ISO inspection. This should take place in a month. This testing is periodically required to maintain fire ratings.

c) Department elections will take place next week for all department positions.

d) The Fire Department / Flamettes / Employee recognition dinner was held October 28th. The Board is asking if there is something that would work better like having a picnic, or having the dinner on a weekend. The firefighters will discuss this and give feedback to the Board.

e) Stainless and Repair is working on the rescue rig, and it should be completed in a couple of months. The Department is thinking of stopping in at Stainless & Repair to check on the progress if they happen to be in the area. Also, Stainless & Repair would like to set up a WEB site that would show updates on the truck construction. The Department will notify the Town Board if this happens.

RECYCLING: a) Nothing to report.

HALL: a) The new entry doors installation is complete.

b) Supervisor Gajewski reported that there is a septic odor coming from downstairs. The Board checked out the downstairs office and felt that is where the odor is coming from. They noticed the sewer pipe going into the floor was loose and directed Leon Forstrom to caulk around the pipe where it enters the floor. The wiring for the sewer system is not completed.

c) Leon Forstrom will begin work on the shelving in the downstairs office/storeroom this coming month.

d) New light fixtures have been installed at the northeast corner of the Town Hall, but are currently not working. Rick Flesvig will be notified.

e) Supervisor Gajewski is wondering if it is time to have the hall furnace cleaned. Historically this has been done every other year and was done November 2013.

PARK: a) The monthly Township Properties Safety Inspection Report as completed by Supervisor Gajewski shows no hazards and the cemetery, parks, fields, and township grounds are found to be in good condition.

b) The township soccer fields and parts of the cemetery have been fertilized.

c) The blue whale rider in the lower playground has been vandalized. The Board has an estimate to replace the whale in the amount of \$1,086. MOTION by Welsh, seconded by Gajewski and carried unanimously to purchase a new blue whale rider from Parkitecture Little Tikes commercial playground equipment in the amount of \$1,086. Leon Forstrom will install the playground equipment when it arrives.

CEMETERY: a) Leon Forstrom and Paul Dunaiski filled and seeded the tire ruts left by the vault truck after a burial.

b) The Board plans to purchase a new flag for the cemetery flag pole next spring.

c) One burial: Tom Goodreau on October 27th.

COMMITTEES: a) The Special Events Committee met for their post carnival review. It was mentioned to have an earlier start time. The Carnival was very well attended again this year.

b) Planning and Zoning Advisory Committee meetings have been scheduled for November 24th to discuss the Verizon permit, and December 1st to discuss the Coon's Aggregate permit application. The Board is asking for some clarification regarding hours of operation and permanent hot mix plant vs temporary, or 45-day public works permit, or a two year public works permit listed on the permit application from Coon's Aggregate.

OLD BUSINESS: a) Country Trucking has filed their reporting form for the third quarter of 2014. They did not enclose payment, but have made satisfactory payment arrangements contingent on their payments from the contractors purchasing the aggregate.

NEW BUSINESS: a) Supervisors Ron Gajewski and Scott Welsh, Clerk Regena Merritt, Treasurer Cindy Moe, and Deputy Clerk Terri Jensen will attend the Minnesota Association of Townships Annual Conference in Duluth. Funding had been previously authorized by the Board.

MOTION by Supervisor Welsh, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting was adjourned at 8:10PM.