

Chairperson Scott Welsh called the Regular Solway Town Board Meeting to order at 6:30 p.m. at the Solway Town Hall, followed by the Pledge of Allegiance. Also present are Supervisor Ron Gajewski, Clerk Regena Merritt, Deputy Clerk Terri Jensen, Treasurer Cindy Moe, and three concerned citizens. Supervisor Clare R. Stromlund is not present as he is out of town.

MOTION made by Gajewski, seconded by Welsh and carried unanimously to approve the minutes as written and distributed from the October 8, 2013 Town Board Meeting.

MOTION made by Gajewski, seconded by Welsh and carried unanimously to accept the following Treasurer's report dated October 31, 2013.

Checking 14359 - 14402

Beginning Balance	\$172,383.68	
Receipts	47,321.19	
555Transfers	\$0	
Disbursements	<u>\$-16,430.87</u>	
Ending Balance	\$203,274.00	\$203,274.00

Money Market

Beginning Balance	\$ 108,465.84	
Interest/Deposits	\$27.34	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,493.18	\$108,493.18

Total Accounts

\$311,767.18

INCOMING CORRESPONDENCE:

10/9 Minnesota Revenue – Local Board of Appeal and Equalization Training Proof of Compliance form to fill out and return to St. Louis County Auditor's office. The Clerk will complete the form and send it to the County.

10/11 St. Louis County Environmental Services – Ordinance 61 proposed draft for review. No board action.

10/18 St. Louis County Assessor - Local Board of Appeal and Equalization Training Proof of Compliance same as received form Minnesota Revenue.

10/28 Energy Planning Information Committee – Letter asking the Township to pass a resolution regarding other energy solutions rather than the Great Northern Transmission Line that is coming through the township. MOTION by Gajewski, seconded by Welsh and carried unanimously to table discussion to the December Town Board Meeting to give the Supervisors time to study this resolution.

10/30 Northwoods Landscape – Advertisement, no board action.

11/6 Minnesota Benefit Association - Information on 2014 Scholarship Program. No board action.

11/6 Minnesota Association of Townships - Annual Conference reservation confirmation for Town Clerk.

11/7 St. Louis County Auditor's Office – Election Equipment Maintenance information and invoice for maintenance. This invoice is included in tonight's claims list for approval.

OUTSTANDING BILLS: The following are additional bills presented by the Treasurer:

- Dalco - \$246.69 for hall supplies.
- L & M Supply - \$57.04 for a drill for the Maintenance Department.
- Maney International - \$2,293.64 for repairs to tanker #3. The Treasurer had concerns about this expense not being approved by the Town Board before work on the tanker was completed.

MOTION by Gajewski, seconded by Welsh and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and the additional bills from the Town Treasurer for a total amount of \$24,284.96.

CITIZEN REQUESTS/CONCERNS: a) No requests or concerns.

ROAD: a) Supervisor Gajewski reported that St. Louis County has repaired the potholes on the Jeffrey Road while they were out repairing County roads.

b) Supervisor Gajewski reported that a new driveway culvert has been installed on the Hanson Road.

c) Supervisor Gajewski also reported that foundations for the lighted warning signs at the intersection of Highway #2 and Canosia Roads have been installed.

d) Supervisor Gajewski reported from the Duluth Area Townships and St. Louis County Association of Townships meetings that in an effort maximize money from the state, the County has a plan to turn over some of the County Roads to the Townships. The County stated that they would give the Townships part of the additional money to help with the maintenance of the additional roads. The County Commissioners present at the County Association of Townships meeting stated that it would be a cooperative agreement between the County and the Townships. Township Officials at the meeting requested a draft written agreement between the County and the Townships to review.

e) Supervisor Gajewski also reported that the County snowplowing policy will be much the same as last year. The County will plow when there is two inches of snow on blacktopped roads, and four inches on gravel roads. They plan to use salt only at time as this seems more effective. The County will do their roads first, and then do the Township roads.

f) Supervisor Gajewski reported that he has not heard anything further from Mr. Egge at the state of Minnesota regarding a study of the number of accidents at the Canosia Road and Hwy #194 intersection and installing a "Stop" sign with perimeter lighting.

FIRE DEPARTMENT: a) There are no firefighters present at this meeting, but the Town Clerk has a report from Firefighter Jeff Nelson. There are 84 calls reported year to date. Sixty medical calls, and twenty-four fire calls. There has been six calls since the last town board meeting, five medicals and one ATV rollover. Tanker #3 is in the hall and in service. The Department has lots of burnt out fluorescent bulbs that Leon Forstrom will take to the electronic recovery at the Town Hall parking lot on November 23rd.

b) The Fire Department will hold a Bingo Saturday November 23rd at 7PM.

c) The new tanker is completed and in the hall.

d) After the Flamettes Halloween dance, they reported they had trouble finding a mop and bucket and that the vacuum did not work. There was a mop and bucket in the furnace room downstairs that was not in plain sight. The Board discussed getting another mop and bucket and keeping one upstairs for use by renters. MOTION by Welsh, seconded by Gajewski and carried unanimously to have Leon Forstrom spend up to \$100 for a mop and bucket to keep upstairs of the town hall.

- e) The Board is wondering if the pump testing on the fire vehicles has been completed.
- f) The Board is researching financing for a new Fire Department rescue rig. This will be discussed at the Budget meeting the beginning of 2014.
- g) The Board would like the Department to have the cistern tank in the fire hall pumped.

RECYCLING: a) Miller's roofing has finished putting new shingles on the recycling shed roof.
b) Western Lake Superior Sanitary District will be holding an electronic collection in the town hall parking lot on Saturday November 23rd from 1-5 P.M.

HALL: a) The Clerk's office received a town hall rental request from Jake Benson on behalf of the Proctor Rail Education Endowment. This is for their yearly dinner where liquor is served. The township usually allows the school to use the hall free of charge. Because liquor will be served the Clerk is asking the Board about the usual charges to rent the hall when liquor is served. The Board feels they cannot make an exception and that if liquor is served the Rail Education Endowment will need to pay for patrol and the extra \$50 cleaning charge. The Clerk will notify Mr. Benson of the Board's decision.

- b) Como Oil and Propane have cleaned and serviced the town hall furnace and water heater.
- c) There is a large stain on the stage carpet. Veronica Childers will use a carpet shampooer to clean the carpet.
- d) Supervisor Gajewski received a complaint during the last Country Music Show that the water tasted salty. Leon Forstrom looked at the water softener and found it was set to recharge at 8PM. Mr. Forstrom reset the softener to recharge while the hall is most likely not being used. This might have caused the off taste in the water.
- e) Rick Flesvig will need to replace one of the outside light fixtures on the hall building. The Board planned to replace the light fixtures with LED fixtures as the fixtures fail.

PARK: a) The monthly playground inspection shows no hazards and the parks to be in good condition.

- b) The Munger Site soccer field has been fertilized and new sod placed in front of the goals.
- c) It was noticed during the Halloween Carnival that one of the lights at the basketball court and one in the parking lot are out. Rick Flesvig will be contacted to replace these lights.
- d) Paul Dunaiski removed some of the dead trees near the Munger Site Soccer field.
- e) Leon Forstrom has purchased a parts washer and a new drill as directed by the Town Board.
- f) Minnesota Power has replaced the broken shield on the street light fixture at the Munger Site Soccer Field. Leon Forstrom reported that now the light does not work.

CEMETERY: a) Supervisor Gajewski completed a cemetery inspection along with the monthly playground inspection. No safety hazards were found.

- b) The new section of the cemetery has been re-seeded and fertilized.

COMMITTEES: a) The Special Events Committee will not meet for a post Halloween Carnival meeting this year. These issues will be discussed at the next meeting which will be the first Wednesday in January to plan the Winter Fun Day.

OLD BUSINESS: a) The Town Board is reviewing the AWAIR program and the process to put it in place. The Board discussed the need for three more high visibility vests and also three hard hats for use by maintenance personnel. Leon Forstrom will pick up the additional vests and three hard hats.

- b)** Supervisor Gajewski has been looking into a Synthetic Drug Ordinance to prohibit the selling of synthetic drugs in the township. We have a sample Ordinance from the City of Proctor as they now have an Ordinance in place. The Board will discuss the Drug Ordinance with Proctor's Mayor at the upcoming ACTS meeting at Solway Town Hall.
- c)** The Firefighter and employee recognition dinner went well.
- d)** Supervisor Gajewski is concerned that if there are not enough Township Officers taking the bus to the Annual Conference the cost will be prohibitive and the Board will need to make other transportation arrangements.

NEW BUSINESS: a) The Clerk has taken her "Oath of Office".

- b)** The Local Board of Appeal and Equalization Training Certification was discussed under Correspondence.
- c)** The Association of City, Townships and Schools will meet at Solway Township on Tuesday November 19th.
- d)** The Town Clerk Regena Merritt has appointed Terri Jensen as Deputy Clerk.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting was adjourned at 8:35 p.m.