

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Scott Welsh, followed by the Pledge of Allegiance. Also present were Supervisor Clare Stromlund, Supervisor Ron Gajewski, Treasurer Cindy Moe, Clerk Regena Merritt, Deputy Clerk Terri Jensen and three concerned citizens.

MOTION made by Gajewski, seconded by Stromlund and carried unanimously to approve the minutes from the Town Board Meeting of June 14, 2016.

MOTION made by Stromlund, seconded by Gajewski and carried unanimously to accept the monthly Treasurer's report dated June 30, 2016.

Checking:15931-15979

Beginning Balance	\$324,330.85	
Receipts	9,395.75	
Disbursements	<u>\$-61,227.66</u>	
Ending Balance	\$272,498.94	\$272,498.94

Money Market

Beginning Balance	\$ 108,764.51	
Interest/Deposits	\$0.00	
Withdrawals	<u>\$0.00</u>	
Ending Balance	\$108,764.51	<u>\$108,764.51</u>

Total Accounts **\$381,263.45**

INCOMING CORRESPONDENCE:

06/29 Phil Chapman, St. Louis County Deputy Auditor – Letter informing townships that James Aird, board member of the Western Lake Superior Sanitary District (WLSSD), term expires on July 1, 2016, and the election will be held on Thursday, July 28, 2016. As no township official is able to attend, Chairperson Welsh requested Clerk Merritt to contact Phil Chapman about voting by proxy. If this is allowed, then Deputy Clerk Jensen will attend this election.

07/01 Jim Lindquist – The 2016 Second Quarter Aggregate Material Tax Reporting Form along with payment.

07/05 Kivi Aggregate – The Second Quarter 2016 Aggregate Material Tax Reporting Form. No payment due.

07/11 St. Louis County Public Works Department – The signed snowplowing maintenance agreement.

07/11 Hermantown Menards – The signature sheet for approved purchasers.

OUTSTANDING BILLS: a) The Treasurer has additional bills to be added to the Outstanding Bills list as follows:

- John Childers for hardware for roadside mower and gas in the amount of \$71.57.
- Leon Forstrom for a reimbursement check in the amount of \$74.26.
- Portable John for the soccer/playground area rental units in the amount of \$204.00.
- North States Service for garbage services in the amount of \$108.91.
- Proctor Chemical Free Graduation Party donation in the amount of \$100.00.
- St. Louis County Fair donation in the amount of \$100.00.

MOTION by Gajewski, seconded by Stromlund, and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list as presented by the Town Treasurer for a total amount of \$15,922.44.

CITIZEN REQUESTS/CONCERN: a) None

ROAD: a) MOTION by Gajewski, seconded by Stromlund and carried unanimously to correct the minutes of the May 10, 2016, to include the approval of ditching of the North Sandberg Road in the amount of \$6,500.00.

b) Jim Lindquist submitted an estimate for blacktop removal on South Bergquist Road. However, this issue has been tabled until October to discuss the issue at the Township Legal Seminar in Cotton with Couri and Ruppe Law Office.

c) Jake Demenge will begin brushing the week of Monday, July 18, 2016.

d) Supervisor Gajewski reported that he met with Jim Lindquist along with Kirstin Sutzman from the Department of National Resources (DNR) at the culvert replacement site on VanGassler Road. This is a designated trout stream and a Public Water Permit will be needed. Clerk Merritt and Supervisor Gajewski will start working on this permit application to submit to the DNR.

e) The installation of the entrance culvert on the North Mattson Road has been completed by Jim Lindquist.

f) John Childers contacted Supervisor Gajewski saying old welds are being re-welded on the roadside belly mower, and he is not sure if it will last another year. After some discussion by the town board, a decision was made to have Clerk Merritt start looking into the cost for a belly sickle mower.

g) Carlton County Road Maintenance will be starting to work on the St. Louis River Road in 2016; however, the blacktopping will not be complete until 2017. This work will affect the aprons on the Lindrose and Stonelake Roads. An e-mail will be sent to Carlton County Road Maintenance requesting 100 foot aprons be placed on both Linrose and Stonelake Roads.

h) Clerk Merritt will send a letter out to the homeowners of 7053 Heine Road requesting the hedge in the road right-of-way be trimmed back.

i) St. Louis County Public Works is requesting signed agreements to use private property for turnarounds. The reason being that county vehicles no longer back out of roads without turnarounds because of safety issues. Supervisor Gajewski has obtained an agreement with property owner Joan Schmidt and left a note at the Stanley Woods property requesting he contact Supervisor Gajewski. If these agreements are not signed and returned to the St. Louis County Public Works, the snowplowing needs of the Jerry and Metsa Roads could be in jeopardy. There was some discussion among the board members about turnaround size,

making improvements on private property for the turnarounds, and using public funds for improvements to private property for these turnarounds. Clerk Merritt will be contacting the Minnesota Association of Townships (MAT) Attorney for clarification on these issues.

FIRE DEPARTMENT: a) Fire Chief Priolo did not attend the board meeting; however, he did submit a report. There have been 56 calls year-to-date: 31 medical, 20 fires and 5 vehicle accidents. A majority of the calls have been due to mutual aid response requests.
b) There has been no response regarding the DNR grant for the reservoir.
c) MOTION by Gajewski, seconded by Stromlund and carried unanimously to contact caterer, Bill Hyde, for the Thursday, December 1, 2016, Appreciation Dinner.

RECYCLING: a) MOTION by Gajewski, seconded by Welsh and carried unanimously to accept Resolution #99 for the Western Lake Superior Sanitary District Grant in the amount of \$7,951.00.
b) Flyers have been put up at the recycling shed for Jim Miller's retirement party. A box for cards will be made for the party.
c) Clerk Merritt has not received an e-mail regarding the contract between Western Lake Superior Sanitary District and Hartel's/DBJ.

HALL: a) Steve Nelson from the Community Development Block Grant met with Supervisor Gajewski on Tuesday, July 5, 2016, to review the town hall and grounds regarding ADA requirements and improvements. Steve Nelson said the reconstruction of the handicap ramp would be considered for a grant; not including the roof. Replacing the outside double basement doors would also qualify for a grant that would include a single 42-inch automatic door with window side lights. The playground would also qualify for a grant for the installation of access ramps, a wheelchair ramp swing, mats and other accessible equipment. Supervisor Stromlund wanted Clerk Merritt to contact Steve Nelson to see if the ramp could still be painted this summer.

Supervisor Welsh will obtain estimates regarding the ramp construction from a couple contractors, and Supervisor Gajewski will contact Perrault Construction as well.

b) Nothing new to report regarding community education.
c) Incorrect security cameras were purchased. Clerk Merritt will continue trying to contact the company the cameras came from to return them. Chris Ellian, a township resident attending the meeting, will check into security cameras for the hall and report at the next board meeting. This issue has been tabled until the August 16, 2016, board meeting.
d) Music Show does not want ceiling fans or air conditioners installed on the stage for possible improved air circulation. This issue has been tabled until another request is received.
e) Two thorn bush shrubs at the cost of \$30.00 each have replaced dead bushes at the front of the town hall.
f) Supervisor Stromlund wanted it written in the minutes to recognize the work Leon Forstrom and Terri Jensen put into the past and present supervisor list that's framed and hung on the wall near the ramp entrance. Thank you.

PARK: a) The monthly Township Properties Safety Inspection Report as completed by Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

b) The first set of ten benches have been purchased by township residents to be placed along the James and Valeria Witte Memorial Trail. A waiting list has been started for ten additional benches to be purchased by township residents. The Eagle Scouts will begin building the

benches in approximately two weeks. Weather protected maps will be put on posts showing the length of each trail.

- c) U8 soccer field will be ready by next week.
- d) Paul Dunaiski trimmed all the hedges.

CEMETERY: a) Gladys Boatman was buried June 21, 2016.

- b) Five new hedge shrubs were purchased from Grussendorf's for \$30.00 each to replace those that died.
- c) The Chokecherry Tree is looking stressed and may need to be replaced.

COMMITTEES: a) Letters will be sent to the Special Events Committee for the meeting to be held on July 25, 2016, at 6:30pm to plan for National Night Out on Tuesday, August 2, 2016.

OLD BUSINESS: a) As no concerns have been received from any Solway resident regarding the tire disposal facility in Brevator Township, the supervisors felt there is no need to discuss this any further.

NEW BUSINESS: a) The updating of the township job descriptions and policies will be tabled until the August 16, 2016, board meeting which will allow everyone to review the descriptions and policies.

- b) Supervisor Welsh will take the election training on-line at a cost of \$9.00 as he is unable to attend the July 19, 2016, training session at the town hall.
- c) Clerk Merritt requested the initial motion of \$1,000.00 for the six picnic table frames be increased to \$1,500.00 as the frames are \$250.00 each. MOTION by Stromlund, seconded by Gajewski and carried unanimously to increase the dollar amount to \$1,500.00 to purchase the six picnic table frames.
- d) The appointed list of election judges from the June 14, 2016, board meeting was missing Bonnie Siiro's name. Her name will be added to the list as she is the Head Election Judge and must be present.

MOTION by Gajewski, seconded by Stromlund and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:45PM.