

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Chairperson Scott Welsh, followed by the Pledge of Allegiance. Also present were Supervisor Clare Stromlund, Supervisor Ron Gajewski, Treasurer Cindy Moe, Clerk Regena Merritt, Deputy Clerk Terri Jensen and five concerned citizens. MOTION made by Gajewski, seconded by Stromlund and carried unanimously to approve the minutes from the Town Board Meeting of May 10, 2016.

MOTION made by Welsh, seconded by Stromlund and carried unanimously to accept the tentative monthly Treasurer's report dated May 31, 2016.

May 31, 2016

**Checking:15893-15930**

Beginning Balance	<b>\$340,912.71</b>	
Receipts	14,051.26	
Disbursements	<u>\$-30,633.12</u>	
Ending Balance	<u>\$324,330.85</u>	<b>\$324,330.85</b>

**Money Market**

Beginning Balance	<b>\$ 108,746.39</b>	
Interest/Deposits	\$18.12	
Withdrawals	<u>\$0.00</u>	
Ending Balance	<u>\$108,764.51</u>	<b><u>\$108,764.51</u></b>

**Total Accounts** **\$433,095.36**

**INCOMING CORRESPONDENCE:**

**05/09 Karen Zeisler, St. Louis County Land and Minerals Department** – Letter, copy of Resolution 16-285 along with maps showing tax forfeited land within the Township. No Board action taken.

**05/10 Western Lake Superior Sanitary District (WLSSD)** – Draft of Comprehensive Wastewater Service Plan. No Board action taken.

**05/12 Peter Eakman, St. Louis County Public Works Department** – Letter explaining cost of the application of the liquid calcium chloride to the roads for dust control. No Board action taken.

**05/12 Barbara Hayden, St. Louis County Planning and Community Development Department** – Letter discussing Community Development Block Grant (CDBG). Supervisor Gajewski reported Steve Nelson from the CDBG attended the Duluth Area Townships Meeting (DAT) at Rice Lake and talked about how the CDBG application process is now easier than in the past. MOTION by Gajewski, seconded by Stromlund and carried unanimously to invite Steve Nelson to tour the Township grounds and see what advice or suggestions he might have regarding applying for grants for a new ramp along with playground equipment. Supervisor Gajewski will contact Steve Nelson to set a date to take a tour.

**05/14 Linda Way, Brevator Township Resident** – E-mail requesting an opposition letter from Solway Township regarding the possible tire disposal facility being built in Brevator Township. MOTION by Stromlund, seconded by Gajewski to table this until the July Board Meeting.

**05/16 Machel Klomp, Minnesota Department of Homeland Security and Emergency Management** – Letter informing township the final FEMA payment should be received in next 30 days. No Board action taken.

**05/19 Lorilee Blais, Western Lake Superior Sanitary District (WLSSD)** – Letter saying grant application for the 2016 Solway Township Recycling Shed has been approved in the amount of \$7,952.00. No Board action taken.

**05/24 Steve Nelson, St. Louis County's Community Development Block Grant Program (CDBG)** – Letter thanking Supervisor Gajewski for the invitation to Duluth Area Township Meeting (DAT). No Board action taken.

**06/01 Susan Brower, Minnesota Department of Administration State Demographic Center** – Letter stating 2015 population and household estimates.

**OUTSTANDING BILLS:** a) The fire department paid for the repairs to Utility #7 in the amount of \$549.85 plus tax. Upon submission of this bill, Treasurer Moe said the township is exempt from tax and a Tax Exempt Form should have been completed. Supervisor Gajewski requested that the fire department be reimbursed for the \$549.85 plus tax, and in the future to make sure that the Tax Exempt Form has been completed by the Fire Department prior to paying any bills. MOTION by Stromlund, seconded by Gajewski, and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list along with the bill submitted by the Fire Department of \$549.85 plus tax as presented by the Town Treasurer for a total amount of \$61,227.66.

**CITIZEN REQUESTS/CONCERN:** a) MOTION by Gajewski, seconded by Stromlund and carried unanimously to grant the renewal of the liquor license for the Grand Lake Union Station.

**ROAD:** a) MOTION by Stromlund, seconded by Gajewski and carried unanimously to accept the proposal from Sinnott Blacktop, LLC in the amount of \$4,940 to excavate, prepare the base and regrade the bituminous area in front of the recycling dumpsters. Como Oil will be contacted to mark the gas lines.

b) Jim Lindquist has looked at the blacktop removal on the South Bergquist Road. This issue has been tabled until October which will allow time to obtain quotes for the work and discuss the issue at the Township Legal Seminar in Cotton with Couri and Ruppe Law Office.

c) In 2017, Carlton County Department of Transportation will begin working on St. Louis River Road. Solway Township has two roads with entrances and exits onto St. Louis River Road. This issue has been tabled to give Clerk Merritt time to find out the exact start date, whether they will install aprons on to our township roads.

d) Jake Demenge is renting a machine to help with the brushing which should begin around the 20<sup>th</sup> of June. A map will be given to Jake showing the township roads.

e) At the time of the road inspection, North Bergquist Road looked to have quite a bit of debris dumped along it. Upon further inspection, the debris was not in the township right-of-way and contained mostly wood and dirt.

f) MOTION by Gajewski, seconded by Stromlund and carried unanimously to accept the quote of \$700.00 by Jim Lindquist to replace the entrance culvert on North Mattson Road.

**FIRE DEPARTMENT:** a) Fire Chief Priolo reported there have been 47 calls year-to-date: 29 medical, 16 fires and 2 vehicle accidents. A majority of the calls have been due to mutual aid response requests.

b) Utility #7 was brought to Hermantown Radiator Repair as the temperature door actuator was blowing hot on one side and cold on the other.

c) Engine #6 and Tanker #3 had the check valves fixed.

d) Fire Chief Priolo reported there was no one interested on the fire department in running the pull tabs. Supervisor Gajewski requested Clerk Merritt contact the Flammettes to see if this group was interested.

e) Fire Chief Priolo had nothing new to report regarding the water reservoir.

**RECYCLING:** a) Recycling Attendant Jim Miller will be retiring. MOTION by Gajewski, seconded by Stromlund and carried unanimously to hold a retirement party on Sunday, August 7, 2016, from 1:00 pm to 4:00 pm. Jim Miller will be presented with a plaque showing years of service along. Punch, coffee and cake will be served. The cost is not to exceed \$200.00. Paul Dunaiski will be the permanent recycling center attendant replacement.

b) At this time there is no need for extra bins inside the shed. However, there has been an increase of cardboard recycling which has required extra pickups. Clerk Merritt has been working with Western Lake Superior Sanitary District (WLSSD) regarding additional cardboard pickups.

**HALL:** a) Deputy Clerk Jensen updated the Board on the 55 Alive Class which will be held on Friday, November 11, 2016, from 11:00 am to 3:00 pm through the Community Education Program. There are two computer classes scheduled along with an exercise class that will be using the hall through the Community Education Program this Fall.

b) The high chairs have been received and are being stored in the upstairs kitchen area.

c) Leon Forstrom completed the installation of a shelf in the Senior storage closet.

d) Supervisor Stromlund received a request by Shirley Nylund, who planted the flowers along the side the Town Hall, to make sure the flowers were watered. Clerk Merritt will see this is done along with Leon Forstrom.

e) MOTION by Welsh, seconded by Stromlund and carried unanimously to have Supervisor Gajewski contact Rick Flesvig about the installation of ceiling fans above the stage to improve air circulation.

**PARK:** a) The monthly Township Properties Safety Inspection Report as completed by Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

b) An article will be placed in the Solway Section Lines Newsletter that memorial benches can be purchased at a cost of \$200.00 which will include an anti-graffiti plaque. These benches will be placed along the James and Valeria Witte Memorial Trail and will be allotted to the first ten purchasers. MOTION by Gajewski, seconded by Stromlund and carried unanimously to approve the \$200.00 per bench charge.

c) The Home and Visitor signs have been installed on the dugouts at the baseball field.

d) There are picnic table legs that need replacing in the pavilion area. MOTION by Gajewski, seconded by Welsh and carried unanimously to order six picnic table frames at \$150.00 not to exceed \$1,000.00.

**e)** Jim Lindquist will bring three yards of topsoil for \$19.00 a yard. Two yards will be used as needed at the town hall and one yard at the cemetery for filling in areas where the ground has settled. MOTION by Gajewski, seconded by Welsh and carried unanimously to purchase three yards of top soil at \$19.00 a yard to be used between the cemetery, park and the town hall.

**CEMETERY:** **a)** There were no burials in June.

**b)** Supervisor Gajewski said the Memorial Service was well attended. The American Legion laid a wreath; performed a gun salute, played taps and "Amazing Grace" on bagpipes. Chuck Coccie lead the prayer service.

**c)** The hedge shrub replacement still needs to be completed. A motion for this purchase was approved at the May 10, 2016, Board Meeting.

**COMMITTEES:** **a)** Nothing to report.

**OLD BUSINESS:** **a)** Clerk Merritt started the installation of software for the security cameras, however, it is only running on a live feed. Township resident, Chris Ellian, who owns his own computer repair business offered to come in and help Clerk Merritt with this issue. Clerk Merritt will contact Chris Ellian to set up a date.

**NEW BUSINESS:** **a)** Community Development Block Grant (CDBG) discussed under Correspondence.

**b)** MOTION by Gajewski, seconded by Stromlund and carried unanimously to move the August 9, 2016, Town Board Meeting to August 16, 2016, at 6:30 pm due to a conflict with the Primary Election being held on August 9, 2016.

**c)** Clerk Merritt presented a list of individuals for the Board to select from and appoint as Election Judges for the Primary Election. MOTION by Gajewski, seconded by Welsh and carried unanimously to appoint Leon Forstrom, Terri Jensen, Ron Gajewski, Lynn Lund, and Karen Nelson; Scott Welsh as relief and Clare Stromlund as a substitute.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:30PM.