

The Solway Town Board Meeting was called to order at 6:30 p.m. at the Solway Town Hall by Supervisor Welsh, followed by the Pledge of Allegiance. Also present were Supervisor Clare R. Stromlund and Supervisor Ron Gajewski, Clerk Regena Merritt, Treasurer Cindy Moe, Deputy Clerk Terri Jensen and four concerned citizens.

MOTION made by Stromlund, seconded by Gajewski and carried unanimously to have Scott Welsh serve as Chairperson, and Clare R. Stromlund to serve as Vice-Chair for the coming year.

MOTION made by Gajewski, seconded by Stromlund and carried unanimously to approved the minutes from the Town Board Meeting of February 9, 2016.

MOTION made by Gajewski, seconded by Stromlund and carried unanimously to accept the tentative monthly Treasurer’s report dated February 29, 2016. MOTION made by Gajewski, seconded by Welsh and carried unanimously to transfer the needed dollar amount from the aggregate tax fund to funds with a negative balance. This is done strictly for bookkeeping purposes.

February 29, 2016

**Checking:15759-15806**

Beginning Balance	<b>\$392,536.59</b>	
Receipts	14,817.33	
Disbursements	<u>\$-42,686.34</u>	
Ending Balance	<u>\$364,667.58</u>	<b>\$364,667.58</b>

**Money Market**

Beginning Balance	<b>\$ 108,728.56</b>	
Interest/Deposits	\$17.83	
Withdrawals	<u>\$0.00</u>	
Ending Balance	<u>\$108,746.39</u>	<b><u>\$108,46.39</u></b>

**Total Accounts** **\$473,413.97**

**INCOMING CORRESPONDENCE:**

02/09 St. Louis County Commissioner Pete Stauber - E-Mail accepting invitation to Solway Township Annual Meeting March 8, 2016. No Board action taken.

02/15 Minnesota Department of Health – Letter advising of revisions to total coliform rule effective April 1, 2016. No Board action taken.

02/16 St. Louis County Assessor - Letter for tentatively scheduled Local Board of Appeal and Equalization Meeting of May 12, 2016. Clerk Merritt will call to reschedule date for Wednesday, May 4, 2016, at 5:00pm.

02/18 Proctor Hermantown Community Education - E-Mail educational brochure (*on Supervisors’ Table*). No Board action taken.

02/23 St. Louis County Phil Chapman - Fax Gambling Application for Solway Volunteer Fire Department Bingo. No Board action taken.

02/23 St. Louis County Planning Department - Notice of Public Hearing for Jill Dryke, Conditional Use Permit on March 10, 2016. No Board action taken.

03/01 Duluth News Tribune - Affidavit of Publication. No Board action taken.

03/11 Mary Anderson, St. Louis County Planning Department – Letter requesting Variance Application for Tim Ludwig on behalf of Roger Gustofson, Contractor.

**OUTSTANDING BILLS:** The Treasurer has additional bills to be added to the Outstanding Bills list as follows:

- Jeff Nelson for security cameras for the fire hall in the amount of \$200.00.

MOTION by Gajewski, seconded by Stromlund, and carried unanimously to pay all outstanding bills as listed on the Outstanding Bills list and the additional bills as presented by the Town Treasurer for a total amount of \$16,823.97.

**CITIZEN REQUESTS/CONCERN:** a) Clerk Merritt will be checking on the Conditional Use Permit requested by Jill Dryke.

b) Deputy Clerk Jensen is setting up a meeting with Community Education for possible uses of hall in connection with community education programs.

**ROAD:** a) MOTION by Gajewski, seconded by Stromlund and carried unanimously for the annual township road inspection to be held Friday, April 29, 2016, from 8:00 AM – 12:00PM. Notice of this event will be placed in the Solway Section Lines.

b) Steve Tverberg notified the township of a road weight restriction violation on the Sandberg Road involving Duluth Ready Mix. He did take pictures of shoulder damage from this incident and will be following up with the St. Louis County Sheriff. Any repairs needed to the Sandberg Road will not be billed to the township.

c) MOTION by Gajewski, seconded by Stromlund and carried unanimously to again put the township culvert permit policy into the Solway Section Lines. Clerk Merritt will send a letter along with a copy of the policy to the resident installing the driveway on Sandberg Road.

d) The Kivi Cartway Documents have been recorded at St. Louis County Recorder's Office and St. Louis County Registrar of Title's Office which finalizes this issue for the township.

e) The St. Louis County Road Department steamed the culvert at the intersection of Sandberg and Jerry Road so the water would not cross the road but flow through the culvert.

f) Jim Lindquist will begin grading the township roads as soon as the weather improves and the roads dry out.

**FIRE DEPARTMENT:** a) Fire Chief Priolo reported there have been 19 calls year-to-date: 13 medical, 4 fires and 2 vehicle accidents.

b) Fire Chief Priolo reported that the department's radios are still usable but are becoming obsolete mainly due to the lack of parts for repairs. Supervisor Gajewski mentioned that at the St. Louis County Association for Townships Meeting grants have been talked about for training through the Minnesota Fire Department Association perhaps maybe available for radio updates. Fire Chief Priolo will check into this grant and report back to the board.

c) Information was given to the supervisors regarding a replacement pump for Tanker 3. The Fire Department is looking into replacing this pump due to a reliability issue with the current pump. The cost will be approximately \$5,733.00 plus shipping. Department Member Jeff Nelson knows an individual who is interested in the old pump, and he will be checking into the

price to purchase the old pump. Fire Chief Priolo said the Fire Department will provide the labor (in house) to install the new pump.

**d)** There is one new recruit and one new applicant.

**RECYCLING:** **a)** Nothing to report.

**HALL:** **a)** Deputy Clerk Jensen drafted a cleaning check list for the hall. Veronica Childers will use this list and make changes as needed. Chairperson Welsh wanted to know approximately how long it took to clean the hall. Veronica mentioned to deep clean the hall would take 5 1/2 hours. Supervisor Gajewski asked if she could come in-between events especially on the weekends. He said the hall can be cleaned any time after 9:15pm or 9:30pm the weekend of the music show.

**b)** The warning light for the septic system came on. Supervisor Gajewski contacted Larry Shelton who had his brother come out to look at the system. An electrician was called because breakers were being tripped. Supervisor Gajewski will report further at the next board meeting.

**c)** MOTION by Gajewski, seconded by Stromlund and carried unanimously to only deal with township residents for hall rentals and rental fees will stay the same. These recommendations were made by the residents at the annual meeting.

**d)** Supervisor Gajewski reported the valve drip involving the town hall furnace has been corrected.

**PARK:** **a)** The monthly Township Properties Safety Inspection Report as completed by Gajewski shows no hazards and the parks, fields and township grounds are found to be in good condition.

**b)** Supervisor Gajewski will contact Larry Shelton regarding working on the Witte Memorial Trail when the weather turns better and Larry returns from Florida.

**CEMETERY:** **a)** Discussed under correspondence.

**COMMITTEES:** **a)** Supervisor Gajewski will be chairing the Duluth Association of Township Meeting at Rice Lake Town Hall for the coming year.

**b)** Planning and Zoning Advisory Committee will meet on April 7, 2016, at 6:30 regarding variance request from Roger Gustofson as contractor for Timothy Ludwig.

**OLD BUSINESS:** **a)** Supervisor Gajewski is following up on a weed inspector for Solway Township.

**NEW BUSINESS:** **a)** MOTION by Welsh, seconded by Gajewski and carried unanimously that any town board member may attend the Legal Short Course on April 21, 2016, in Burnsville at township expense.

**b)** MOTION by Gajewski, seconded by Stromlund and carried unanimously that any town board member may attend the Minnesota Association of Townships Short Course on April 1, 2016, in Carlton at township expense.

**c)** MOTION by Welsh, second by Gajewski and carried unanimously that any town board member may attend Lobby Day in St. Paul on April 5, 2016, at township expense.

**d)** MOTION by Stromlund, seconded by Gajewski and carried unanimously to put pressure on the legislature to place additional school zone signs within the Proctor School District.

- e) MOTION by Gajewski, seconded by Stromlund and carried unanimously for Clerk Merritt to attend L & R Committee Meeting in April at township expense.
- f) Levy approved at Annual Meeting in the amount of \$286,245.00.
- g) MOTION by Gajewski, seconded by Stromlund and carried unanimously to accept Resolution #98 – Accepting Donation:

## SOLWAY TOWNSHIP RESOLUTION #98

### Resolution accepting Donation

**Whereas,** Solway Township is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

**Whereas,** June Haedt has offered to contribute an electric Bingo machine; and

**Whereas,** All such donations have been contributed to the township for the benefit of its citizens, as allowed by law; and

**Whereas,** The Township Board finds that it is appropriate to accept the donation offered.

**Now therefore, be it resolved,** The donation described above is accepted and shall be used in accordance with the law.

Supervisor Gajewski moved the adoption of the resolution, seconded by Supervisor Stromlund, and it was declared adopted on the 15<sup>th</sup> day of March 2016 upon the following votes:

Yeas: Gajewski

Nays: None

Stromlund

Welsh

Adopted this 15<sup>th</sup> day of March 2016

h) MOTION by Gajewski, seconded by Stromlund and carried unanimously to spend up to \$1,000.00 for Volunteer Recognition Dinner and National Night Out and donate \$100.00 to Proctor Chem Free Grad Party and South St. Louis County Fair. These actions were recommended by the residents at the annual meeting.

i) MOTION by Gajewski, seconded by Stromlund and carried unanimously to purchase security cameras to connect with the clerk's computer. Leon Forstrom will check into prices and report back to the Board.

j) Supervisor Gajewski will check with Wayne Saline if he is interested in performing the Memorial Day Service or knows of someone who might be.

k) MOTION by Gajewski, seconded by Stromlund and carried unanimously to use the Hermantown Star as an additional publishing site as recommended by the residents at the annual meeting.

MOTION by Stromlund, seconded by Gajewski and carried unanimously to adjourn tonight's meeting upon the Board completing signing of checks. The meeting adjourned at 8:00PM.